

Warren County LEPC Meeting Minutes 05/16/2024

LEPC Members in Attendance: Matt Bear, Melissa Bour, Frances Ficke, Michael Hannigan, Alyssa Hardin, Susanne Mason, Brooke Matzen, Sydney Renner, Gail Rose, Martin Russell, Dennis Waldbillig

Virtual Members in Attendance: John Franks, Dan Silbersack, Kay Vonderschmidt

Nonmembers in Attendance: Allison Combs, Rylee Harville, Crystal Paul (virtual)

Convene	LEPC Chairman Frances Ficke commenced the meeting at 1:32 pm	
Welcome and Introductions	<p>DISCUSSION/CONCLUSION:</p> <p>Frances Ficke introduced herself and went around the room to introduce those in attendance. Because there were more members than non-members present a quorum was reached.</p>	<p>RECOMMENDATION/ACTION:</p> <p>- None</p>
Review of Previous Meeting Minutes	<p>DISCUSSION/CONCLUSION:</p> <p>Frances Ficke reported that the previous meeting minutes were sent out to the LEPC members for review via email. The motion to approve previous meeting minutes as written was made by Matt Bear and seconded by Brooke Matzen. Motion passed.</p>	<p>RECOMMENDATION/ACTION:</p> <p>- None</p>
Reports:	<p>DISCUSSION/CONCLUSION:</p> <p><u>LEPC Coordinator Update:</u> France Ficke reported on Tier II reports due on March 1st, 2024. One facility has yet to report along with 3 others that were difficult to get in contact with and reported late. After several attempts to contact the facility, the next step is to send a formal letter and inform SERC. Ms. Ficke offered the LEPC a chance to vote on moving forward with this process, however, the LEPC agreed that the LEPC Chairman is capable of handling the non-compliance next steps without a vote.</p> <p><u>Warren County EMA Update:</u></p> <ul style="list-style-type: none"> - Sydney Renner reported the 5 tornadoes that occurred last week in Warren County. The damage overall was relatively minor, with many trees and powerlines down along with cosmetic, and other dwelling damage. Some homes did receive more extensive damage with structural and roof damage. Damage assessments were performed with local fire departments and NWS. - WCEMA has a new intern for the summer, Rylee Harville, who introduced herself and is going into her junior year of college majoring in Emergency Management & Homeland Security. - A flyer was distributed for an upcoming training next month hosted in the Warren County EOC on June 25th and 26th. There are currently 21 participants signed up and need a minimum of 25, so the class will likely remain scheduled. Martin Russell recommended sending the course information to WCCVB and local sports facilities due to high turnouts of sporting events. 	<p>RECOMMENDATION/ACTION:</p> <p>- None</p>

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	<p>- Little Miami Schools has been gearing up for their full-scale exercise after updating their reunification plan. The full-scale exercise is planned for August.</p> <p><u>SERC:</u> Not present.</p>	
New Business:		
<p>Hazardous Materials Spills and Events in Warren County</p>	<p>DISCUSSION/CONCLUSION:</p> <p><u>2024 1st Qtr. Hazardous Materials Spills & Events:</u></p> <ul style="list-style-type: none"> - Inside odors were the most common call of the 2024 1st Qtr. - The Citizen's Preparedness Newsletter is a new newsletter published by WCEMA. Due to the high frequency of gas line strikes, the April issue focused on Calling 811. <p>Calls of Note:</p> <ul style="list-style-type: none"> - Nothing of note. Just a number of gas line strikes. 	<p>RECOMMENDATION/ACTION:</p> <p>- None</p>
<p>Roundtable Discussion: Partner Updates</p>	<p>DISCUSSION/CONCLUSION:</p> <p><u>American Red Cross (ARC):</u> Gail Rose reported they have been busy due to the EF 0 & EF 1 tornadoes in Warren County and several fire responses in Butler County. Melissa Bour asked if the Red Cross had ever given out weather radios. Ms. Rose said this has not been done by ARC in the past.</p> <p><u>Business:</u> No report.</p> <p><u>Commissioner's Office:</u> Martin Russel reported they appreciate efforts to keep the Commissioner's Office informed during incidents.</p> <p><u>Fire Department:</u> No Report.</p> <p><u>Greater Cincinnati Hazmat:</u> No report.</p>	<p>RECOMMENDATION/ACTION:</p> <p>- None</p>

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	<p><u>Health District:</u> No report.</p> <p><u>Hospitals:</u> Kay Vonderschmidt reported the hospitals had their regional full-scale exercise with The Health Collab and did a chemical-related exercise. Crystal Paul reported the Flying Pig Marathon had several dehydrated patients and the Disaster Net was activated due to about 20 patients transported to hospitals.</p> <p><u>National Weather Service:</u> John Franks reported they are catching up from the May 7th storms and it has been a busy spring.</p> <p><u>Ohio EPA:</u> Not present.</p> <p><u>Sheriff's Office:</u> Not Present.</p> <p><u>Solid Waste:</u> Susanne Mason reported that Solid Waste has a Littler Crew that can be made available for non-hazardous materials clean-up activities.</p> <p><u>Telecom:</u> Not present.</p> <p><u>Transportation:</u> Not present.</p>	
<p>LEPC Exercise Updates</p>	<p>DISCUSSION/CONCLUSION:</p> <ul style="list-style-type: none"> - Frances Ficke reported that the LEPC 2024 tabletop exercise After-Action Report is available for review and highlighted some main points. One large takeaway is how to appropriately decontaminate those entering shelters. The hazmat plan does not specify any specific details on who is responsible for decontamination. - The next LEPC exercise will be full-scale. As it is better to start discussions as soon as possible, Ms. Ficke proposed gathering a new exercise planning committee similar to the one before. Anyone from the last committee is welcome to return but is not required. Ms. Ficke asked for any suggestions from the LEPC on what should be tested in the full-scale. Brooke Matzen recommended having more of an idea of what to test before reaching out to the Fire Chiefs. - Chief Hannigan mentioned Hamilton Twp is scheduling a mass casualty drill with Little Miami Schools next year and Mason Fire is doing an exercise with Kings 	<p>RECOMMENDATION/ACTION:</p> <ul style="list-style-type: none"> - Anyone wanting to join the exercise planning committee for the 2025 LEPC full-scale exercise, contact Frances Ficke.

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	Island in October. If we were interested in jumping on either exercise, he proposed the mass casualty event could be caused by a hazardous material of some kind to reach the exercise requirements of the LEPC.	
Miscellaneous Topics of Discussion	<p>DISCUSSION/CONCLUSION:</p> <p>These meeting minutes as well as other documents from today's meeting can be found on the LEPC's ShareFile.</p>	<p>RECOMMENDATION/ACTION:</p> <p>- LEPC ShareFile link: https://warrencountytelecommunications.ShareFile.com/home/shared/fo95da5c-a3f3-4fcb-8a5c-38cfb8746dc9</p>
Next LEPC Meeting	Next meeting is September 19 th , 2024, at 1:30 pm	
Adjourn	A motion to adjourn was made by Brooke Matzen. Seconded by Gail Rose. The meeting adjourned at 2:00 pm	