

Resolution

Number 23-0425

Adopted Date April 11, 2023

ADOPT CLASSIFICATIONS SPECIFICATIONS AND POINT FACTOR ASSIGNMENTS OF TECHNOLOGIST WITHIN THE TELECOMMUNICATIONS DEPARTMENT

WHEREAS, this Board has adopted a Classification/Compensation Plan in an effort to ensure fair and equitable compensation to individuals employed by Warren County; and

WHEREAS, the Director has requested that the position Technologist be created within the Telecommunications Department; and

WHEREAS, the Human Resource Manager has reviewed the new classification/specification and has made recommendation to the Board of Commissioners to create the classification specification of Technologist within Telecommunications Department; and

WHEREAS, it is necessary to amend the Classification/Compensation Plan to allow for the incorporation of the newly created classification specification; and

NOW THEREFORE BE IT RESOLVED; to create the classification specification of Technologist, pay range assignment of 18, as attached hereto and made a part hereof; and

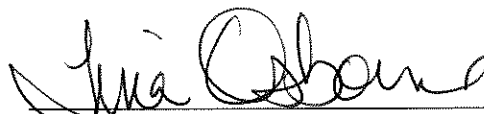
BE IT FURTHER RESOLVED, to amend the Warren County Classification/Compensation Plan and incorporate therein the classification specifications of Technologist, effective April 8, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Classification/Compensation file
Telecommunications (file)
OMB – Sue Spencer

CLASSIFICATION SPECIFICATION
WARREN COUNTY BOARD OF COMMISSIONERS
An Equal Opportunity Employer

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TITLE: Technologist

PAY RANGE: 18

JOB RESPONSIBILITIES: Performs other duties as required.

Under direction, a Technologist performs assignments and special projects for systems supported by Warren County Telecommunications.

The Technologist is knowledgeable about broad trends, specific technologies that will be used, and how to apply technologies to specific users. At various stages of a project or process, the role itself will wear many hats, as described in the chart below.

QUALIFICATIONS: Any combination of training and work experience which indicates possession of the skills, knowledge, and abilities listed below. An example of an acceptable qualification for this position is:

Completion of secondary education or its equivalent and (5) years' experience in application systems maintenance, or equivalent combination of training and/or experience which evidences and knowledge of computer systems, databases applications, and public safety data systems.

Proficient in reporting tools. Proficient with Microsoft office products. Ability to troubleshoot user use of applications, reporting systems and requirements of systems and interpret requirements of systems by Federal and State organizations.
Proficient with Public Safety Radio's, Alerting, Records Management and Mapping needs of the partners served by Warren County Telecom.

Must possess:

- English Language – Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Public Safety and Security - Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state, or national operations for the protection of people, data, property, and institutions.

ILLUSTRATIVE DUTIES: The duties listed below are intended to depict tasks performed by this classification.

1. Learn assigned area of responsibilities (AORs) and become the Subject Matter Expert for them.
2. Create functional design documents and other relevant documents for end users and system support.
3. Analyze system capacity and modify procedures to solve interface problems.

CLASSIFICATION SPECIFICATION
WARREN COUNTY BOARD OF COMMISSIONERS
An Equal Opportunity Employer

Page 2 of 2

TITLE: Technologist

PAY RANGE: 18

4. Prepare and present status reports, ad hoc reports, records, and training material to users.
5. May Coordinate repairs with vendors warranty issues or deals directly with vendors for repair status/warranty issues.
6. Analyze and review enhancements for compatibility, adhere to operating guidelines and perform integration testing.
7. Collaborate with others to create test plans, analyze test cases, identify issues, and escalate them to appropriate vendors or Units.
8. Inputs logs and records for all equipment on assigned systems.
9. Utilize drawings, schematics, diagrams and records for system installation and maintenance.
10. Operates equipment (e.g., 800 MHz radio, public safety system computer systems, etc.).
11. Demonstrate a regular and predictable attendance.
12. Follow all safety and health practices of the Warren County Board of Commissioners as described in the attached addendum.

KNOWLEDGE, SKILLS AND ABILITIES: Necessary to perform duties.

Knowledge of inspection and testing techniques; safety practices and procedures; operation and maintenance of Public Safety data systems; equipment utilized in maintaining Public Safety Data systems; equipment maintenance techniques; operating procedures of Public Safety equipment.

Ability to: deal with problems involving many variables; work alone; interpret detailed instructions; maintain accurate records; use drawing and documentation applications; interpret and understand schematic drawings and service manuals; operate tools and equipment.

WARREN COUNTY

CLASSIFICATION POINT FACTOR ASSIGNMENT

POSITION CLASSIFICATION TITLE: TECHNOLOGIST

	<u>FACTOR</u>	<u>DEGREE</u>	<u>POINTS</u>
#1	Degree of Supervision Exercised	B	45
#2	Knowledge Required	D	135
#3	Work Policies and Methods	D	90
#4	Work Structure and Independence of Action	D	135
#5	Responsibility for Assets	D	60
#6	Responsibility for Safety of Others	C	45
#7	Responsibility for Completing Records and Reports	C	54
#8	Personal Contacts	F	45
#9	Work Environment and Physical Demands	B	23
	TOTAL POINT FACTOR ASSIGNMENT		<u>632</u>
	RANGE		#18

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0426

Adopted Date April 11, 2023

HIRE TIM SIMPSON AS TELECOM TECHNOLOGIST, WITHIN THE WARREN TELECOMMUNICATIONS DEPARTMENT

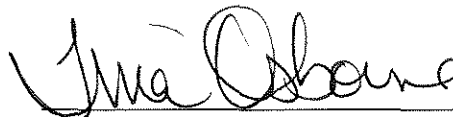
BE IT RESOLVED, to hire Tim Simpson as Telecom Technologist within the Warren County Telecommunications Department, classified, part -time permanent, non-exempt status (20-29 hours per week), Pay Range #18, \$23.45 per hour, effective April 17, 2023 subject to a negative background check, drug screen and a 365-day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: T. Simpson's Personnel file
Telecom (file)
OMB – Sue Spencer

Resolution

Number 23-0427

Adopted Date April 11, 2023

DESIGNATE EXTENDED ILLNESS LEAVE FOR STACEY NEWDIGATE WITHIN THE DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION

WHEREAS, it is necessary to designate an Extended Illness Leave of Absence for Stacey Newdigate; and


NOW THEREFORE BE IT RESOLVED, to designate Extended Illness Leave of Absence for Staci Newdigate for a personal illness not to exceed twelve (12) weeks; pending further documentation from Ms. Newdigate's physician.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Human Services (file)
S. Newdigate's Extended Illness file
OMB – Sue Spencer

Resolution

Number 23-0428

Adopted Date April 11, 2023

ACCEPT RESIGNATION OF KRISTA WRIGHT, ELIGIBILITY REFERRAL SPECIALIST I WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION, EFFECTIVE APRIL 14, 2023

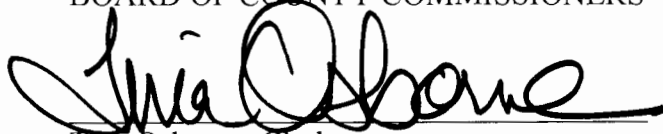
BE IT RESOLVED, to accept the resignation of Krista Wright, Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division, effective April 14, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Human Services (file)
K. Wright's Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 23-0429

Adopted Date April 11, 2023

AUTHORIZE THE POSTING OF THE "ELIGIBILITY REFERRAL SPECIALIST I" POSITION, WITHIN THE DEPARTMENT OF JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION, IN ACCORDANCE WITH WARREN COUNTY PERSONNEL POLICY MANUAL, SECTION 2.02(A)

WHEREAS, there exists an opening for the "Eligibility Referral Specialist I" position within the Department of Job and Family Services, Human Services Division; and

NOW THEREFORE BE IT RESOLVED, to authorize the posting of the position of "Eligibility Referral Specialist I" in accordance with Warren County Personnel Policy Manual, Section 2.02(A); posting to occur for a period of at least seven (7) consecutive calendar days beginning April 5, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Human Services (file)
OMB-Sue Spencer

Resolution

Number 23-0430

Adopted Date April 11, 2023

TEMPORARILY RECLASSIFY JORDAN BARNHART TO THE POSITION OF BUSINESS MANAGER WITHIN THE WARREN COUNTY JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION

WHEREAS, due to the extended absence of the current Business Manager, it is the desire of this Board to temporarily reclassify Mr. Barnhart to said position; and

NOW THEREFORE BE IT RESOLVED, to temporarily reclassify Jordan Barnhart as Business Manager, effective pay period beginning April 8, 2023; and

BE IT FURTHER RESOLVED, to approve a temporary pay increase for Jordan Barnhart, said hourly wage to be \$26.00 per hour effective pay period beginning April 8, 2022.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Human Services (file)
J. Barnhart's Personnel file
OMB-Sue Spencer

Resolution

Number 23-0431

Adopted Date April 11, 2023

HIRE JADON FLANNERY AS WATER TREATMENT PLANT TECHNICIAN, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Jadon Flannery as a Water Treatment Plant Technician within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), nonstandard work week, Pay Range #13, \$20.39 per hour, effective May 2, 2023, subject to a negative background check, drug screen, and a 365-day probationary period; and

BE IT FURTHER RESOLVED, Mr. Flannery is required to obtain an OIT Class 1 water Supply licensure within the first 330 days of hire.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea

Mr. Young – yea

Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: J. Flannery's Personnel file
Water/Sewer (file)
OMB – Sue Spencer

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 23-0432

Adopted Date April 11, 2023

HIRE JEREMY TURNMIRE AS WATER TREATMENT PLANT TECHNICIAN, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

BE IT RESOLVED, to hire Jeremy Turnmire as a Water Treatment Plant Technician within the Warren County Water and Sewer Department, classified, full-time permanent, non-exempt status (40 hours per week), nonstandard work week, Pay Range #13, \$20.39 per hour, effective April 23, 2023, subject to a negative background check, drug screen, and a 365-day probationary period; and

BE IT FURTHER RESOLVED, Mr. Turnmire is required to obtain an OIT Class 1 water Supply licensure within the first 330 days of hire.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: J. Turnmire's Personnel file
Water/Sewer (file)
OMB – Sue Spencer

Resolution

Number 23-0433

Adopted Date April 11, 2023

APPROVE PAY INCREASE FOR NICK VEARIL WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

WHEREAS, on December 6, 2022 Nick Vearil completed training and obtained an Ohio EPA interim laboratory certification; and

WHEREAS, the training and interim certification enables Mr. Vearil to collect water samples and complete the testing of Fluoride, Chlorine, pH, Alkalinity, and Hardness for Ohio EPA regulatory reporting purposes; and

WHEREAS, pursuant to Water and Sewer Work Rule number 3.2, employees maintaining an Ohio EPA laboratory certification are entitled to a five (5) percent increase; and

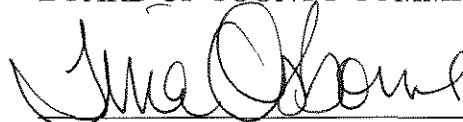
NOW THEREFORE BE IT RESOLVED, to approve a pay increase for Nick Vearil within the Water and Sewer Department, at \$21.41 per hour, effective pay period beginning December 17, 2022.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
N. Vearil's Personnel File
OMB – Sue Spencer

Resolution

Number 23-0434

Adopted Date April 11, 2023

APPROVE PAY INCREASE FOR JERRY CASSIDY WITHIN THE WARREN COUNTY
WATER AND SEWER DEPARTMENT

WHEREAS, on March 6, 2023 Jerry Cassidy completed training and obtained an Ohio EPA interim laboratory certification; and

WHEREAS, the training and interim certification enables Mr. Cassidy to collect water samples and complete the testing of Fluoride, Chlorine, pH, Alkalinity, and Hardness for Ohio EPA regulatory reporting purposes; and

WHEREAS, pursuant to Water and Sewer Work Rule number 3.2, employees maintaining an Ohio EPA laboratory certification are entitled to a five (5) percent increase; and

NOW THEREFORE BE IT RESOLVED, to approve a pay increase for Jerry Cassidy within the Water and Sewer Department, at \$21.41 per hour, effective pay period beginning March 11, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
J. Cassidy's Personnel File
OMB – Sue Spencer

Resolution

Number 23-0435

Adopted Date April 11, 2023

APPROVE PAY INCREASE FOR SHEA FLANNERY WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT

WHEREAS, on March 6, 2023 Shea Flannery completed training and obtained an Ohio EPA interim laboratory certification; and

WHEREAS, the training and interim certification enables Mr. Flannery to collect water samples and complete the testing of Fluoride, Chlorine, pH, Alkalinity, and Hardness for Ohio EPA regulatory reporting purposes; and

WHEREAS, pursuant to Water and Sewer Work Rule number 3.2, employees maintaining an Ohio EPA laboratory certification are entitled to a five (5) percent increase; and


NOW THEREFORE BE IT RESOLVED, to approve a pay increase for Shea Flannery within the Water and Sewer Department, at \$30.45 per hour, effective pay period beginning March 11, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
S. Flannery's Personnel File
OMB – Sue Spencer

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 23-0436

Adopted Date April 11, 2023

HIRE ANDREW BOLIN AS ALTERNATIVE RESPONSE CASEWORKER I, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

BE IT RESOLVED, to hire Andrew Bolin, as Alternative Response Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, classified, full-time permanent, non-exempt status (40 hours per week), Pay Grade #14, \$20.25 per hour, under the Warren County Job and Family Services compensation plan, effective May 8, 2023, subject a negative background check, drug screen and a 365-day probationary period.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Children Services (file)
A.Bolin 's Personnel file
OMB – Sue Spencer

Resolution

Number 23-0437

Adopted Date April 11, 2023

HIRE ANTONIO MILLER AS AN ALTERNATIVE RESPONSE CASEWORKER II, WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, the department has requested to hire Mr. Miller as an Alternative Response Caseworker II due to his past experience and will require him to complete CORE training in his first year; and

NOW THEREFORE BE IT RESOLVED, to hire Antonio Miller as an Alternative Response Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, classified, part-time permanent, non-exempt status (24-30 hours per week), Pay Grade #16, \$21.74 per hour, effective April 17, 2023, subject a background check, drug screen and a 365-day probationary period; and

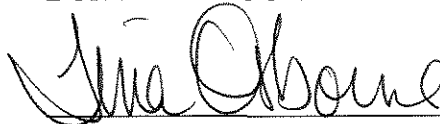
BE IF FURTHER RESOLVED, Mr. Miller will not be eligible for any increase upon completing CORE training as he is hired as a Caseworker II due to his experience.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Children Services (file)
A. Miller's Personnel file
OMB – Sue Spencer

Resolution

Number 23-0438

Adopted Date April 11, 2023

APPROVE FULL-TIME HOURS FOR MCKENNA HAMMONDS, INVESTIGATIVE CASEWORKER II, WITHIN THE WARREN COUNTY JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, the Director has requested to increase Ms. Hammonds scheduled number of hours to forty (40) hours weekly; and

NOW THEREFORE BE IT RESOLVED, approve full time hours, forty (40) hours, for McKenna Hammonds, Investigative Caseworker II within Warren County Job and Family Services, Children Services Division, effective pay period beginning May 6, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)
M. Hammond's Personnel File
OMB – Sue Spencer
OMB – Tammy Whitaker

Resolution

Number 23-0439

Adopted Date April 11, 2023

APPROVE END OF 365-DAY PROBATIONARY PERIOD AND APPROVE A PAY INCREASE FOR KODY SANDERS WITHIN THE WARREN COUNTY FACILITIES MANAGEMENT

WHEREAS, Kody Sanders, Service Worker II within the Warren County Facilities Management, has successfully completed a 365-day probationary period; and


NOW THEREFORE BE IT RESOLVED, to approve Kody Sanders' completion of 365-day probationary period and to approve a pay increase to end of probationary rate of \$21.65 per hour effective pay period beginning April 8, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Facilities Management (file)
K. Sanders' Personnel File
OMB – Sue Spencer

Resolution

Number 23-0440

Adopted Date April 11, 2023

REMOVE PROBATIONARY EMPLOYEE WARD JONES, WITHIN THE WARREN COUNTY OHIO MEANS JOBS

WHEREAS, Mr. Jones began employment as a Customer Advocate 1 within the Warren County OhioMeansJobs on February 21, 2023, and is subject to a 365-day probationary period; and

WHEREAS, Section 3.02 (G) of the Personnel Policy Manual states that a newly hired probationary employee may be terminated at any time during their probationary period; and

WHEREAS, the Director of OhioMeansJobs recommends said employee be terminated for failing to meet the required standards of his position; and

NOW THEREFORE BE IT RESOLVED, to remove Ward Jones, Customer Advocate I from employment within Warren County OhioMeansJobs effective April 7, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: OhioMeansJobs(file)
W. Jones' Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 23-0441

Adopted Date April 11, 2023

APPROVE AMENDMENT TO THE WORK RULES RELATIVE TO THE WARREN COUNTY WATER AND SEWER DEPARTMENT

WHEREAS, pursuant to Resolution #97-528 adopted April 17-1997, this Board approved Work Rules relative to the Warren County Water and Sewer Department; and

WHEREAS, it is the desire of the Warren County Water and Sewer Department to update Section 4.4 and 4.5 of the Work Rules to incorporate both the reclassification of on-call pay to restrictive pay and to include the approved restrictive pay compensation pursuant to Resolution #22-1990 adopted December 20, 2022; and

WHEREAS, it is the desire of the Warren County Water and Sewer Department to amend Section 5.1 increasing the allowance or reimbursement to employees for uniform related costs to adjust for inflation and current market pricing; and

NOW THEREFORE BE IT RESOLVED, to amend the Warren County Water & Sewer Department Work Rules, as attached hereto and made part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

mbz

cc: Water/Sewer (file)
OMB – S. Spencer

**WARREN COUNTY
WATER & SEWER DEPARTMENT**

WORK RULES

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Department - Water and Sewer Department	

Revised: 4/4/2023

Section 1. Probationary Periods

- 1.1 The probationary period for all classifications shall be in accordance with the Warren County Personnel Policy Manual.

Section 2. Overtime Distribution

- 2.1 All employees shall receive overtime compensation at one and one-half (1 1/2) times his/her regular hourly rate of pay for each hour worked in excess of forty (40) hours in a designated work week as stipulated in the County's Personnel Policy Manual, Policy 4.05 Overtime Payment/Compensatory Time.
- 2.2 When the Sanitary Engineer determines that overtime is necessary, it will be offered to employees on a rotating basis. Attempts will be made to provide an equitable distribution of overtime among employees within the same division, classification series, and shift. Employees who are offered overtime and for any reason refuse or fail to work the overtime, shall be treated as if they had worked the requested overtime as it applies to successive overtime scheduling. Records of each employee's overtime shall be kept by their respective supervisor. In emergency situations, regular overtime scheduling procedures will not apply.

Section 3. Licensure

3.1 **Licensure Training**

Upon successfully completing an Operator's Training School Course sponsored by the The Ohio Operator Training Committee of Ohio, Inc. (or other pre-approved training course), an employee shall be reimbursed by the Board for the tuition associated with the Operator's Training School Course. Any training course required by the Sanitary Engineer shall be paid for by the Board in advance, rather than reimbursing the employee as provided herein.

3.2 **Water Treatment & Supply Division**

Water Treatment and Supply employees shall be promoted and advance within the pay ranges established by the County in accordance with the following criteria. Employees that obtain the required Ohio Environmental Protection Agency (OEPA) operator certifications shall be promoted upon approval of the Board of County Commissioners.

Job Classification	Pay Range	OEPA Water Supply Operator Certification
Water Treatment Plant Technician	13	No Certification
Water Treatment Plant Operator I	15	Class I
Water Treatment Plant Operator II	17	Class II
Water Treatment Plant Operator III	19	Class III

Technicians and Operators that maintain laboratory certification from Ohio EPA for the testing of Fluoride, Chlorine, pH, Alkalinity, and Hardness; collect water samples; and perform the testing as needed by the County for reporting purposes shall be compensated with a 5-percent increase in wage.

Recognizing that trained employees provide County customers with a higher quality of service, the County encourages its employees to obtain training and OEPA certifications .

Water Treatment and Supply employees that obtain their OEPA Water Supply Operator Class IV certification shall be compensated with an 8-percent increase in salary.

3.3 Wastewater Treatment Division

Wastewater Treatment employees shall be promoted and advance within the pay ranges established by the County in accordance with the following criteria. Employees that obtain the required OEPA certifications shall be promoted upon approval of the Board of County Commissioners.

Job Classification	Pay Range	OEPA Wastewater Works Operator Certification
Wastewater Treatment Plant Technician	13	No Certification
Wastewater Treatment Plant Operator I	15	Class I
Wastewater Treatment Plant Operator II	17	Class II
Wastewater Treatment Plant Operator III	19	Class III
Wastewater Deputy Chief Operator	20	Class IV

Upon the recommendation of the Wastewater Treatment Superintendent and Sanitary Engineer, wastewater treatment employees that obtain a Class A or B Commercial Driver License with N endorsement required for the operation of tank vehicles shall be compensated with a 4-percent increase in salary. These employees shall possess a valid CDL license at all times, incur less than two serious traffic violations within a three-year period, meet minimum medical standards, and be approved by the County to drive for CDL related work.

Wastewater treatment plant employees that obtain their OEPA Wastewater Works Operator Class IV certification shall be compensated with an 8-percent increase in salary.

3.4 Water Distribution Division

Water Distribution employees shall be promoted and advance within the pay ranges established by the County when they obtain a Class I OEPA Water Distribution Certification, a Commercial Driver’s License (CDL) of the appropriate class with the appropriate endorsements to drive a combination vehicle, or the required training and work experience as it relates to the operation of a backhoe (Backhoe Training). Employees that meet these minimum requirements shall be promoted upon approval of the Board of County Commissioners.

Job Classification	Pay Range	Minimum Requirements
Water Distribution Worker I	13	None
Water Distribution Worker II	15	CDL A or OEPA Class I Certificate
Water Distribution Worker III	17	CDL A, OEPA Class I Certificate, Backhoe Training (2 of 3 requirements)

Water Distribution Worker III employees with backhoe certification and CDL license that obtain their OEPA Water Distribution Class I license and are required by the County to serve as an Operator-of-Record for the County’s Class I water distribution system(s) shall

be compensated with a 5-percent increase in wage.

Water Distribution Worker III employees and Foremen that obtain their OEPA Water Distribution Class II license and are required by the County to serve as an Operator-of-Record for the County’s Class II water distribution systems(s) shall be compensated with an additional 5-percent increase in wage above the rate received from a Distribution Class I licensure.

Upon the recommendation of the Water Distribution Superintendent and Sanitary Engineer, Warehouse Utility Workers and Meter Readers that obtain a Class A Commercial Driver License shall be compensated with a 4-percent increase in salary. These employees shall possess a valid CDL license at all times, incur less than two serious traffic violations within a three-year period, meet minimum medical standards, and be approved by the County to drive for CDL related work.

3.5 Sewer Collections Division

Sewer Collections employees shall be promoted and advance within the pay ranges established by the County when they obtain a Class I OEPA Wastewater Collections Certification, a Commercial Driver’s License (CDL) of the appropriate class with the appropriate endorsements to drive a combination vehicle, or the required training and work experience as it relates to the operation of a backhoe (Backhoe Training). Employees that meet minimum requirements shall be promoted upon approval of the Board of County Commissioners.

Job Classification	Pay Range	Minimum Requirements
Sewer Collections Worker I	13	None
Sewer Collections Worker II	15	CDL or Class I OEPA Certificate
Sewer Collections Worker III	17	CDL, Class I Licensure, Backhoe Training (2 of 3 requirements)

Sewer Collection Worker III employees with backhoe certification and CDL license that obtain their OEPA Collection System Class I license and are required by the County to serve as an Operator-of-Record for the County’s Class I collection system(s) shall be compensated with a 5-percent increase in salary.

Sewer Collection Worker III employees and Foremen that obtain their OEPA Wastewater Collection II license and are required by the County to serve as Operator-of-Record for the County’s Class II sanitary collection system(s) shall be compensated with an additional 5-percent increase in wage above the rate received from a Collection System Class I licensure.

The backhoe certification for the Sewer Collections Worker III position is not the same backhoe certification required for the Water Distribution Worker III position. In order for a Water Distribution Worker III employee to laterally transfer to a Sewer Collections Worker III position, said employee must meet the training and performance standards for the operation of the backhoe as established in the Sewer Collections Worker III classification.

3.6 Laboratory Personnel

Upon obtaining an Ohio Wastewater Analyst Certification I from the Ohio EPA **or** Certification as Laboratory Analyst from Ohio EPA for Chlorine Residuals, Fluoride, pH and Total Coliform & E. Coli Bacteria via MMO-MUG, an employee within the Laboratory Technician I classification may be transferred to the Laboratory Technician II classification and placed in the appropriate pay range.

Upon obtaining an Ohio Wastewater Analyst Certification I from the Ohio EPA **and** Certification as Laboratory Analyst from Ohio EPA for Chlorine Residuals, Fluoride, pH and Total Coliform & E. Coli Bacteria via MMO-MUG, an employee within the Laboratory Technician II classification may be transferred to the Laboratory Technician III classification and placed in the appropriate pay range.

- 3.7 Employees within the classifications outlined above shall receive the transfer and/or pay increase upon receipt of certification as noted only if a position requiring said certification is available or when the Board makes such position available.
- 3.8 If an employee in a position requiring a certification(s) (OEPA or, CDL and/or department backhoe) transfers to a position with a lesser pay range which does not require the certification, said employee shall be placed in the appropriate pay rate for the new position and his or her pay rate shall be reduced by the amount of the increase associated with the certification(s). The new pay rate shall be calculated by multiplying the employee's current pay rate by the ratio of the starting rate for the new position to the starting rate for the current position.

Example:

Current Pay Rate \$12.00

<u>Range</u>	<u>Starting Rate</u>
13	\$ 8.00
15	10.00

Calculation: $\frac{\$ 8.00}{\$10.00} \times \$12.00 = \9.60

3.9 **Customer Service & Billing Personnel – Utility Clerks**

Customer Service and Billing employees (Utility Clerks) shall be promoted and advance within the pay ranges established by the County in accordance with the following criteria.

Job Classification	Pay Range	Minimum Requirements	% Increase
Utility Clerk I (365-Day Probationary Period)	12		
Utility Clerk I (Successful Completion of Probationary Period)	12	Successfully performs the duties of one of the following divisions: Cashier/Receptionist, Customer Service, or Customer Billing.	3%
Utility Clerk II	13	Successfully performs the duties of two of the following divisions: Cashier/Receptionist, Customer Service, or Customer Billing.	5%
Utility Clerk III	14	Successfully performs the duties of three of the following divisions: Cashier/Receptionist, Customer Service, or Customer Billing.	7%

Section 4. Call-Out

4.1 **Water Distribution Primary On-Call Pager:** For the classifications of Water Distribution Worker I, II and III, one (1) employee on a rotating basis shall be designated as Primary Water On-Call Employee.

Sewer Collection Primary On-Call Pager: For the classifications of Sewer Collection Foreman, Sewer Collection Worker I, II and III, one (1) employee on a rotating basis shall be designated as Primary Sewer On-Call Employee.

Water Distribution Secondary On-Call Pager: For the classifications of Water System Repair Worker I, II and III, two (2) employees on a rotating basis shall be designated as Secondary Water On-Call Employee.

Sewer Collection Secondary On-Call Pager: For the classifications of Sewer system Foreman, Sewer Collection Worker I, II and III, one (1) employee on a rotating basis shall be designated as Secondary Sewer On-Call Employee.

Water Treatment Plant Primary On-Call Pager: For the classifications of Water Treatment Plant Chief Operator, Operators, and Technicians, one (1) employee on a rotating basis shall be designated as Primary Water Treatment Plant On-Call Employee.

Lower Little Miami Wastewater Treatment Plant Primary On-Call Pager: For the classifications of Wastewater Treatment Plant Chief Operator, Deputy Chief Operator, Operators, Technician, Maintenance Foreman, and Maintenance Workers one (1) employee on a rotating basis shall be designated as Primary Wastewater Treatment Plant On-Call Employee.

Waynesville Regional & Sycamore Trails Wastewater Treatment Plant Primary On-Call Pager: For the classifications of Wastewater Treatment Plant Chief Operator, Deputy Chief Operator, Operators, Technicians, Maintenance Foreman, and Maintenance Workers one (1) employee on a rotating basis shall be designated as Primary Wastewater Treatment Plant On-Call Employee.

- 4.2 The Sanitary Engineer shall assign Primary On-Call Employee duties on a rotating basis (weekly or biweekly) to each employee within the above listed classifications. Any employee so assigned shall be required to carry a beeper/pager/cell phone and shall be responsible for responding to all emergencies during non-regular working hours during the rotation period. Any employee so assigned must remain within the beeper/pager/cell phone range and must acknowledge and respond to all emergencies within thirty (30) minutes. Failure on the part of the employee to respond to an emergency call-in shall subject the employee to discipline up to and including discharge.

The Sanitary Engineer shall assign Secondary On-Call Employee duties on a rotating basis (weekly or biweekly) to each employee within the above stated classifications. Any employee so assigned shall be required to carry a beeper/pager/cell phone and shall be responsible for responding during non-regular work hours during the rotation period to all emergencies which are determined an immediate problem by the Primary On-Call Employee or their supervisors, and respond to calls in the absence of a Primary On-Call pager or employee, as applicable. An employee so assigned must remain within the beeper/pager/cell phone range and must acknowledge within thirty (30) minutes and respond to all call-ins within one (1) hour. Failure on the part of the employee to respond to a call-in shall subject the employee to discipline up to and including discharge.

- 4.3 The rotation of Primary On-Call Employees, and Secondary On-Call Employees shall be established by the Sanitary Engineer. Any employee so assigned shall be responsible for call-out duty but may, with the prior approval of the Department, have another employee take the duty. This prior approval by the Department is required to ensure that the Primary and Secondary On-Call Employees have the capability to adequately respond to any emergency.

4.4 Each employee designated as Primary On-Call, ~~Employee, shall be paid \$120.00 per week for this duty. Each employee designated Secondary On-Call Employee shall be paid \$80.00 per week for this duty.~~ Secondary On-Call, or a Foreman/Chief assigned as a resource for Lead person, shall be compensated with ~~on-call~~ restrictive pay based on the following amounts:

Lead Person: \$300.00 per week

2nd Lead Person: \$260.00 per week (pertains to Water & Sewer Department)

3rd Lead Person: \$260.00 per week (pertains to Water & Sewer Department)

Foreman/Chief Operators: \$100.00 per week (pertains to Water & Sewer Department)
(Foreman/Chiefs, hourly employees, assigned as resource for Lead Person)

4.5 In addition to ~~on-call~~ restrictive pay, each employee designated as the Primary On-Call employee, and Secondary On-Call employee shall receive one and one-half (1 ½) times his regular hourly rate of pay for each call-out, with a minimum of two (2) hours; except when a second call-out is received within two (2) hours of the prior call-out, the employee will receive one and one-half (1 ½) times his regular hourly rate of pay for both call-outs, but only one two hour minimum will be applicable.

4.6 All employees, Primary and Secondary On-Call and individuals not On-Call shall receive overtime compensation at one and one-half (1 1/2) times his/her regular hourly rate of pay for each hour worked in excess of forty (40) hours in a designated work week as stipulated in the County's Personnel Policy Manual, Policy 4.05 Overtime Payment/Compensatory Time for the following conditions:

A) Requested to continue to work upon completion of their normal shift, and

B) Scheduled to work a normal off day

4.7 Any employee, not designated as Primary or Secondary On-Call shall receive overtime compensation at one and one-half (1 1/2) times their regular hourly rate of pay with a minimum of two (2) hours, regardless of the number of hours worked during the work week for the following conditions:

A) Unscheduled call-out of more than one hour before the start of their normal shift or call-outs one hour after the end of their normal shift.

B) Call-outs of less than one hour before the start of their normal shift shall be compensated at one and one-half (1 1/2) times their regular hourly rate for the time worked and shall not be eligible for the (2) hours minimum call-out period.

Section 5. Uniforms

- 5.1 Safety Apparel - All employees working in Water Maintenance, Sewer Maintenance, Treatment Operations and any employees/supervisors working in an area where safety is a concern as deemed by the supervisor shall be issued and wear safety apparel at their respective job sites.

Safety Green Shirts & Sweatshirts. The County shall purchase and issue safety green shirts and sweatshirts to employees in the Water Maintenance, Sewer Maintenance, and Treatment Operations, and any employees/supervisors working in an area where safety is a concern. All safety shirt requests shall be reviewed and approved by the employee's supervisor. The uniforms shall be distributed and tracked by the employee supervisors and shall not qualify as taxable fringe income. Employees shall return all safety green shirts and sweatshirts upon the end of their employment with the County.

Safety Shoes & Boots. Water Maintenance, Sewer Maintenance, Treatment Operation and any employees/supervisors working in the field shall purchase and wear steel-toed and/or safety shoes or boots as directed by their supervisors. The County shall reimburse employees for the purchase of a maximum of ~~\$400.00~~ \$550.00 per year for the purchase of safety shoes/boots. All safety boot and shoe requests shall be reviewed, approved, and tracked by the employee's supervisor and shall qualify as taxable fringe income (steel toe safety boots/shoes excluded from fringe income). Employee must request a purchase order from their supervisor prior to the purchase of any clothing.

Pants, Coveralls, Coats & Jackets. Water Maintenance, Sewer Maintenance, and Treatment Operation and any employees/supervisors working in the field are eligible for a maximum ~~\$450.00~~ \$600.00 per year allowance for uniforms including pants, coveralls, coats, and jackets. All uniform requests shall be reviewed, approved, and tracked by the employee's supervisor and shall qualify as taxable fringe income. Employee must request a purchase order from their supervisor prior to the purchase of any clothing.

- 5.2 Prescription Safety Glasses Reimbursement

A) Purpose

The purpose of this Policy is to ensure the safety of our Water & Sewer employees who wear prescription glasses by providing a reimbursement policy to eligible employees for the purchase of prescription safety glasses.

Prescription Safety Glasses are defined as:

- Meeting the ANSI Z87.1 Standard
- Contain Corrective lenses for correction of vision impairment
- Equipped with side shields

B) Policy

This reimbursement policy applies only to those Warren County Water & Sewer Department employees whose job duties require the use of prescription safety glasses. Employees will receive up to a maximum \$100.00 annual reimbursement towards the purchase of prescription

safety glasses. In order to obtain reimbursement, an employee will be required to submit to their immediate supervisor a completed Prescription Safety Glasses Reimbursement Form along with a copy of an eye lenses prescription issued within the last year*. The eligible employee must have their eye examination performed by a licensed optometrist or ophthalmologist at no expense to the County.

C) Procedure

- 1) The employee should purchase an approved pair of prescription safety glasses as defined in Section A) above.
- 2) The employee must submit the completed Prescription Safety Glasses Reimbursement Form, a current eye lenses prescription and a detailed receipt of purchase to their immediate Supervisor for approval.
- 3) The Supervisor or Business Manager will determine 1) the employee has not received a reimbursement prior to one year from the date of the receipt, 2) the glasses meet the definition as defined in Section A) above, 3) All required paperwork is complete
- 4) If approved, the Supervisor and Business Manager will sign the Prescription Safety Glasses Reimbursement Form and submit to the Auditor's Office for reimbursement. The Assistant Business Manager will retain a copy of the form and receipt on file.

**A signed and dated letter from the Dispensing Optician certifying they have dispensed prescription eye wear to the eligible employee and that such eye wear complies with ANSI standard Z87.1 for safety eye glasses will be accepted in place of the required copy of eye lenses prescription.*

Section 6. Cash Handling Policy

- 6.1 Only the person/cashier assigned to a cash drawer shall handle cash or check payments in their drawer. At lunchtime or during breaks, the drawer should be locked.
- 6.2 A supervisor and a cashier/receptionist will go to the drop box safe together daily to retrieve payments from the drop box safe. The combination shall reside with the billing supervisor, Sanitary Engineer and cashier/receptionists. If there are cash payments, the supervisor must verify with the cashier/receptionist the cash amount. The drop box safe is to be locked at all times. On shut off days when the cashier/receptionists report to work early, they can go together to the safe and verify cash payments on that day.
- 6.3 Cashier/Receptionists are not to make any adjustments on accounts. They must give any adjustments to their supervisor.
- 6.4 When it is time to balance the cash drawer, the person assigned to the drawer shall count the cash in front of a supervisor and fill out a Cash Summary Report. The supervisor and employee will both sign the Cash Summary Report indicating that they agree with the figure.

- 6.5 Any overages or shortages will be investigated. There should be an over/under report attached daily to the Cash Summary Report for each cash drawer. This over/under report shall be kept on file for one year. The overage is to be kept in the cash drawer.
- 6.6 If the overage reaches \$20.00 it shall be deposited in to the Water and Sewer funds.
- 6.7 If the shortage reaches \$20.00 the drawer shall be reimbursed by the Water and Sewer Department to bring it back up to a \$500.00 cash balance. (200.00 balance in the two extra cash drawers). The Business Manager has the authority to prepare a voucher to the Auditor's office to reimburse the shortage for said cash drawer. The Cashier/Receptionist and the supervisor must thoroughly investigate the shortage and submit in writing the circumstances surrounding the shortage and request reimbursement of said shortage.
- 6.8 An overage and/or shortage of more than **\$5.00** in a single day may be cause for disciplinary action.
- 6.9 More than **3** overages/shortages of more than **\$5.00** in a three month period will be cause for disciplinary action.
- 6.10 All cash drawers are to be locked and put in the safe at the end of the day. The combination of the lock shall reside with the billing supervisor and Sanitary Engineer. The keys are to be kept by the individual assigned to the cash drawer with the supervisor in charge of the spare keys. The safe is to be locked at all times. Whoever opens the safe must lock the safe afterwards.
- 6.11 If a Cashier calls in sick, the supervisor may assign a cash drawer to another employee. Said employee should count the cash drawer in the presence of a supervisor prior to taking payments. The employee will initial the Cash Summary Report indicating that they agree with the figure. They will proceed with the day's business and balance it at the end of the day.
- 6.12 Anyone assigned a cash drawer is responsible for the money in the drawer for that given day. Anyone assigned a cash drawer may request to count the money at the beginning of the day in the presence of a supervisor to verify the cash summary from the previous day.
- 6.13 At least once a month, the cashier's supervisor should count the drawers at the beginning of the day with the person responsible for that drawer.

Resolution

Number 23-0442

Adopted Date April 11, 2023

ENTER INTO CONTRACT WITH KT HOLDEN CONSTRUCTION, LLC FOR THE CORWIN BOOSTER PUMP STATION IMPROVEMENTS PROJECT

WHEREAS, pursuant to Resolution #23-0374 dated March 28, 2023 this Board approved a Notice of Intent to Award Bid for the Corwin Booster Pump Station Improvements Project to KT Holden Construction, LLC, for a total bid price of \$145,911.00; and

WHEREAS, all documentation, including performance bonds, insurance certificates, etc., has been submitted by the contractor; and

NOW THEREFORE BE IT RESOLVED, to enter into contract with KT Holden Construction, LLC, 2300 Lebanon Road, Lebanon, Ohio 45036 for a total bid price of \$145,911.00; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

KP/

cc: c/a— KT Holden Construction, LLC
Water/Sewer (file)
OMB Bid file

**SECTION 00 60 10
CONTRACT**

THIS AGREEMENT, made this 31 day of March, 2023, with the Warren County Board of Commissioners, 406 Justice Drive, Lebanon, Ohio, hereinafter called "Owner" and **KT Holden Construction, LLC, 2300 Lebanon Road, Lebanon, Ohio 45036**, doing businesses as (an individual, partner, a corporation) hereinafter called "Contractor."

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Owner, the Contractor hereby agrees with the Owner to commence and complete the construction described as follows:

CORWIN BOOSTER PUMP STATION IMPROVEMENTS PROJECT

hereinafter called the project, for the sum of **\$145,911.00 (One Hundred Forty- Five Thousand, Nine Hundred Eleven Dollars and No Cents)**, and all work in connection therewith, under the terms as stated in the General Conditions and Supplemental Conditions of the Contract; and as his (its or their) own proper cost and expense furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in Contract Documents. "Contract Documents" means and includes the following:

- Addendum
- Division 00 – Contract Requirements
- Division 01 to 48 – Technical Specifications
- General Conditions
- Supplemental Conditions
- Any and All Bid Documents
- Construction Drawings

CONTRACTOR hereby agrees to commence work under this contract on or before a date to be specified in a Written "Notice to Proceed" of the OWNER and shall complete all work within the following requirements:

Substantial Completion: 120 Days from Notice to Proceed.

Final Completion: 150 Days from Notice to Proceed.

Any delays in substantial completion of the work that are within the control of the Contractor, their Subcontractor, or Supplier shall be subject to liquidated damages in the sum of \$200.00 for each consecutive calendar day that the project extends beyond the substantial completion deadline.

This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The nonperforming party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

OWNER may terminate or suspend performance of this Agreement for OWNER'S convenience upon written notice to the CONTRACTOR. CONTRACTOR shall terminate or suspend performance of the services/work on a schedule acceptable to the OWNER.

The CONTRACTOR will indemnify and save the OWNER, their officers and employees, harmless from loss, expenses, costs, reasonable attorney's fees, litigation expenses, suits at law or in equity, causes of action, actions, damages, and obligations arising from (a) negligent, reckless or willful and wanton acts, errors or omissions by CONTRACTOR, its agents, employees, licensees, consultants, or subconsultants; (b) the failure of the CONTRACTOR, its agents, employees, licensees, consultants or subconsultants to observe the applicable standard of care in providing services pursuant to this agreement; (c) the intentional misconduct of the CONTRACTOR, its agents, employees, licensees, consultants, or subconsultants that result in injury to persons or damage to property. for which the OWNER may be held legally liable.

The CONTRACTOR does hereby agree to indemnify and hold the OWNER harmless for any and all sums for which the OWNER may be required to pay or for which the OWNER may be held responsible for failure of the CONTRACTOR or any subcontractors to pay the prevailing wage upon this project.

The OWNER agrees to pay the CONTRACTOR in the manner and at such times as set forth in the General Conditions and as amended in the Supplemental Conditions and in such amounts as required by the Contract Documents.

This Contract shall be construed under the laws of the State of Ohio, and the parties hereby stipulate to the venue for any and all claims, disputes, interpretations, litigation of any kind arising out of this Contract being exclusively in the Warren County, Ohio Court of Common Pleas (unless both parties mutually agree in writing to alternate dispute resolution), as well as waiving any right to bring or remove such matters in or to any other state or federal court.

This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

Contractor shall bind every subcontractor to, and every subcontractor must agree to be bound by the terms of, this Agreement, as far as applicable to the subcontractor's work particularly pertaining to Prevailing Wages and EEO requirements. Nothing contained in this Agreement shall create any contractual relationship between any subcontractor and Owner, nor create any obligations on the part of the Owner to pay or see to the payment of any sums to any subcontractor.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two counterparts, each of which shall be deemed an original on the date first above written.

WARREN COUNTY BOARD OF COMMISSIONERS

(Owner)

Shannon Jones
Shannon Jones, President

(Seal)

ATTEST:

Chris Dippin

KT HOLDEN CONSTRUCTION, LLC

(Contractor)

Robert M. ...

Name

President
Title

Approved as to Form:

Adam M. Nice
Assistant Prosecutor
Adam M. Nice

Resolution

Number 23-0443

Adopted Date April 11, 2023

ADVERTISE FOR BIDS FOR THE WARREN COUNTY AIRPORT- SOUTH TAXIWAY AND APRON RECONSTRUCTION AND RUNWAY AND TAXIWAY PAVEMENT MARKING PROJECT

BE IT RESOLVED, to advertise for bids for the Warren County Airport – South Taxiway and Apron Reconstruction and Runway and Taxiway Pavement Marking Project; and

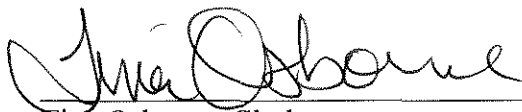
BE IT FURTHER RESOLVED, to advertise said bid for two (2) weeks in a newspaper of general circulation and for two (2) consecutive weeks on the Warren County website, beginning the week of April 16, 2023; bid opening to be May 5, 2023 @ 2:00 p.m.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

KP/

cc: Airport (file)
OMB Bid file

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 23-0444

Adopted Date April 11, 2023

ADVERTISE FOR BIDS FOR THE 2023 STRIPING PROJECT

BE IT RESOLVED, to advertise for bids for the 2023 Striping Project for the County Engineer; and

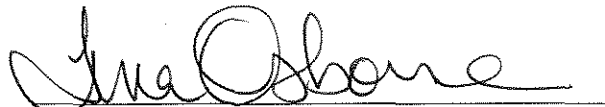
BE IT FURTHER RESOLVED, to advertise said bid for one (1) week in a newspaper of general circulation and for two consecutive weeks on the Warren County website, beginning the week of April 16, 2023; bid opening to be May 3, 2023 @ 9:00 a.m.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)
OMB Bid file

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0445

Adopted Date April 11, 2023

APPROVE COUNTY MOTOR VEHICLE TAX (CVT-383) FOR THE VILLAGE OF WAYNESVILLE IN THE AMOUNT OF \$128,215.00

BE IT RESOLVED, to approve the following County Motor Vehicle Tax (CVT-383) for the Village of Waynesville.

<u>Project No.</u>	<u>Description</u>	<u>CVT Funds</u>
CVT - 383	Engineering for a traffic signal at SR 42 and North St.	\$128,215.00

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)
Village of Waynesville

Resolution

Number 23-0446

Adopted Date April 11, 2023

APPROVE EMERGENCY PROCUREMENT OF REPAIR PARTS TO FIX A BROKEN VALVE LOCATED AT THE RICHARD A. RENNEKER WATER TREATMENT PLANT

WHEREAS, the Water & Sewer Department has discovered a broken valve at the Richard A. Renneker Water Treatment Plant; and

WHEREAS, the procurement of replacement parts is critical and time sensitive to maintain effective water treatment and distribution operations of the Water Department; and

NOW THEREFORE BE IT RESOLVED, to approve the emergency procurement of replacement parts under Purchase Order 23001513 with Ferguson US Holdings, Inc. in the amount \$10,000 to repair a broken valve at the Richard A. Renneker Water Treatment Plant.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

mbz

cc: Auditor
Water/Sewer (file)

Resolution

Number 23-0447

Adopted Date April 11, 2023

APPROVE AND SIGN THE SUBMISSION OF SF-424, ASSURANCES AND CERTIFICATIONS AS THEY RELATE TO THE WARREN COUNTY 2019-2023 CONSOLIDATED PLAN AND FISCAL YEAR 2023 CDBG ANNUAL ACTION PLAN

WHEREAS, to be eligible to apply for Community Development Block Grant funds, the U.S. Department of Housing and Urban Development (HUD) requires each applicant to prepare and submit an SF-424, Assurances and Certifications as they relate to the Five-Year Consolidated Plan and an Annual Action Plan; and

WHEREAS, Warren County has completed the requirements for said Plans as set forth by the U.S. Department of Housing and Urban Development; and

NOW THEREFORE BE IT RESOLVED, to approve and sign the SF-424, Assurances and Certifications as they relate to the Warren County 2019-2023 Consolidated Plan and the Fiscal Year 2023 Annual Action Plan to the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED, to authorize the President of this Board to sign documents relative thereto.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

sm\

cc: OGA (file)
HUD

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2026

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President, Board of County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
Warren County Board of Commissioners	4/11/23

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

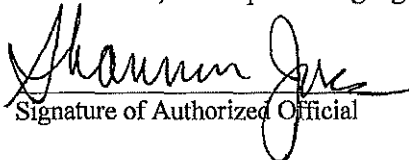
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

4/11/23
Date

President, Board of County Commissioners

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

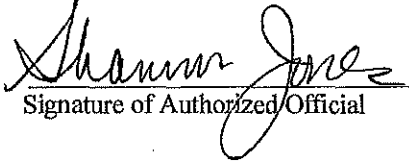
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

4/11/23
Date

President, Board of County Commissioners

Title

OPTIONAL Community Development Block Grant Certification - N.A.

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

President, Board of County Commissioners

Title

Specific HOME Certifications - N.A.

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

President, Board of County Commissioners

Title

Emergency Solutions Grants Certifications

N.A.

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

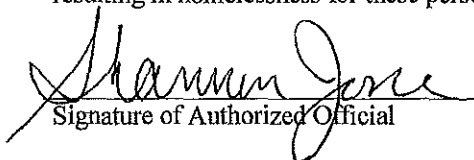
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature of Authorized Official

4-11-23
Date

President, Board of County Commissioners

Title

Housing Opportunities for Persons With AIDS Certifications

N.A.

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

President, Board of County Commissioners

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: 4/20/2023	4. Applicant Identifier: B23UC390009
5a. Federal Entity Identifier: 14.218	5b. Federal Award Identifier: _____
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: _____
8. APPLICANT INFORMATION:	
* a. Legal Name: Warren County Board of Commissioners	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 36-60000-58	* c. UEI: VK7ZTVZ8EE51
d. Address:	
* Street1: 406 Justice Drive	_____
Street2:	_____
* City: Lebanon	_____
County/Parish:	_____
* State: Ohio	_____
Province:	_____
* Country: USA: UNITED STATES	_____
* Zip / Postal Code: 45036-2385	_____
e. Organizational Unit:	
Department Name: Warren County Grants Administration	Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: _____	* First Name: Susanne
Middle Name: _____	_____
* Last Name: Mason	_____
Suffix: _____	_____
Title: Director, Grants Administration	
Organizational Affiliation: _____	
* Telephone Number: 513-695-1210	Fax Number: _____
* Email: masosu@co.warren.oh.us	

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US Department of HUD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

CDBG Entitlement Grant

* 12. Funding Opportunity Number:

14.218

* Title:

CDBG Entitlement Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

[Add Attachment](#)

[Delete Attachment](#)

[View Attachment](#)

* 15. Descriptive Title of Applicant's Project:

Warren County will use CDBG Funds for public infrastructure and aid to homeless.

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)

[Delete Attachments](#)

[View Attachments](#)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.



17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="787,388.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="787,388.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach



21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:


Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Resolution

Number 23-0448

Adopted Date April 11, 2023

AUTHORIZE THE PRESIDENT OF THE BOARD TO SIGN KEY RELEASE AND TERMS OF USE AGREEMENT WITH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES ON BEHALF OF WARREN COUNTY TELECOMMUNICATIONS RELATIVE TO THE MARCS MOBILE VOICE DELIVERY SYSTEM ADVANCED SYSTEM KEY

BE IT RESOLVED, to authorize the President of the Board to sign the Key Release and Terms of Use Agreement with the State of Ohio, Department of Administrative Services on behalf of Warren County Telecommunications, as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—State of Ohio – Department of Administrative Services
Telecom (file)

Resolution

Number 23-0449

Adopted Date April 11, 2023

APPROVE ADDENDA TO AGREEMENT WITH BOYS TO MEN TRANSITIONAL HOME INC RELATIVE TO HOME PLACEMENT AND RELATED SERVICES ON BEHALF OF WARREN COUNTY CHILDREN SERVICES

BE IT RESOLVED, to approve and authorize the Warren County Board of Commissioners to enter into the addenda to agreement with Boy's to Men Transitional Home Inc. relative to home placement and related services for calendar year 2022-2023, on behalf of Children Services as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: c/a – Boy's to Men Transitional Home Inc.
Children Services (file)

Ohio Department of Job and Family Services
**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR
THE PROVISION OF CHILD PLACEMENT**

ADDENDA TO AGREEMENT

The following addendum sets forth the terms and conditions between the parties for services for children involved with the agency named below:

This Agreement is between Warren County Children Services, A Title IV-E Agency, hereinafter "Agency," whose address is:

Warren County Children Services
416 S East St
Lebanon, OH 45036

And Boys To Men Transitional Home Inc. hereinafter "Provider," whose address is:

Boys To Men Transitional Home Inc.
117 Ashwood Ave
Dayton, OH 45405

Collectively the "Parties".

Contract ID: 19297562

Originally Dated: 06/01/2022 to 05/31/2023

Ohio Department of Job and Family Services

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR
THE PROVISION OF CHILD PLACEMENT**

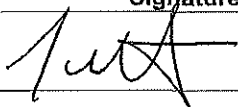
Addenda Number 4:

Addenda Reason:	Amount
Addenda Begin Date:	02/01/2023
Addenda End Date:	
Increased Amount:	\$100,000.00
Article Name:	

Addenda Reason Narrative:
Increase contract amount in order to pay invoices.

SIGNATURE OF THE PARTIES

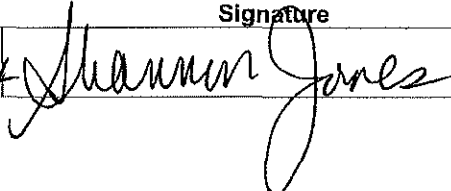
Provider: Boys To Men Transitional Home Inc.

Print Name & Title	Signature	Date
Jemone McIntosh C.O.O		3/21/23


Agency: Warren County Children Services

Print Name & Title	Signature	Date
Shawna Jones, Director		3-31-23

Additional Signatures

Print Name & Title	Signature	Date
Shannon Jones, President		4/11/23

APPROVED AS TO FORM


Kathryn M. Horvath
Asst. Prosecuting Attorney

Resolution

Number 23-0450

Adopted Date April 11, 2023

ACKNOWLEDGE RECEIPT OF MARCH 2023 FINANCIAL STATEMENT

BE IT RESOLVED, to acknowledge receipt of the March 2023 County Financial Statement for Funds #1101 through #6650; as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor (file)
S. Spencer
Tina Osborne

Financial Statement for 2023 Period 3



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
1101	GENERAL FUND	64,609,255.66	20,065,647.16	7,475,946.40	77,198,956.42	223,548.41	77,422,504.83
2201	SENIOR CITIZENS SERVICE LEVY	5,179,756.59	4,037,477.65	1,316,476.65	7,900,757.59	636,133.25	8,536,890.84
2202	MOTOR VEHICLE	8,511,922.98	1,138,495.64	676,057.24	8,974,361.38	29,598.56	9,003,959.94
2203	HUMAN SERVICES	972,467.16	351,621.11	681,365.73	642,722.54	57,563.04	700,285.58
2204	COVID19 EMERGENCY RENTAL ASSIS	4,591,591.86	0.00	0.00	4,591,591.86	0.00	4,591,591.86
2205	BOARD OF DEVELOPMENTAL DISABIL	25,524,385.63	8,829,746.93	1,584,753.03	32,769,379.53	77,085.52	32,846,465.05
2206	DOG AND KENNEL	850,347.20	25,441.75	50,866.41	824,922.54	0.00	824,922.54
2207	LAW LIBRARY RESOURCES FUND	81,082.75	37,878.46	30,776.99	88,184.22	23,894.67	112,078.89
2208	CO&TRANSIT MEDICAID SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
2209	BOE ELECTIONS SECURITY GRANTS	0.01	0.00	0.00	0.01	0.00	0.01
2210	LOCAL CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
2211	LOCAL FISCAL RECOVERY FUND	19,939,298.82	0.00	42,094.79	19,897,204.03	13,795.75	19,910,999.78
2212	ONEOHIO OPIOID SETTLEMENT FUND	295,114.31	22,150.79	0.00	317,265.10	0.00	317,265.10
2215	VETERAN'S MEMORIAL	9,878.84	0.00	0.00	9,878.84	0.00	9,878.84
2216	RECORDER TECH FUND 317.321	222,829.97	7,969.75	359.38	230,440.34	0.00	230,440.34
2217	BOE TECHNOLOGY FUND 3501.17	1,833,096.19	0.00	0.00	1,833,096.19	0.00	1,833,096.19
2218	COORDINATED CARE	620,703.29	14,092.50	41,553.61	593,242.18	0.00	593,242.18
2219	WIRELESS 911 GOVERNMENT ASSIST	448,740.05	19,880.34	18,990.78	449,629.61	0.00	449,629.61
2220	CP INDIGENT DRVR INTRLK/MONITG	10,903.18	241.56	0.00	11,144.74	0.00	11,144.74
2221	CC/MC INDIGENT DRIVER INTERLOC	120,929.90	1,432.07	442.00	121,919.97	0.00	121,919.97
2222	JUV INDIGENT DRIVER INTERLOCK	2,467.38	0.00	0.00	2,467.38	0.00	2,467.38
2223	PROBATE/JUVENILE SPECIAL PROJ	319,307.53	2,688.08	0.00	321,995.61	0.00	321,995.61
2224	COMMON PLEAS SPECIAL PROJECTS	197,735.20	11,725.00	5,208.00	204,252.20	1,500.00	205,752.20
2227	PROBATION SUPERVISION 2951.021	760,015.13	4,650.00	39,350.31	725,314.82	444.44	725,759.26
2228	MENTAL HEALTH GRANT	162,648.69	0.00	0.00	162,648.69	0.00	162,648.69
2229	MUNICIPAL MOTOR VEH PERMIS TAX	3,193,311.51	44,370.71	0.00	3,237,682.22	0.00	3,237,682.22
2231	CO LODGING ADD'L 1%	65,103.60	77,207.18	65,103.60	77,207.18	0.00	77,207.18

Financial Statement for 2023 Period 3



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2232	COUNTY LODGINGS TAX (FKA 7731)	195,311.21	231,699.30	195,311.21	231,699.30	0.00	231,699.30
2233	DOMESTIC SHELTER	4,894.00	2,859.00	0.00	7,753.00	0.00	7,753.00
2237	REAL ESTATE ASSESSMENT	4,580,570.62	1,620,618.96	78,992.60	6,122,196.98	5,030.08	6,127,227.06
2238	WORKFORCE INVESTMENT BOARD	190,049.44	163,718.55	209,950.34	143,817.65	3,611.97	147,429.62
2243	JUVENILE GRANTS	339,863.41	0.00	960.00	338,903.41	112.50	339,015.91
2245	CRIME VICTIM GRANT FUND	24,720.16	2,921.18	5,058.51	22,582.83	0.00	22,582.83
2246	JUVENILE INDIGENT DRIVER ALCOH	21,145.80	68.55	0.00	21,214.35	0.00	21,214.35
2247	FELONY DELINQUENT CARE/CUSTODY	648,043.85	0.00	140,652.64	507,391.21	929.80	508,321.01
2248	TAX CERTIFICATE ADMIN FUND	28,344.07	32.16	34.00	28,342.23	0.00	28,342.23
2249	DTAC-DELINQ TAX & ASSESS COLLE	660,619.87	211,529.23	25,376.05	846,773.05	1,734.22	848,507.27
2250	CERT OF TITLE ADMIN FUND	3,462,730.69	183,383.75	127,991.89	3,518,122.55	1,774.94	3,519,897.49
2251	COAP GRANT - OPIOD ABUSE PROG	0.00	0.00	0.00	0.00	0.00	0.00
2252	WC TECHNOLOGY CRIMES UNIT	0.00	0.00	0.00	0.00	0.00	0.00
2253	COUNTY COURT PROBATION DEPT	0.00	0.00	0.00	0.00	0.00	0.00
2254	CCMEP/TANF	101,465.53	30,000.00	44,121.34	87,344.19	30.00	87,374.19
2255	MUNICIPAL VICTIM WITNESS FUND	117,090.37	0.00	10,007.20	107,083.17	0.00	107,083.17
2256	WARREN COUNTY SOLID WASTE DIST	1,142,451.64	8,873.84	20,815.64	1,130,509.84	2,026.00	1,132,535.84
2257	OHIO PEACE OFFICER TRAINING	121,254.32	0.00	1,650.00	119,604.32	0.00	119,604.32
2258	WORKFORCE INVESTMENT ACT FUND	34,250.26	77,198.99	43,706.30	67,742.95	300.72	68,043.67
2259	JTPA	1,675.19	0.00	0.00	1,675.19	0.00	1,675.19
2260	OHIO WORKS INCENTIVE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
2261	PASS THROUGH GRANTS	200.01	66,132.12	66,132.12	200.01	0.00	200.01
2262	COMMUNITY CORRECTIONS MONITORI	826,454.53	29,234.25	19,275.45	836,413.33	100.00	836,513.33
2263	CHILD SUPPORT ENFORCEMENT	1,491,498.93	265,771.21	296,686.55	1,460,583.59	2,722.84	1,463,306.43
2264	EMERGENCY MANAGEMENT AGENCY	360,196.46	27.00	24,179.90	336,043.56	0.00	336,043.56
2265	COMMUNITY DEVELOPMENT	578,867.35	202,533.02	200,824.99	580,575.38	0.00	580,575.38
2266	COMM DEV-ENT ZONE MONITOR FEES	113,063.00	0.00	0.00	113,063.00	0.00	113,063.00

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FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2267	LOEB FOUNDATION GRANT	13,250.00	0.00	0.00	13,250.00	0.00	13,250.00
2268	INDIGENT GUARDIANSHIP FUND	267,331.30	1,650.00	304.16	268,677.14	0.00	268,677.14
2269	INDIGENT DRIVER ALCOHOL TREATM	754,544.98	6,006.86	0.00	760,551.84	0.00	760,551.84
2270	JUVENILE TREATMENT CENTER	329,786.01	27,572.88	137,411.98	219,946.91	285.10	220,232.01
2271	DTAC-PROSECUTOR ORC 321.261	220,174.86	207,760.83	22,537.07	405,398.62	0.00	405,398.62
2272	CP INDIGENT DRVR ALC TREATMT	48,277.05	0.00	0.00	48,277.05	0.00	48,277.05
2273	CHILDREN SERVICES	11,171,068.59	978,907.10	806,363.41	11,343,612.28	148,436.06	11,492,048.34
2274	COUNTY COURT COMPUTR 1907.261A	83,845.12	1,001.00	31.49	84,814.63	0.00	84,814.63
2275	COUNTY CRT CLK COMP 1907.261B	70,325.33	3,094.40	0.00	73,419.73	0.00	73,419.73
2276	PROBATE COMPUTER 2101.162	99,805.63	441.00	0.00	100,246.63	0.00	100,246.63
2277	PROBATE CLERK COMPUTR 2101.162	280,471.01	1,470.00	0.00	281,941.01	0.00	281,941.01
2278	JUVENILE CLK COMPUTR 2151.541	47,789.26	1,163.09	0.00	48,952.35	0.00	48,952.35
2279	JUVENILE COMPUTER 2151.541	47,785.23	350.28	0.00	48,135.51	0.00	48,135.51
2280	COMMON PLEAS COMPUTER 2303.201	83,814.74	1,527.00	0.00	85,341.74	0.00	85,341.74
2281	DOMESTIC REL COMPUTER 2301.031	9,770.96	231.00	671.95	9,330.01	15.26	9,345.27
2282	CLERK COURTS COMPUTER 2303.201	26,336.52	5,620.00	0.00	31,956.52	0.00	31,956.52
2283	COUNTY CT SPEC PROJ 1907.24B1	2,057,924.28	19,657.29	5,745.70	2,071,835.87	475.00	2,072,310.87
2284	COGNITIVE INTERVENTION PROGRAM	428,728.24	4,741.45	8,390.71	425,078.98	1,200.00	426,278.98
2285	CONCEALED HANDGUN LICENSE	805,765.17	7,370.00	10,385.98	802,749.19	445.00	803,194.19
2286	SHERIFF-DRUG LAW ENFORCEMENT	4,022.92	200.00	422.96	3,799.96	999.90	4,799.86
2287	SHERIFF-LAW ENFORCEMENT TRUST	283,999.63	15,852.36	2,701.97	297,150.02	57.16	297,207.18
2288	COMM BASED CORRECTIONS DONATIO	9,451.42	0.00	0.00	9,451.42	0.00	9,451.42
2289	COMMUNITY BASED CORRECTIONS	138,049.63	0.00	124,809.53	13,240.10	2,581.25	15,821.35
2290	HAZ MAT EMERG PLAN SPEC FUND	5.12	0.00	0.00	5.12	0.00	5.12
2291	SHERIFF-D.A.R.E. PROGRAM	1,904.32	0.00	0.00	1,904.32	0.00	1,904.32
2292	TRAFFIC SAFETY PROGRAM-SHERIFF	0.00	0.00	0.00	0.00	0.00	0.00
2293	SHERIFF GRANTS	25,082.00	0.00	0.00	25,082.00	0.00	25,082.00

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FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
2294	SHERIFF DARE LAW ENFORC GRANT	9,443.50	0.00	0.00	9,443.50	0.00	9,443.50
2295	TACTICAL RESPONSE UNIT	19,300.14	0.00	0.00	19,300.14	0.00	19,300.14
2296	COMP REHAB DWNPMT ASST COMMDEV	47,144.73	0.00	0.00	47,144.73	0.00	47,144.73
2297	ENFORCEMT & EDUCATN 4511.19G5A	138,316.83	710.00	0.00	139,026.83	0.00	139,026.83
2298	REHAB INC FUNDS	100,457.46	0.00	0.00	100,457.46	0.00	100,457.46
2299	COUNTY TRANSIT	1,564,623.45	16,602.21	73,934.34	1,507,291.32	59,891.94	1,567,183.26
3327	BOND RETIREMENT SPECIAL ASSMT	47,461.88	69,671.21	0.00	117,133.09	0.00	117,133.09
3360	STATE OPWC LOAN	0.00	112,715.70	0.00	112,715.70	0.00	112,715.70
3368	2013 RADIO SYSTEM BONDS	0.00	0.00	0.00	0.00	0.00	0.00
3384	TAX INCREMENT FINANCING - P&G	0.00	0.00	0.00	0.00	0.00	0.00
3393	RID BOND GREENS OF BUNNEL	3,000,580.95	302,327.05	0.00	3,302,908.00	0.00	3,302,908.00
3395	JAIL BONDS 2019	0.00	10,048,500.00	0.00	10,048,500.00	0.00	10,048,500.00
4401	COUNTY WIDE FINANCIAL SOFTWARE	212,155.46	0.00	0.00	212,155.46	0.00	212,155.46
4430	DEFAULTED SUBDIVISION SPEC ASM	399,158.40	0.00	0.00	399,158.40	0.00	399,158.40
4431	SOCIALVILLEFOSTERSBRIDGE&WALL	0.00	0.00	0.00	0.00	0.00	0.00
4432	EDWARDSVILLE ROAD BRIDGE	0.00	0.00	0.00	0.00	0.00	0.00
4433	MIDDLEBORO RD BRIDGE REHAB	0.00	0.00	0.00	0.00	0.00	0.00
4434	LIBERTY WAY/MASON RD TURN LANE	0.00	0.00	0.00	0.00	0.00	0.00
4435	STROUT RD BRIDGE 207-0.02	0.00	0.00	0.00	0.00	0.00	0.00
4436	ZOAR RD IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
4437	KING AVE BRIDGE PROJECT	1,196,678.46	2,124,174.90	2,238,283.55	1,082,569.81	88,449.46	1,171,019.27
4438	NB COLUMBIA/3C RIGHT TURN LN	0.00	0.00	0.00	0.00	0.00	0.00
4439	VARIOUS WATER ASSESSMENT PROJE	0.00	0.00	0.00	0.00	0.00	0.00
4449	VARIOUS SEWER ASSESSMENT PROJE	0.00	0.00	0.00	0.00	0.00	0.00
4450	ESTATES OF KEEVER CREEK ROAD P	0.00	0.00	0.00	0.00	0.00	0.00
4451	ROAD INFRASTRUCTURE	25,550,000.00	0.00	0.00	25,550,000.00	0.00	25,550,000.00
4452	STEPHENS RD BRIDGE REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00

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FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
4453	OLD 122 & TWP LINE RD ROUNDABO	0.00	0.00	0.00	0.00	0.00	0.00
4454	FIELDS-ERTEL RD IMPROV PROJ	613,431.01	0.00	0.00	613,431.01	0.00	613,431.01
4455	PHASE II ROAD RESURFACING	0.00	0.00	0.00	0.00	0.00	0.00
4463	FIELDS-ERTEL AND COLUMBIA ROAD	0.00	0.00	0.00	0.00	0.00	0.00
4467	COUNTY CONST PROJECTS	5,739,467.27	0.00	98,646.33	5,640,820.94	1,085.00	5,641,905.94
4479	AIRPORT CONSTRUCTION	964,589.58	0.00	0.00	964,589.58	0.00	964,589.58
4484	P&G TIF ROAD CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
4485	MIAMI VALLEY GAMING TIF	202,739.25	546,253.04	8,163.62	740,828.67	0.00	740,828.67
4489	TOWNE CENTER BLVD EXTENSION	0.00	0.00	0.00	0.00	0.00	0.00
4492	COMMUNICATION PROJECTS	6,863,398.05	0.00	2,585,898.66	4,277,499.39	1,578,358.37	5,855,857.76
4493	REDEVELOPMENT TAX EQUIV FUND	379,522.10	0.00	0.00	379,522.10	0.00	379,522.10
4494	COURTS BUILDING	9,342,304.31	0.00	203,048.76	9,139,255.55	0.00	9,139,255.55
4495	JAIL CONSTRUCTION SALES TAX	11,046,209.35	1,232,463.89	10,060,824.64	2,217,848.60	0.00	2,217,848.60
4496	JUVENILE DETENTION ADDN & RENO	259,785.28	0.00	0.00	259,785.28	0.00	259,785.28
4497	JAIL CONSTRUCTION & REHAB	8,668,154.13	0.00	0.00	8,668,154.13	0.00	8,668,154.13
4498	COUNTY FAIRGROUNDS CONSTRUCTN	0.00	0.00	0.00	0.00	0.00	0.00
4499	JUVENILE/PROBATE CT EXPANSION	472,507.59	0.00	0.00	472,507.59	0.00	472,507.59
5510	WATER REVENUE	27,824,466.34	51,454.11	1,024,828.77	26,851,091.68	116,422.52	26,967,514.20
5574	LOWER LITTLE MIAMI WASTEWATER	0.00	0.00	0.00	0.00	0.00	0.00
5575	SEWER CONST PROJECTS	1,161,312.40	2,169.67	336,408.73	827,073.34	146,428.78	973,502.12
5580	SEWER REVENUE	32,117,157.09	116,624.15	766,694.96	31,467,086.28	239,217.28	31,706,303.56
5581	SEWER IMPROV-WC VOCATIONAL SCH	279,396.79	0.00	0.00	279,396.79	0.00	279,396.79
5583	WATER CONST PROJECTS	1,276,339.93	2,384.57	148,491.94	1,130,232.56	61,712.38	1,191,944.94
5590	STORM WATER TIER 1	131,257.14	176,378.56	0.00	307,635.70	0.00	307,635.70
6619	VEHICLE MAINTENANCE ROTARY	128,836.09	66,861.12	72,528.20	123,169.01	6,369.85	129,538.86
6630	SHERIFF'S POLICING REVOLV FUND	552,916.90	223,379.75	573,634.39	202,662.26	0.00	202,662.26
6631	COMMUNICATIONS ROTARY	329,727.40	1,874.66	4,763.44	326,838.62	2,573.16	329,411.78

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FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
6632	HEALTH INSURANCE	2,237,621.09	1,207,953.92	912,448.49	2,533,126.52	44,537.40	2,577,663.92
6636	WORKERS COMP SELF INSURANCE	1,868,973.42	6.94	43,108.72	1,825,871.64	9,220.98	1,835,092.62
6637	PROPERTY & CASUALTY INSURANCE	330,702.45	0.00	0.00	330,702.45	0.00	330,702.45
6650	GASOLINE ROTARY	160,008.19	77,174.55	116,733.93	120,448.81	31,153.19	151,602.00
7707	P.E.R.S. ROTARY	2,717.01	0.00	0.00	2,717.01	0.00	2,717.01
7708	TOWNSHIP FUND	1,320,000.00	24,543,874.12	3,506,107.59	22,357,766.53	0.00	22,357,766.53
7709	CORPORATION FUND	1,444,009.76	12,147,593.85	3,352,628.81	10,238,974.80	0.00	10,238,974.80
7713	WATER-SEWER ROTARY FUND	397,640.99	2,104,621.01	327,647.02	2,174,614.98	120,380.54	2,294,995.52
7714	PAYROLL ROTARY	227,409.12	6,263,810.65	5,475,380.32	1,015,839.45	145,938.01	1,161,777.46
7715	NON PARTICIPANT ROTARY	13,158.48	0.00	2,316.96	10,841.52	4,247.76	15,089.28
7716	SCHOOL	23,555,000.00	69,385,973.19	53,370,000.00	39,570,973.19	0.00	39,570,973.19
7717	UNDIVIDED GENERAL TAX	135,171,885.65	12,939,078.71	141,017,511.96	7,093,452.40	13,672.98	7,107,125.38
7718	TANGIBLE PERSONAL PROPERTY.	0.00	0.00	0.00	0.00	0.00	0.00
7719	TRAILER (LIKE REAL ESTATE) TAX	37,666.00	36,252.02	0.00	73,918.02	0.00	73,918.02
7720	LOCAL GOVERNMENT FUND	0.00	381,852.25	381,852.25	0.00	0.00	0.00
7721	SPECIAL DISTRICTS	50,000.00	937,408.68	50,000.00	937,408.68	0.00	937,408.68
7722	CIGARETTE LICENSE TAX	150.03	25.48	20.87	154.64	0.00	154.64
7723	GASOLINE TAX	0.00	481,759.61	481,759.61	0.00	0.00	0.00
7724	WC PORT AUTHORITY FUND	126,451.76	199,178.29	0.00	325,630.05	0.00	325,630.05
7725	UNDIVIDED WIRELESS 911 GOV ASS	20,040.16	39,760.70	39,920.50	19,880.36	0.00	19,880.36
7726	MOTOR VEHICLE LICENSE TAX	0.00	1,136,477.90	1,136,477.90	0.00	0.00	0.00
7727	RE RATE CORRECT/REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
7728	TREASURER TAX REFUNDS	744,176.11	29,780.44	59,258.27	714,698.28	45,185.50	759,883.78
7729	CORONAVIRUS RELIEF DIST FUND	0.00	0.00	0.00	0.00	0.00	0.00
7731	COUNTY LODGING TAX	0.00	0.00	0.00	0.00	0.00	0.00
7734	REAL ESTATE ADVANCE PAYMENT	61,674.01	186,809.12	0.00	248,483.13	0.00	248,483.13
7738	WIB PASS THRU OHIO TO WORK	0.00	0.00	0.00	0.00	0.00	0.00

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FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
7740	TRAILER TAX	0.00	0.00	0.00	0.00	0.00	0.00
7741	LIFE INSURANCE	21,088.61	10,416.00	11,363.91	20,140.70	0.00	20,140.70
7742	LIBRARIES	0.00	2,521,546.65	437,846.99	2,083,699.66	0.00	2,083,699.66
7744	ARMCO PARK TOURNAMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
7745	STATE	3,238.38	2,993.23	3,218.16	3,013.45	3,218.16	6,231.61
7746	MIAMI CONSERVANCY DISTRICT FUN	0.00	0.00	0.00	0.00	0.00	0.00
7747	ADVANCE ESTATE TAX	845.74	0.00	0.00	845.74	0.00	845.74
7751	UNDIVIDED INTEREST	432,073.90	713,388.81	713,388.81	432,073.90	0.00	432,073.90
7754	OHIO ELECTIONS COMMISSION FUND	0.00	50.00	50.00	0.00	50.00	50.00
7756	SEWER ROTARY	21,899.00	0.00	2,012.00	19,887.00	0.00	19,887.00
7757	MERCY PASS THROUGH TO TID	271,292.00	0.00	0.00	271,292.00	0.00	271,292.00
7758	WIA PASS THROUGH TO BUTLER/CLE	63,061.88	257,072.08	320,133.96	0.00	0.00	0.00
7761	OUTSIDE ENTITY FLOWTHRU	0.00	0.00	0.00	0.00	0.00	0.00
7765	RECORDER'S ESCROW FUND	29,197.88	1,102.00	872.00	29,427.88	0.00	29,427.88
7766	ESCROW ROTARY	894,247.93	0.00	0.00	894,247.93	0.00	894,247.93
7767	UNIDENTIFIED DEPOSITS	0.00	0.00	0.00	0.00	0.00	0.00
7768	RE TAX PYMT PRO/PRE/SALES	0.00	250.00	0.00	250.00	0.00	250.00
7769	BANKRUPTCY POST PETITION CONDU	4,934.32	1,324.76	0.00	6,259.08	0.00	6,259.08
7772	LEBANON MUN ORD VIOLATION INDI	0.00	0.00	0.00	0.00	0.00	0.00
7773	SEX OFFENDER REGISTRATION FEE	0.00	0.00	0.00	0.00	125.00	125.00
7774	ARSON OFFENDER REGISTR FEE	245.00	0.00	0.00	245.00	0.00	245.00
7775	UNDIVIDED SHERIFF WEB CHECK FE	11,781.37	15,274.75	13,757.50	13,298.62	93.00	13,391.62
7776	UNDIVIDED EVIDENCE SHERIFF	42,139.34	0.00	0.00	42,139.34	0.00	42,139.34
7777	UNDIVIDED FEDERAL & STATE FORF	0.00	0.00	0.00	0.00	0.00	0.00
7778	COURT ORDERED SHERIFF SALES	340,417.61	291,205.39	287,171.39	344,451.61	132,425.00	476,876.61
7779	UNDIVIDED DRUG TASK FORCE SEIZ	162,794.00	183,894.80	0.00	346,688.80	1,059.00	347,747.80
7781	REFUNDABLE DEPOSITS	401,476.97	0.00	13,080.14	388,396.83	4,495.60	392,892.43

Financial Statement for 2023 Period 3



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
7782	SHERIFF - LOST/ABANDONED PROPE	44.34	0.00	0.00	44.34	0.00	44.34
7785	MASSIE WAYNE CAPACITY FEES	0.00	0.00	0.00	0.00	0.00	0.00
7786	PMT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.00	0.00
7787	UNDIVIDED INCOME TAX-REAL PROP	0.00	0.00	0.00	0.00	0.00	0.00
7788	UNDIVIDED PUBLIC UTILITY DEREG	0.00	0.00	0.00	0.00	0.00	0.00
7789	FORFEITED LAND	0.00	0.00	0.00	0.00	0.00	0.00
7790	FORFEITED LAND EXCESS SALE PRO	0.00	0.00	0.00	0.00	0.00	0.00
7792	ZONING & BLDG BOND FUND	0.00	0.00	0.00	0.00	0.00	0.00
7793	HOUSING TRUST AUTHORITY	111,540.25	75,880.90	184,287.55	3,133.60	182,444.67	185,578.27
7795	UNDIVIDED INDIGENT FEES	0.00	2,743.60	2,743.60	0.00	548.72	548.72
7796	MASON MUN ORD VIOLATION INDIGE	9,801.20	0.00	402.50	9,398.70	60.00	9,458.70
7797	NEW UNDIVIDED AUCTION PROCEEDS	0.00	3,455.50	3,455.50	0.00	0.00	0.00
7798	OLD ZONING & BLDG BOND FUND	138,020.47	0.00	0.00	138,020.47	0.00	138,020.47
8843	UNCLAIMED MONEY	711,507.83	166.35	218.08	711,456.10	0.00	711,456.10
8855	CH.SERV.SCHEURER SMITH TRUST	43,609.59	0.00	0.00	43,609.59	0.00	43,609.59
9911	WARREN CO HEALTH DISTRICT	9,399,388.97	1,920,914.52	721,957.38	10,598,346.11	86,065.13	10,684,411.24
9912	FOOD SERVICE	245,062.13	129,018.09	40,290.20	333,790.02	446.00	334,236.02
9915	PLUMBING BOND-HEALTH DEPT.	0.00	0.00	0.00	0.00	0.00	0.00
9916	STATE REGULATED SEWAGE PROGRAM	147,133.27	12,172.64	29,593.24	129,712.67	3,600.00	133,312.67
9925	SOIL & WATER CONSERVATION DIST	1,059,922.19	14,795.04	126,357.73	948,359.50	1,047.41	949,406.91
9928	REGIONAL PLANNING	530,395.40	28,158.61	63,754.91	494,799.10	0.00	494,799.10
9938	WARREN COUNTY PARK DISTRICT	1,376,867.83	137,289.41	203,122.51	1,311,034.73	448.23	1,311,482.96
9944	ARMCO PARK	298,426.33	11,332.20	83,399.74	226,358.79	23,993.38	250,352.17
9953	WATER SYSTEM FUND	41,425.78	1,874.50	1,111.60	42,188.68	1,329.60	43,518.28
9954	MENTAL HEALTH RECOVERY BOARD	14,737,729.69	4,124,749.05	1,576,268.54	17,286,210.20	337,771.73	17,623,981.93
9961	HEALTH GRANT FUND	291,518.34	61,909.25	36,969.97	316,457.62	0.00	316,457.62
9963	CAMPGROUNDS	1,442.30	0.00	0.00	1,442.30	0.00	1,442.30

Financial Statement for 2023 Period 3



FUND	FUND DESCRIPTION	PREVIOUS BALANCE	RECEIPTS	EXPENDITURES	CURRENT BALANCE	OUTSTANDING WARRANTS	TREASURER'S FUND BALANCE
9976	HEALTH - SWIMMING POOL FUND	153,074.73	0.00	0.00	153,074.73	0.00	153,074.73
9977	DRUG TASK FORCE COG	800,788.40	194,459.12	196,993.13	798,254.39	423.73	798,678.12
9996	WC FIRE RESPONSE LIFE SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
Total		512,083,519.92	196,985,307.60	248,203,993.13	460,864,834.39	4,730,920.90	465,595,755.29

It is hereby certified, that the foregoing is a true and accurate statement of the finances of Warren County, Ohio, for March, 2023 showing the balance on hand in cash in each fund at the beginning of the month, the amount received to each, the amount disbursed from each, the balance remaining to the credit of each, and the balance of money in the treasury and depository.

*BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO*

Resolution

Number 23-0451

Adopted Date April 11, 2023

ACKNOWLEDGE PAYMENT OF BILLS

BE IT RESOLVED, to acknowledge payment of bills from 4/4/23 and 4/6/23 as attached hereto and made a part hereof.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

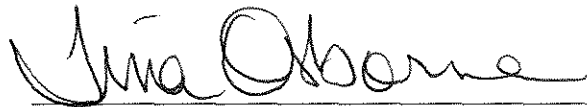
Mrs. Jones – yea

Mr. Young – yea

Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/tao

cc: Auditor

Resolution

Number 23-0452

Adopted Date April 11, 2023

APPROVE VARIOUS RECORD PLATS

BE IT RESOLVED, upon recommendation of the Warren County Regional Planning Commission, to approve the following Record Plats:

- Maple Park Subdivision, Section 'A' – Deerfield Township

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Plat File
RPC

Resolution

Number 23-0453

Adopted Date April 11, 2023

APPROVE OPERATIONAL TRANSFER FROM COMMISSIONERS FUND #11011112 INTO HUMAN SERVICES FUND #2203

WHEREAS, the Department of Human Services has requested that the ninth and tenth monthly disbursement of their mandated share for SFY 2022-2023 be transferred into the Human Services Public Assistance Fund #2203: and

NOW THEREFORE BE IT RESOLVED, to approve the following operational transfer from Commissioner Fund #1101 to Human Services Fund #2203:

\$33,863.00	from	#11011112-5742	(Commissioners Grants – Public Assistance)
	into	#2203-49000	(Human Services – Public Assistance)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor
Operational Transfer file
Human Services (file)
OMB

Resolution

Number 23-0454

Adopted Date April 11, 2023

APPROVE SUPPLEMENTAL APPROPRIATIONS INTO OHIOMEANSJOBS FUNDS #2254
AND #2258

BE IT RESOLVED, to approve the following supplemental appropriations:

\$4,000.00 into #22545800-5911 (Non-Taxable Meal Fringe)

\$4,000.00 into #22585800-5911 (Non-Taxable Meal Fringe)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor
Supplemental App. file
OhioMeansJobs (file)

Resolution

Number 23-0455

Adopted Date April 11, 2023

APPROVE A SUPPLEMENTAL APPROPRIATION AND AN APPROPRIATION
ADJUSTMENT INTO PROPERTY INSURANCE FUND #6637

BE IT RESOLVED, to make CORSA insurance premium payment, it is necessary to approve the
following supplemental appropriation and appropriation adjustment:

Supplemental Appropriation

\$ 43,000.00 into #66371113-5460 (Property Casualty – Insurance)

Appropriation Adjustment

\$ 3,000.00 from #66371113-5400 (Property Casualty – Purchased Services)
into #66371113-5460 (Property Casualty – Insurance)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/js

cc: Auditor ✓
Supplemental App. File
Appropriation Adj File
OMB (file)

Resolution

Number 23-0456

Adopted Date April 11, 2023

APPROVE APPROPRIATION ADJUSTMENTS FROM COMMISSIONERS GENERAL
FUND #11011110 INTO JUVENILE DETENTION CENTER FUND #11012600

BE IT RESOLVED, to approve the following appropriation adjustments from Commissioners
Fund #11011110 into Juvenile Detention Center Fund #11012600 in order to process a vacation
leave payout for Antoine Crawford former employee of the Juvenile Detention Center:

\$1,211.00	from	#11011110-5882	(Commissioners - Vacation Leave Payout)
	into	#11012600-5882	(Juvenile Detention Center - Vacation Leave Payout)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor
Appropriation Adjustment file
Juvenile (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0457

Adopted Date April 11, 2023

APPROVE APPROPRIATION ADJUSTMENT WITHIN WARREN COUNTY GARAGE
FUND #11011620

BE IT RESOLVED, to approve the following appropriation adjustment:

\$11,780.00 from #11011620-5317 (Garage Non-Capital Purchase)
into #11011620-5318 (Data BD Approv Non-Cap)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor
Appropriation Adj. file
Garage (file)

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0458

Adopted Date April 11, 2023

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE BUILDING AND ZONING
DEPARTMENT FUND #11012300

BE IT RESOLVED, to approve the following appropriation adjustment:

\$40.00 from #11012300-5850 (Training/Education)
 into #11012300-5911 (Non-taxable Meal Fringe)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor
Appropriation Adjustment file
Building/Zoning (file)

Resolution

Number 23-0459

Adopted Date April 11, 2023

APPROVE APPROPRIATION ADJUSTMENTS WITHIN THE AUDITOR'S REAL ESTATE
FUND 2237

BE IT RESOLVED, to approve the following appropriation adjustments:

\$ 6,000.00	from	# 22371120-5318	(Data Board Non-Capital)
\$ 5,000.00	from	# 22371120-5317	(Non-Capital Purchases)
\$11,000.00	into	# 22371120-5320	(Capital Purchases)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor (file)
Appropriation Adj. file
Building & Zoning (file)

Resolution

Number 23-0460

Adopted Date April 11, 2023

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE WATER REVENUE FUND
NO. 5510

WHEREAS, the Water and Sewer Department incurs costs for utilities; and

WHEREAS, an appropriation adjustment is necessary to accommodate projected said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$50,000.00	from	55103200-5998	(Reserve/Contingency)
	into	55103200-5430	(Utilities)

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young.
Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

mbz

cc: Auditor
Appropriation Adj. file
Water/Sewer (file)

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0461

Adopted Date April 11, 2023

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/tao

cc:

Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
WAT	KT HOLDEN CONSTRUCTION LLC	SEW CORWIN BOOSTER PUMP IMPROV	\$ 145,911.00
WAT	KARL ERICH ROSE	WAT FURNISH & INSTALL SRVC BDY	\$ 11,500.00
WAT	KARL ERICH ROSE	WAT FURNISH & INSTALL SRVC BDY	\$ 11,500.00
ENG	VILLAGE OF WAYNESVILLE	CVT-383 VILLAGE OF WAYNESVILLE	\$ 128,215.00

4/11/2023 APPROVED:



Tiffany Zindel, County Administrator

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 23-0462

Adopted Date April 11, 2023

CANCEL REGULARLY SCHEDULED COMMISSIONERS' MEETING OF THURSDAY,
APRIL 13, 2023

BE IT RESOLVED, to cancel the regularly scheduled Commissioners' Meeting of Thursday, April 13, 2023.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/tao

cc: Auditor _____
Commissioners' file
Press

Resolution

Number 23-0463

Adopted Date April 11, 2023

APPROVE GREENE MEADOWS PUD STAGE 2 IN FRANKLIN TOWNSHIP SUBJECT TO CONDITIONS

WHEREAS, this Board met March 28, 2023, and again this 11th day of April 2023, to consider the Greene Meadows PUD Stage 2 in Franklin Township; and

WHEREAS, this Board has considered the recommendation from the Warren County Regional Planning Commission Executive Committee, and sworn testimony of representatives from the Warren County Regional Planning Commission, Warren County Engineer's Office, Franklin Township Administrator, the developer and the developer civil engineer relative to the Greene Meadows PUD Stage 2; and

WHEREAS, upon motion and a roll call vote, this Board unanimously voted to deviate from the Warren County Official Thoroughfare Plan to modify the designated collector streets of Greene Meadows Drive and Madison Grace Way from the required width of 36' of pavement with 60' of right of way to allow construction of 30' of pavement with 56' of right of way as a way of slowing traffic within the subdivision.

NOW THEREFORE BE IT RESOLVED, to approve the Greene Meadows PUD Stage 2 in Franklin Township subject to the following conditions:

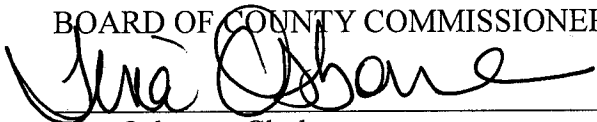
1. Compliance with the Warren County Rural Zoning Code, Planned Unit Development Stage I Standards and Resolution, and the Warren County Subdivision Regulations.
2. Compliance with the requirements of the Warren County Engineer's Office and the Ohio Department of Transportation. Any road improvements deemed necessary by either department shall be installed by the developer.
3. Water and wastewater facilities shall comply with the Warren County Water & Sewer Department standards. Any improvements deemed necessary by the Warren County Water & Sewer Department shall be installed by the developer.
4. Compliance with the Warren County Soil and Water Conservation District (SWCD) Erosion and Sediment Control Plan requirements. An Earth Disturbing Permit and Environmental Assessment shall be done and approved by SWCD prior to Final Plat.
5. The proposed stormwater detention system, inclusive of all storm sewers, basins, and other devices, shall be designed and constructed in accordance with the standards and regulations of the Warren County Engineer's Office.
6. A Homeowners Association (HOA) shall be established for the management and maintenance of common open space, stormwater management, trails, paths, postal mailbox units, and any other community amenities. All amenities within each phase shall be completed at the time each phase is platted, and all amenities of the entire development shall be completed before the platting of the 166 residential lots.

7. Entry monument signs shall be similar to what was illustrated on the title page.
8. Submit an updated Stage 2 Plan that:
 - a. identifies the materials of the "natural path".
 - b. updates the project data parcel numbers to the correct IDs.
 - c. changes the subdivision name and proposed street name 'Arthur' that is acceptable to WCRPC and the Engineer's Office.
9. Compliance with all other local, state, and federal regulations.
10. The applicant submits an updated PUD Stage 2 site plan that is consistent with the Thoroughfare Plan deviations approved unanimously by the Board of County Commissioners on April 11, 2023, allowing a deviation from the Official Thoroughfare Plan for the following collector roads (Figure A.7 Typical Section, Collector - Residential Urban):
 - a. Greene Meadows Drive: Reduction in roadway pavement width from 36 feet to 30 feet provided on-street parking is limited to the non-hydrant side of the roadway. Reduction in right-of-way from 60 feet to 56 feet.
 - b. Madison Grace Way: Reduction in roadway pavement width from 36 feet to 30 feet provided on-street parking is limited to the non-hydrant side of the roadway. Reduction in right-of-way from 60 feet to 56 feet.

Mr. Grossmann moved for adoption of the foregoing resolution, being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mrs. Jones – yea
Mr. Young – yea
Mr. Grossmann – yea

Resolution adopted this 11th day of April 2023.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

cc: RPC (file)
RZC
Applicant
Township Trustees
Administrative hearing file