



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – March 7, 2023**

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the February 28, 2023, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the February 28, 2023, meeting were read and approved.

- 23-0267      A resolution was adopted to hire Jonathan Mansell as Control Systems Technician II within the Warren County Water and Sewer Department. Vote: Unanimous
- 23-0268      A resolution was adopted to approve pay increase for Alex Hobbs, Control System Technician II, within the Water and Sewer Department. Vote: Unanimous
- 23-0269      A resolution was adopted to approve promotion of Sydney Renner to the position of EMA Operations Manager within the Emergency Services Department. Vote: Unanimous
- 23-0270      A resolution was adopted to hire Chelsae Fisco as Foster Care Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 23-0271      A resolution was adopted to advertise for bids for the 2023 Sewer Treatment Chemicals Project. Vote: Unanimous
- 23-0272      A resolution was adopted to advertise for electronic sealed bids for the purchase of 30,100 tons of bulk ice control salt. Vote: Unanimous

- 23-0273 A resolution was adopted to approve replacement of various culverts on Warren County roads under force account. Vote: Unanimous
- 23-0274 A resolution was adopted to authorize acceptance of Quote 491149 from ESRI, Inc. on behalf of Warren County Telecommunications for ARCGIS Online Credits. Vote: Unanimous
- 23-0275 A resolution was adopted to enter into classroom training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 23-0276 A resolution was adopted to enter into an engineering services contract with LJB Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 23-0277 A resolution was adopted to enter into a temporary entrance and work agreement with Richard Dale Coffey for the Bridge Replacement Project on Shaker Road. Vote: Unanimous
- 23-0278 A resolution was adopted to approve addenda to agreement with Healing Pathways Traditional Homes, Inc. relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 23-0279 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 23-0280 A resolution was adopted to acknowledge receipt of February 2023 Financial Statement. Vote: Unanimous
- 23-0281 A resolution was adopted to declare various items within Board of developmental Disabilities, Board of Elections, Clerk of Courts (Legal), Facilities Management, Prosecutor's Office, and Telecommunications as surplus and authorize the disposal of said items through internet auction. Vote: Unanimous
- 23-0282 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Grand Communities, LLC for Kensington, Phase 3, situated in Deerfield Township. Vote: Unanimous
- 23-0283 A resolution was adopted to accept an amended certificate, create new fund #4452, approve a supplemental appropriation for the Stephen's Road Bridge #158-0.92 Replacement Project. Vote: Unanimous
- 23-0284 A resolution was adopted to approve an operational transfer from Motor Vehicle Fund #2202 into State OPWC Loan Fund #3360. Vote: Unanimous
- 23-0285 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 23-0286 A resolution was adopted to approve appropriation adjustment within Juvenile Probate Court Fund #10112500. Vote: Unanimous

- 23-0287 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 23-0288 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 23-0289 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, March 9, 2023. Vote: Unanimous
- 23-0290 A resolution was adopted to approve annexation of 7.0165 acres to the City of South Lebanon, James Smith, Agent, pursuant to Ohio Revised Code Section 709.023 [A.K.A. Expedited Type 2 Annexation] Vote: Unanimous
- 23-0291 A resolution was adopted to approve annexation of 107.403 acres to the City of Franklin, Clayton Sears, Agent, pursuant to Ohio Revised Code Section 709.023 [A.K.A. Expedited Type 2 Annexation] Vote: Unanimous
- 23-0292 A resolution was adopted to approve annexation of 42.082 acres to the City of Springboro, Catherine Cunningham, Agent, pursuant to Ohio Revised Code Section 709.022 [ A.K.A. Expedited Type 1 Annexation]. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Susanne Mason, Program Manager within the Office of Grants Administration, was present for a follow-up work session to discuss and select five projects for funding with the FY 2023 Community Development Block Grant allocation.

Mrs. Mason stated she has filled in the public service amounts to be awarded based upon the previous work session. She stated that they have received the allocation amount from HUD and the Board has \$642,388 to allocation to no more than 5 construction projects.

The Board discussed the various project and upon final determination, selected the following:

South Lebanon: Hobart Street Sidewalk	\$ 84,788.00
Lebanon: Cherry St. Reconstruction	\$300,000.00
Franklin: Mackinaw Subdivision repave and repair	\$180,000.00
Union Township: Highland Park Phase 2	\$ 48,250.00
Butler: Hill & Walnut St. Repaving	\$ 29,350.00



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Bruce McGary, Assistant Prosecutor, presented the following annexation petitions for consideration by the Board:

1. **Expedited Type 2** to Annex 7.0165 acres to the City of South Lebanon, James Smith Agent (Catherine Cunningham, Attorney):
  - Filed February 3, 2023
  - Tax Map confirmed accurate map and legal description
  - Ordinance of Service and Buffer Resolution submitted
  - Proof of Service Affidavit submitted
  - No objection filed by Union Township

Mr. McGary stated that the Ohio Revised Code stated the Board shall approve the petition upon determination of the above factors.

Upon further discussion, the Board resolved (Resolution #23-0290) to approve the annexation petition.

2. **Expedited Type 2** to Annex 107.403 acres to the City of Franklin, Clayton Sears, Agent (Robert Curry, Attorney):
  - Filed February 6, 2023
  - Tax Map confirmed accurate map and legal description
  - Ordinance of Service and Buffer Resolution submitted
  - Proof of Service Affidavit submitted
  - No objection filed by Franklin Township

Mr. McGary stated that the Ohio Revised Code stated the Board shall approve the petition upon determination of the above factors.

Upon further discussion, the Board resolved (Resolution #23-0291) to approve the annexation petition.

3. **Expedited Type 1** to Annex 42.082 acres to the City of Springboro, Catherine Cunningham, Agent
  - Filed March 1, 2023
  - Tax Map confirmed accurate map and legal description
  - Annexation agreement between Springboro and Franklin Township submitted

Mr. McGary stated that the Ohio Revised Code stated the Board shall approve the petition upon determination of the above factors.

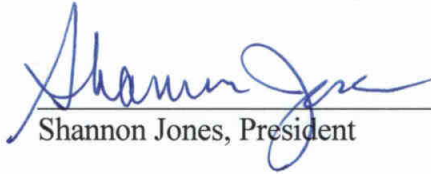
Upon further discussion, the Board resolved (Resolution #23-0292) to approve the annexation petition.

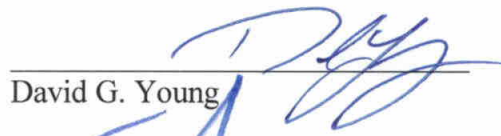
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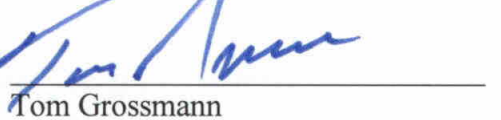
On motion, upon unanimous call of the roll, the Board entered executive session at 9:16 a.m. pursuant to Ohio Revised Code Section 121.22 (G)(8) to consider confidential information related to business strategy of Beemok Capital pertaining to its request for economic development assistance and possible cooperative economic development agreements with City of Mason, Port Authority, and State of Ohio, and related public infrastructure improvements, executive session being necessary to protect the interest of the applicant and possible expenditure of public funds in connection with the development, to discuss acquisition of property pursuant to Ohio Revised Code Section 121.22 (G)(2) and to discuss personnel matters relative to hiring and promotions of specific personnel within the Commissioners' Office pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:42 a.m.

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Upon motion the meeting was adjourned.

  
Shannon Jones, President

  
David G. Young

  
Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 7, 2023, in compliance with Section 121.22 O.R.C.

  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio