



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – October 5, 2021**

The Board met in regular session pursuant to adjournment of the September 28, 2021, meeting.

David G. Young – absent

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the September 21, 2021 and September 28, 2021 meetings were read and approved.

- 21-1335      A resolution was adopted to hire Emily Luti as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-1336      A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Linda Peters within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-1337      A resolution was adopted to hire Kathryn Marks as Custodial Worker I within the Warren County Department of Facilities Management. Vote: Unanimous
- 21-1338      A resolution was adopted to approve a pay increase for Sarah Haught within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-1339      A resolution was adopted to approve a pay increase for Cortescia Davis within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-1340      A resolution was adopted to temporarily reclassify Joshua Hisle to the position of Supervisor within Warren County OhioMeansJobs. Vote: Unanimous
- 21-1341      A resolution was adopted to set public hearing for rezoning application initiated by the Rural Zoning Commission (Case #2021-06) to rezone approximately 36 acres from Light Industrial Manufacturing Zone “I-1” to Single Family Residential (two-acre density) “R1” in Franklin Township. Vote: Unanimous

- 21-1342 A resolution was adopted to set public hearing for rezoning application of Blanchester DOHP, LLC (Case #2021-07) to rezone approximately 4.3 acres from Rural Residence "RU" to Community Commercial Business "B2" in Harlan Township. Vote: Unanimous
- 21-1343 A resolution was adopted to advertise for Public Hearing #1 for Fiscal Year 2022 Community Development Block Grant Program. Vote: Unanimous
- 21-1344 A resolution was adopted to approve and enter into a TANF Subgrant Agreement between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Children Services. Vote: Unanimous
- 21-1345 A resolution was adopted to approve and enter into a TANF Subgrant Agreement between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Children Services. Vote: Unanimous
- 21-1346 A resolution was adopted to authorize the County Administrator to sign a Real Estate Purchase and Sales Agreement with Frank Ziebell and authorize the County Administrator to serve as the County Representative for the purchase of property at 100 Hazen Avenue, Village of Morrow, Ohio. Vote: Unanimous
- 21-1347 A resolution was adopted to approve Change Order No. 3 to the contract with Peterson Construction Company for the Franklin Area Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 21-1348 A resolution was adopted to acknowledge approval of financial transaction. Vote: Unanimous
- 21-1349 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 21-1350 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Grand Communities, LLC for Grants Frederick, Section Two, Block C, situated in the Village of South Lebanon. Vote: Unanimous
- 21-1351 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC for installation of certain improvements in Shaker Run Subdivision, Section Nine, situated in Turtlecreek Township. Vote: Unanimous
- 21-1352 A resolution was adopted to enter into a street and appurtenances (including sidewalks) security agreement with Grand Communities, LLC for installation of certain improvements in Shaker Run, Section Nine, situated in Turtlecreek Township. Vote: Unanimous
- 21-1353 A resolution was adopted to approve various record plats. Vote: Unanimous

- 21-1354 A resolution was adopted to approve operational transfer from Commissioners Fund #11011112 into Children Services Fund #2273. Vote: Unanimous
- 21-1355 A resolution was adopted to approve supplemental appropriation into General Fund- Lebanon Municipal Court #11011272. Vote: Unanimous
- 21-1356 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #10111240. Vote: Unanimous
- 21-1357 A resolution was adopted to approve appropriation adjustment from Juvenile Detention Fund #10112600 into Juvenile Court Fund #11011240. Vote: Unanimous
- 21-1358 A resolution was adopted to approve appropriation adjustments within Prosecutors Fund #2245. Vote: Unanimous
- 21-1359 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 21-1360 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #4492. Vote: Unanimous
- 21-1361 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #4492. Vote: Unanimous
- 21-1362 A resolution was adopted to approve requisitions and authorize the Clerk to Commissioners to sign documents relative thereto. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

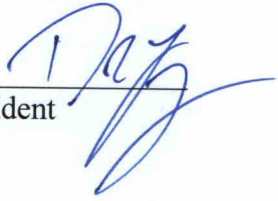
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Tammy Whitaker, Benefits Manager, was present to discuss a situation where a COBRA participant was inadvertently allowed to remain on benefits longer than statutorily eligible.

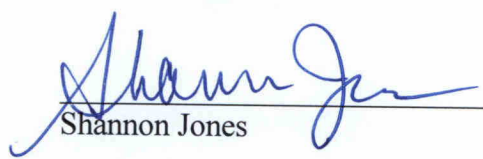
Ms. Whitaker explained that the coverage should have ended in January 2021, but they continued to pay the premium and had claims paid from the coverage. She reviewed the overall premiums paid by the individual vs. the amount of the claims paid and informed the Board that the premiums outweigh the claims. She then reviewed the amount of premium paid vs. the claims paid during the ineligible period are deficient by \$1200.

The Board stated their desire to forgive the \$1200 due to the overall net being in favor of the benefit plan. They then requested Ms. Whitaker to work with the Prosecutor's Office to ensure they can legally forgive the \$1200 but to immediately notify the participant that their COBRA coverage has been terminated effective October 1, 2021.

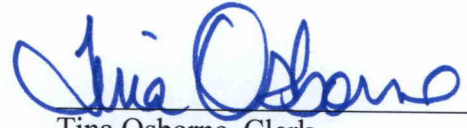
Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on October 5, 2021, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio