



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – April 27, 2021**

The Board met in regular session pursuant to adjournment of the April 20, 2021 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the April 6, 2021, and April 13, 2021 meetings were read and approved.

- 21-0540      A resolution was adopted to approve and authorize the reclassification and a wage increase for Randy Essig, from Eligibility Specialist I to Eligibility Specialist II, within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 21-0541      A resolution was adopted to approve and authorize the reclassification and a wage increase for Heather Hurtt, from Temporary Emergency Rental Assistance Caseworker to Eligibility Specialist II, within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 21-0542      A resolution was adopted to authorize the posting of the “Eligibility Specialist I” position within the Department of Job and Family Services, Human Services Division, in accordance with Warren County Personnel Policy Manual, section 2.02(A). Vote: Unanimous
- 21-0543      A resolution was adopted to administer disciplinary action against Jamie Dick, Eligibility Specialist I, within Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 21-0544      A resolution was adopted to approve reclassification of Sydney Wyatt from Protective services Caseworker I to Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 21-0545 A resolution was adopted to approve reclassification of Trisha Schulz from foster Care/Adoption Caseworker I to Foster Care/Adoption Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division.
- 21-0546 A resolution was adopted to hire Cierra Duffy as Water sewer Utility Clerk I, within the Water and Sewer Department. Vote: Unanimous
- 21-0547 A resolution was adopted to hire Victoria Lane as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 21-0548 A resolution was adopted to hire Sara Orr as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 21-0549 A resolution was adopted to hire Sean Vester as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 21-0550 A resolution was adopted to hire Sydney Renner as an EMA Emergency Plans Assistant for Warren County Emergency Services. Vote: Unanimous
- 21-0551 A resolution was adopted to accept resignation of Bryson Wells, Custodial Worker I, within the Warren County Facilities Management Department effective April 28, 2021. Vote: Unanimous
- 21-0552 A resolution was adopted to authorize the posting for “Custodial Worker I” position, within the Facilities Management Department, in accordance with Warren County Personnel Policy Manual, section 2.02(A). Vote: Unanimous
- 21-0553 A resolution was adopted to transfer riot helmets, chest rigs, vehicles, and vehicle equipment no longer being utilized by the Warren County Sheriff’s Office to the Carlisle Police Department, Waynesville Police Department, Lawrence County Sheriff’s Office, Russellville Police Department, and Russellville Volunteer Fire Department. Vote: Unanimous
- 21-0554 A resolution was adopted to appoint an evaluation committee relative to the request for qualifications associated with Criteria Architect Services for the Warren County Court Expansion Project. Vote: Unanimous
- 21-0555 A resolution was adopted for selection of a food service provider for Food Service Operations at the Warren County Jail. Vote: Unanimous
- 21-0556 A resolution was adopted to authorize Request for Proposals for Printing and Mailing Services for Water and Sewer Utility Bills. Vote: Unanimous

- 21-0557 A resolution was adopted to authorize Request for Proposals for Medical Services for the Warren County Jail. Vote: Unanimous
- 21-0558 A resolution was adopted to authorize posting of Notice of Intent to Request Release of Funds in County Administration Building for FY2021 Community Development Block Grant Projects. Vote: Unanimous
- 21-0559 A resolution was adopted to approve Notice of Intent to Award Bid to Lake Erie Construction Co. for the Guardrail Replacement FY21 Project. Vote: Unanimous
- 21-0560 A resolution was adopted to approve Notice of Intent to Award Bid to Miller-Mason Paving Company for the 2021 Chip Seal Project. Vote: Unanimous
- 21-0561 A resolution was adopted to authorize the County Administrator to sign the MARCS Key Site Key Agreement entered into by and between the State of Ohio, acting by and through the Ohio Department of Administrative Services, on behalf of the multi-agency radio communications system (hereinafter "MARCS") and the Warren County Telecommunications Department (hereinafter "Warren County").Vote: Unanimous
- 21-0562 A resolution was adopted to authorize the President of the Board to sign the service quote with Buckeye Power Sales Co., Inc. on behalf of Warren County Telecommunications. Vote: Unanimous
- 21-0563 A resolution was adopted to approve Change Order No.1 to the contract with Building Crafts, Inc. for the RAR Water Treatment Plant Membrane Softening Upgrades Project. Vote: Unanimous
- 21-0564 A resolution was adopted to approve and authorize the President and/or the Vice-President of this board to execute a contract with Focus on Youth for the Emergency Foster Care Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 21-0565 A resolution was adopted to approve and enter into an agreement with Justice Benefits, Inc. as the General Partner of JBI, Ltd. on behalf of Warren County Juvenile Court for Professional Services of Random Moment Time Study (RMS only client). Vote: Unanimous
- 21-0566 A resolution was adopted to approve agreement and addendum with RAD Homes as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 21-0567 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 21-0568 A resolution was adopted to approve a subdivision public improvement performance and maintenance release with Soraya Farms, LLC for Soraya Farms, Section Seven situated in Clearcreek Township. Vote: Unanimous

- 21-0569 A resolution was adopted to approve a subdivision improvement performance and maintenance release with Soraya Farms, LLC for Soraya Farms, Section Six situated in Clearcreek Township. Vote: Unanimous
- 21-0570 A resolution was adopted to approve various record plats. Vote: Unanimous
- 21-0571 A resolution was adopted to approve operational transfers of interest earnings from Commissioners Fund #1101112 into Water Funds #5510, #5583, Sewer Funds #5580 and #5575. Vote: Unanimous
- 21-0572 A resolution was adopted to approve supplemental appropriation within Jail Sales Tax Fund #4495. Vote: Unanimous
- 21-0573 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Common Pleas Court Fund #11011220. Vote: Unanimous
- 21-0574 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Domestic Relations Court Fund #11011230. Vote: Unanimous
- 21-0575 A resolution was adopted to approve appropriation adjustment from Commissioners Fund #11011110 into Emergency Services Fund #11012850. Vote: Unanimous
- 21-0576 A resolution was adopted to approve appropriation adjustment within Common Pleas General Fund #11011220. Vote: Unanimous
- 21-0577 A resolution was adopted to approve appropriation adjustment within Board of Elections Fund #11011300. Vote: Unanimous
- 21-0578 A resolution was adopted to approve appropriation adjustment within the Building and Zoning Department Fund #11012300. Vote: Unanimous
- 21-0579 A resolution was adopted to approve appropriation adjustment within the Clerk of Courts Certificate of Title Administration Fund #22501260. Vote: Unanimous
- 21-0580 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

#### DISCUSSIONS

On motion, upon Unanimous call of the roll, the Board accepted and approved the consent agenda.

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Commissioner Jones stated she is working with staff and some colleagues from Montgomery and Shelby Counties working on some type of proposal relative to childcare in connection with the America Rescue Plan as we wait for guidance.

Commissioner Young discussed childcare as a worthy project that allows people trying to better themselves and assist them in getting off public assistance.


Commissioner Grossmann stated his hope in finding some way to give money back to our residents.

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Josh Beckmann, Warren County resident, thanked the Board for adopting the Constitutional support resolution and read aloud a few Facebook comments in support of the Board's action.

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Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on April 27, 2021, in compliance with Section 121.29 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio