



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO

MINUTES: Regular Session – September 22, 2020

The Board met in regular session pursuant to adjournment of the September 15, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Laura Lander, Deputy Clerk – present

20-1306 A resolution was adopted to authorize the posting of the “Wastewater Treatment System Chief Operator North” position within the Water and Sewer Department, in accordance with the Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous

20-1307 A resolution was adopted to authorize the posting of the “Community Manager” position, within the Warren County Telecommunications Department, in accordance with the Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous

20-1308 A resolution was adopted to accept resignation, due to retirement, of James Volkerding, Carpenter II, within the Warren County Facilities Management Department, effective October 30, 2020. Vote: Unanimous

20-1309 A resolution was adopted to hire Linda Peters as Policy Coordinator within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

20-1310 A resolution was adopted to hire Paige Barton as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous

- 20-1311 A resolution was adopted to hire Jessica Butler as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 20-1312 A resolution was adopted to hire Brandy Cooper as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 20-1313 A resolution was adopted to hire Gertrude Jones as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 20-1314 A resolution was adopted to cancel regularly scheduled Commissioners' meeting of Thursday September 24, 2020. Vote: Unanimous
- 20-1315 A resolution was adopted to authorize publication of a Notice of Public Review for Warren County's Consolidated Annual Performance and Evaluation Report (CAPER) relative to the Warren County Community Development Block Grant Program Entitlement Program. Vote: Unanimous
- 20-1316 A resolution was adopted to advertise for bids for Warren County Jail & Sheriff's Office Corrections Furniture Project. Vote: Unanimous
- 20-1317 A resolution was adopted to enter into contract with Panetta Excavating, Inc. for the FY19 Harveysburg Storm & Sanitary Improvement CDBG Project and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 20-1318 A resolution was adopted to acknowledge execution by the County Administrator of Change Order No 12 to the Guaranteed Maximum Price agreement with the Construction Manager at Risk Granger construction Company for the New Jail and Sheriff's Administration Office Project ("Project"). Vote: Unanimous
- 20-1319 A resolution was adopted to approve addendum to agreement for Intake, Assessment, and Case Management with Council on Aging of Southwestern Ohio on behalf of Warren County Elderly Services. Vote: Unanimous
- 20-1320 A resolution was adopted to approve addendum to agreement for Administrative Functions with Council on Aging of Southwestern Ohio on behalf of Warren County Elderly Services. Vote: Unanimous
- 20-1321 A resolution was adopted to authorize and accept amendment to the prescription drug benefit administration agreement with OptumRX, Inc. Vote: Unanimous
- 20-1322 A resolution was adopted to enter into a temporary entrance and work agreement with Masada, LLC for a bridge stream re-alignment project on Oregonia Road. Vote: Unanimous

- 20-1323 A resolution was adopted to approve and authorize Warren County Grants Director to e-sign the Ohio Transit Partnership Program 2021 grant contract by and between the Ohio Department of Transportation and the Warren County Board of Commissioners. Vote: Unanimous
- 20-1324 A resolution was adopted to enter into classroom training agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-1325 A resolution was adopted to approve the modified work order to the original contract with The Lusk Group on behalf of Warren County Telecommunications. Vote: Unanimous
- 20-1326 A resolution was adopted to authorize the Vice President of the Board to enter into a professional services agreement with Trimble Water on behalf of the Warren County Water and Sewer Department for a Trimble Unity Cellular Remote Monitoring Subscription. Vote: Unanimous
- 20-1327 A resolution was adopted to authorize the Vice President of the Board to sign a real estate purchases and sales agreement with Lori Holtzman and Ginger Spicer Mandelstein for purchase of property within Warren County, Ohio. Vote: Unanimous
- 20-1328 A resolution was adopted to amend the WIOA Youth Service contract with Easter Seals Tristate, LLC on behalf of the Workforce Investment Board of Butler, Clermont, and Warren Counties. Vote: Unanimous
- 20-1329 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-1330 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release for Mt. Pleasant Blacktopping Co., Inc. for The Woodlands at Morrow, Phase 2D situated in the Village of Morrow. Vote: Unanimous
- 20-1331 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release for M/I Homes of Cincinnati, LLC for Hudson Hills, Section 3, Block "C", situated in Deerfield Township. Vote: Unanimous
- 20-1332 A resolution was adopted to approve bond release for Highlands One, LLC for completion of improvements in Highlands at Heritage Hill situated in Union Township. Vote: Unanimous
- 20-1333 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with VWC Holdings, LTD for installation of certain improvements in The Villages of Winding Creek, The Boulevards at Winding Creek, Section Nine situated in Clearcreek Township. Vote: Unanimous

- 20-1334 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with VWC Holdings, LTD for installation of certain improvements in The Villages of Winding Creek, The Boulevards at Winding Creek, Section Eight A situated in Clearcreek Township. Vote: Unanimous
- 20-1335 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with VWC Holdings, LTD for installation of certain improvements in The Villages of Winding Creek, The Boulevards at Winding Creek, Sections Eight, Eight A, Nine, and Nine A situated in Clearcreek Township. Vote: Unanimous
- 20-1336 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with VWC Holdings, LTD for installation of certain improvements in The Villages of Winding Creek, The Boulevards at Winding Creek, Section Eight situated in Clearcreek Township. Vote: Unanimous
- 20-1337 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with VWC Holdings, LTD for installation of certain improvements in The Villages of Winding Creek, The Boulevards at Winding Creek, Section Nine A situated in Clearcreek Township. Vote: Unanimous
- 20-1338 A resolution was adopted to approve various record plats and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 20-1339 A resolution was adopted to approve an operational transfer from Commissioners fund #11011112 into Human Services fund #2203. Vote: Unanimous
- 20-1340 A resolution was adopted to approve supplemental appropriation into Commissioners General fund #11011112. Vote: Unanimous
- 20-1341 A resolution was adopted to approve a supplemental appropriation into Human Services fund 2203. Vote: Unanimous
- 20-1342 A resolution was adopted to approve supplemental appropriation into Local Coronavirus Relief fund #2210. Vote: Unanimous
- 20-1343 A resolution was adopted to approve supplemental appropriation into Jail Sales Tax fund #4495. Vote: Unanimous
- 20-1344 A resolution was adopted to approve supplemental appropriations into Health Ins #6632. Vote: Unanimous

- 20-1345 A resolution was adopted to appropriation adjustment from Juvenile Court fund #11011240 into Probate Court fund #11011250. Vote: Unanimous
- 20-1346 A resolution was adopted to approve appropriation adjustment from Juvenile Court fund #11011240 into Probate Court fund #11011250. Vote: Unanimous
- 20-1347 A resolution was adopted to approve appropriation adjustments within Sheriff's Office funds #11012200, 11012210, and 11012211. Vote: Unanimous
- 20-1348 A resolution was adopted to approve appropriation adjustment within Dog and Kennel fund #2206. Vote: Unanimous
- 20-1349 A resolution was adopted to approve appropriation adjustment within Juvenile Court Reclaim Grant fund #2247. Vote: Unanimous
- 20-1350 A resolution was adopted to approve appropriation adjustments within Sheriff's Office fund #6630. Vote: Unanimous
- 20-1351 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 20-1352 A resolution was adopted to create the Warren County CARES Act Grant Program and authorize County Administrator to sign documents relative thereto. Vote: Mr. Young – absent, Mr. Grossmann – yea, Mrs. Jones - yea

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Madeline Iseli, Sinclair Community College Senior VP for Advancement and Regional Strategies, was present along with representatives from Sinclair Courseview Campus, for the presentation of the Warren County Scholarship check in the amount of \$56,200 to be used towards tuition for Warren County residents attending the Courseview Campus.

Ms. Iseli introduced the Sinclair Community College Board members and staff present in today's meeting and presented the attached PowerPoint presentation for 2019-2020 which included an update for the Courseview Campus including the Strategic Planning currently underway and an update on enrollment and graduation rates.

Ms. Iseli stated that the total scholarships awarded since 2007 is \$590,041 which includes awards for 5627 students.

Upon further discussion, the Board presented a check to Sinclair in the amount of \$56,200 for the scholarship program.

Upon motion, upon unanimous call of the roll, the Board entered into executive session at 9:19 a.m. for the purpose of conducting interviews of engineering firms for the Fosters Lift Station & Gravity Sewer Project pursuant to Ohio Revised Code Section 153.61 and exited at 11:47 a.m.

Commissioner Grossmann stated that the Board conducted interviews of the top three staff reviewed firms during executive session:

1. Black & Veatch
2. Burgess & Niple
3. AECOM

Mr. Grossmann further stated that in the executive session the Board had collectively ranked the three firms.

Upon motion, upon unanimous call of the roll, the Board directed the Water and Sewer Department to initiate contract negotiations with Burgess & Niple, the firm ranked most qualified by the Board, for the respective engineering services pursuant to Section 153.69(B) of the revised code.

Matt Schnipke, Economic Development Director, was present for a follow up discussion relative to the proposed CARES Act Grant Program.

Mr. Schnipke presented the attached PowerPoint slide outlining the program and the proposed fund disbursement.

Mr. Schnipke then reviewed the amended requirements relative to the application process.

Commissioner Young exited the meeting at 12:10 p.m.

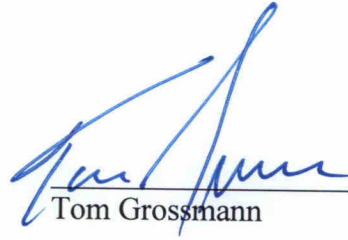
Upon further discussion, the Board resolved (Resolution #20-1352) to create the Warren County CARES Act Grant Program.

Upon motion the meeting was adjourned.

David G. Young, President



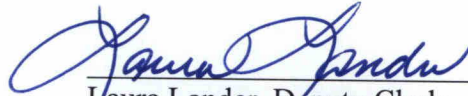
Tom Grossmann



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 22, 2020, in compliance with Section 121.22 O.R.C.

Laura Lander, Deputy Clerk
Board of County Commissioners
Warren County, Ohio



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 22-0991

Adopted Date July 05, 2022

AMENDING THE MINUTES, IN PART, FROM THE SEPTEMBER 22, 2020 VIRTUAL AND IN PERSON MEETING, AND TO CORRECT THE RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

WHEREAS, it has recently come to the attention of this Board that the minutes prepared by the deputy Clerk for the meeting of the Board on September 22, 2020, and approved by this Board, contained a clerical error in that the minutes inadvertently failed to recite the purpose stated on the record during the virtual and in person meeting for entering into executive session under R.C.121.22(G); and

WHEREAS, it being required by R.C. 121.22(C) for the minutes to only reflect the general subject matter of discussions in executive sessions authorized under paragraph G of R.C. 121.22, as well as the duty of Board to maintain a full and accurate record of their proceedings, the Board now desires to approve amended minutes from the September 22, 2020 meeting and correct the record of proceedings; and

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners, at least a majority of all Board members present casting a vote to approve amended minutes, in part, for the September 22, 2020 Virtual and In Person Meeting, as follows:

Upon a motion, second, and subsequent call of the roll, during the Virtual and In Person Board Meeting held September 22, 2020, and the Board members having voted unanimously, entered into executive session at 9:19A.M. under R.C. 121.22(G)(5) for the purpose of discussing matters required to be kept confidential by state law. The Board exited executive session at 11:47A.M.

BE IT FURTHER RESOLVED to correct the record of proceedings to reflect the minutes as amended herein; and

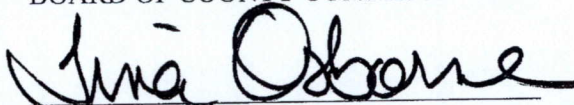
BE IT FURTHER RESOLVED that the Clerk shall cause a copy of this resolution to be delivered to the Webmaster to be posted on the County website to supplement the previously posted minutes from the September 22, 2020 Virtual and In Person Meeting of the Board of County Commissioners.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – yea
Mr. Young – yea
Mrs. Jones – yea

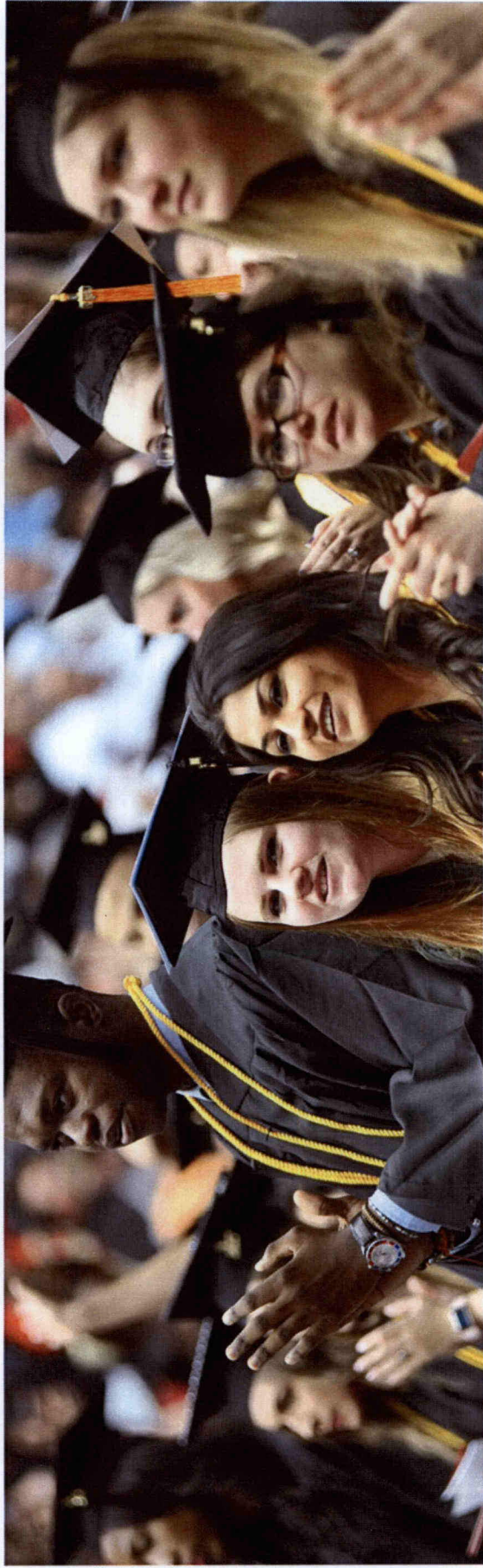
Resolution adopted this 5th day of July 2022.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Webmaster
Prosecutor's Office
Commissioners' file

Sinclair Report to Warren County Commissioners



September 22, 2020



SINCLAIR
STRATEGIC PRIORITIES
Alignment | Growth | Equity



SINCLAIR
COMMUNITY COLLEGE
ESTABLISHED 1887

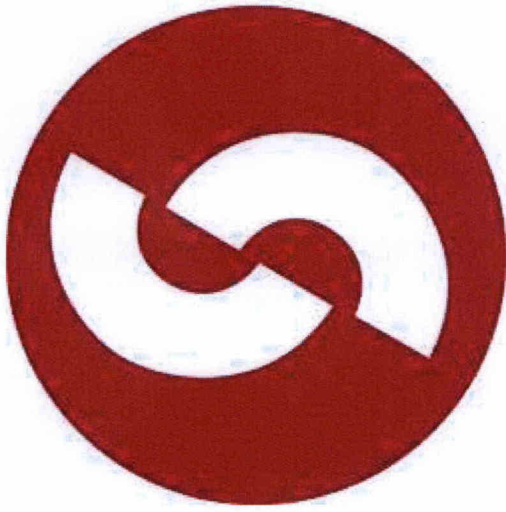


“Find the need and endeavor to meet it”

In 1887 Dayton YMCA General Secretary David Sinclair founded the courses of study to create skilled citizens to succeed in local jobs and life.



Celebrating 134 Years



SINCLAIR

STRATEGIC PRIORITIES

Alignment | Growth | Equity

Sinclair College

College Board of Trustees



Dan Sadlier
Chair



Amy Barker



Ron Budzik



Bruce Feldman



Mike Geygan



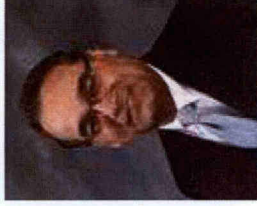
Dannetta Graves



Jonathan Hollingsworth



Helen Jones-Kelley



Maninder Kalra



Joe Sciabica



Beth Whelley



Sinclair College

Foundation Board of Trustees



Tom Burkhardt
Chair



Rob Connelly
Vice Chair



Steve Johnson
Secretary



Jeff Boudouris
Treasurer



David Bodary



Judy Cook
Trustee Emeritus



Sarah Finch



Bobbie Grice



Lisa Hanauer



Eric Horstman



Michael Miller



Bear Monita
Immediate Past Chair



Linda Parenti



Erin Ruef



Joe Sciabica



Jerry Tatar
Trustee Emeritus



Bill Whistler



Penny Wolff



Sinclair Ended Strong in FY2020 (June 30)



**Sinclair's Student
Graduation Rate
Today is 5x
Higher Than in 2005**



FY 2020 was a Record Year for Sinclair...

A record number of associate degrees is being awarded to:

DEGREE GRADUATES

+17%

Over
previous year

Source: Internal RAR Data, April 28, 2020



FY 2020 was a Record Year for Sinclair...

A Record

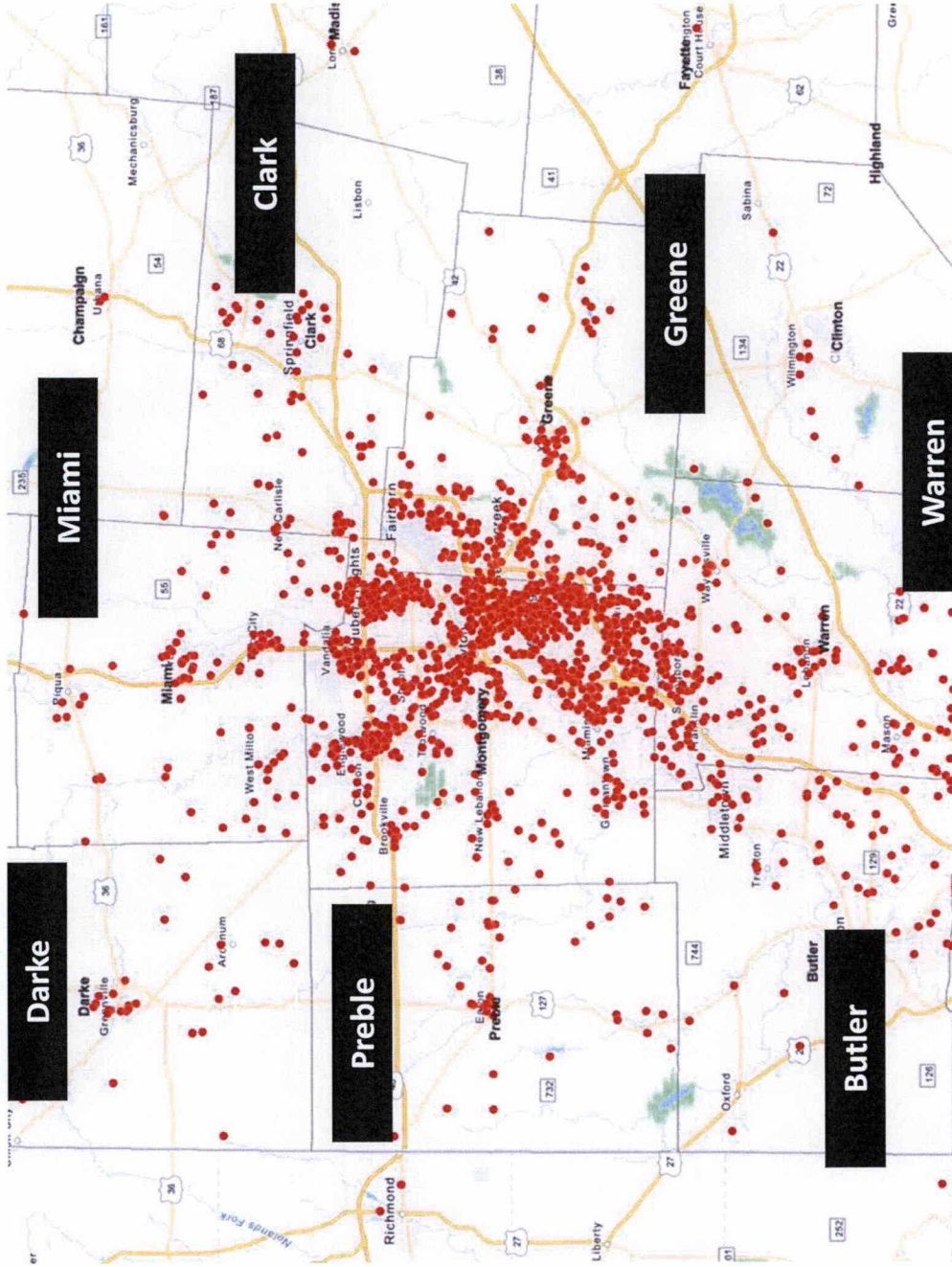
47 HIGH SCHOOL STUDENTS

Including 4 from Warren County!

Carlisle | Little Miami | Springboro | Homeschooled



Homes of 2020 Sinclair Graduates



Review of 2019-20

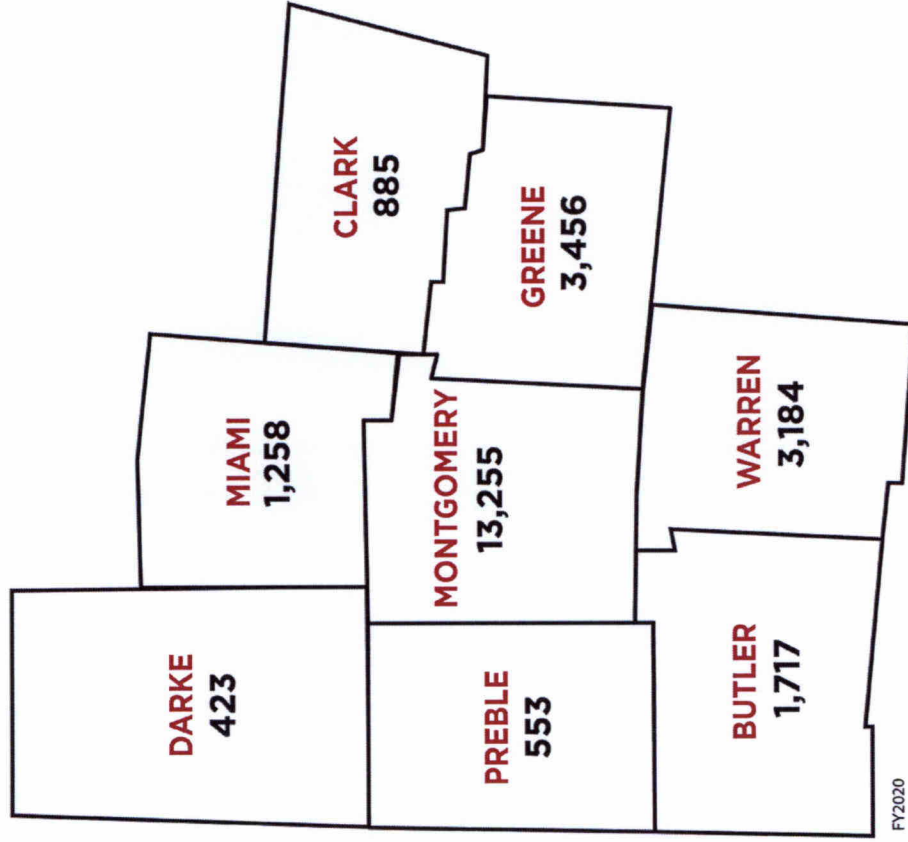
1. Sinclair Updates for Warren County
2. Mason Campus Updates and Strategic Planning
3. Warren County Commission Scholarship Updates

Sinclair Updates for Warren County



Sinclair College Credit Students by County of Residency

Unduplicated Headcount Students
FY2020

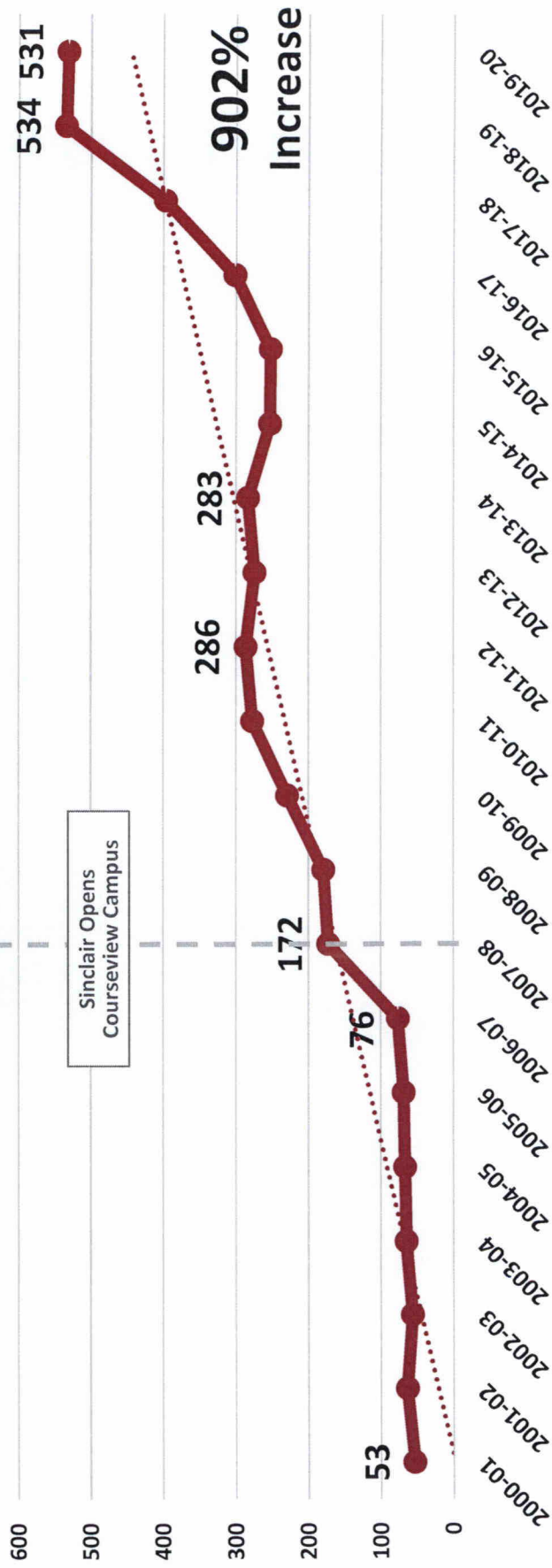


FY2020



Sinclair Credentials Earned by Warren County Residents

By Academic Year

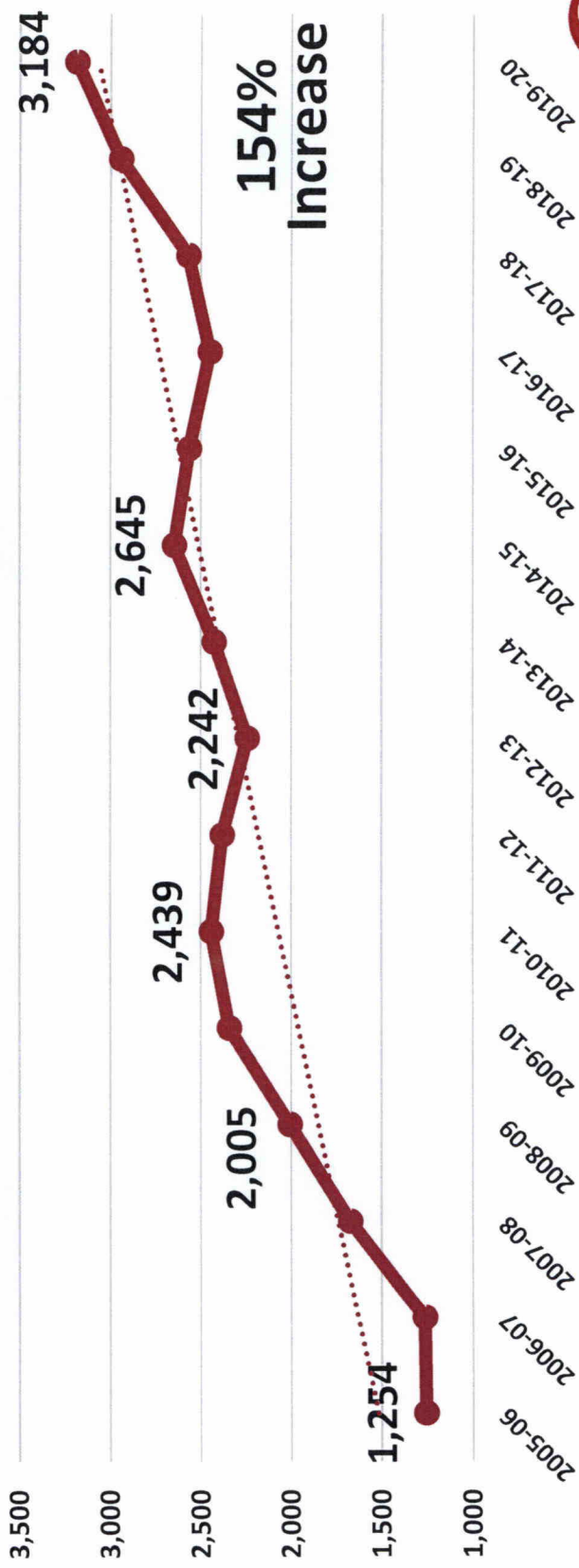


ESTABLISHED 1887



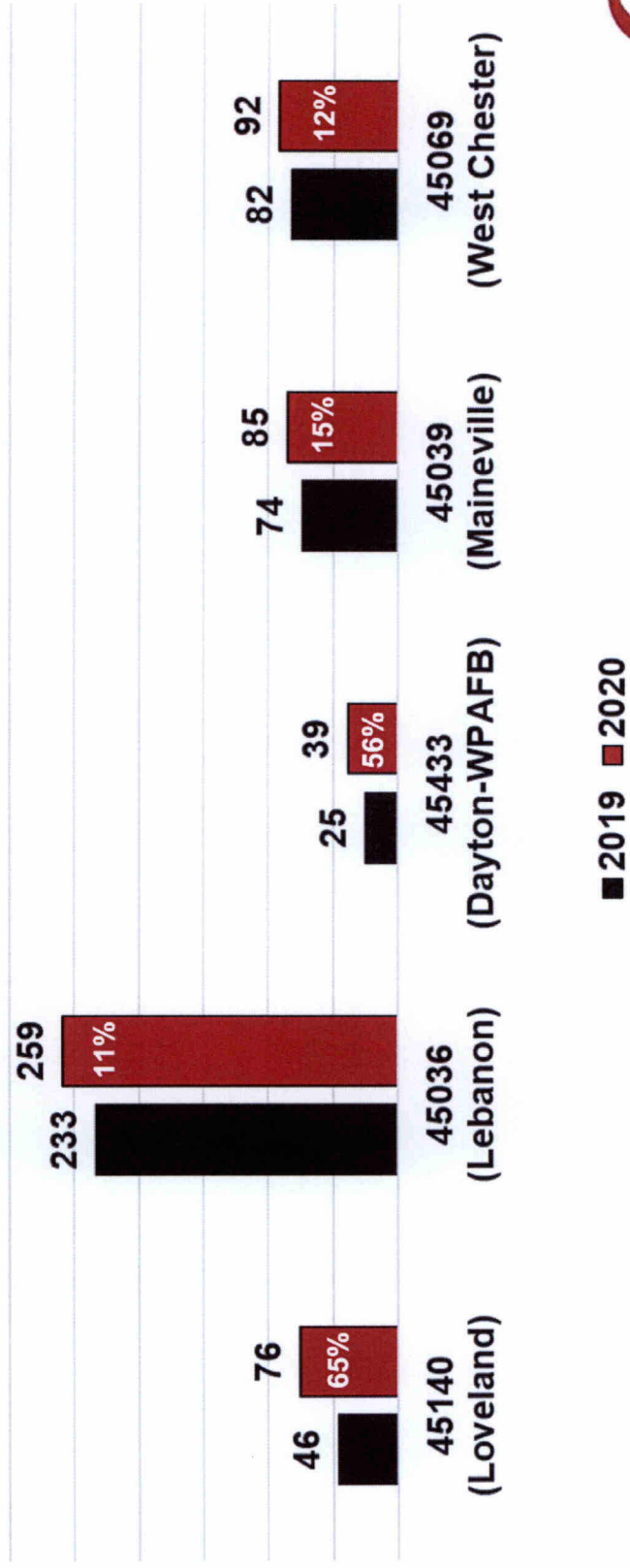
Sinclair Student Enrollments for Warren County Residents

Unduplicated Headcount by Fiscal Year



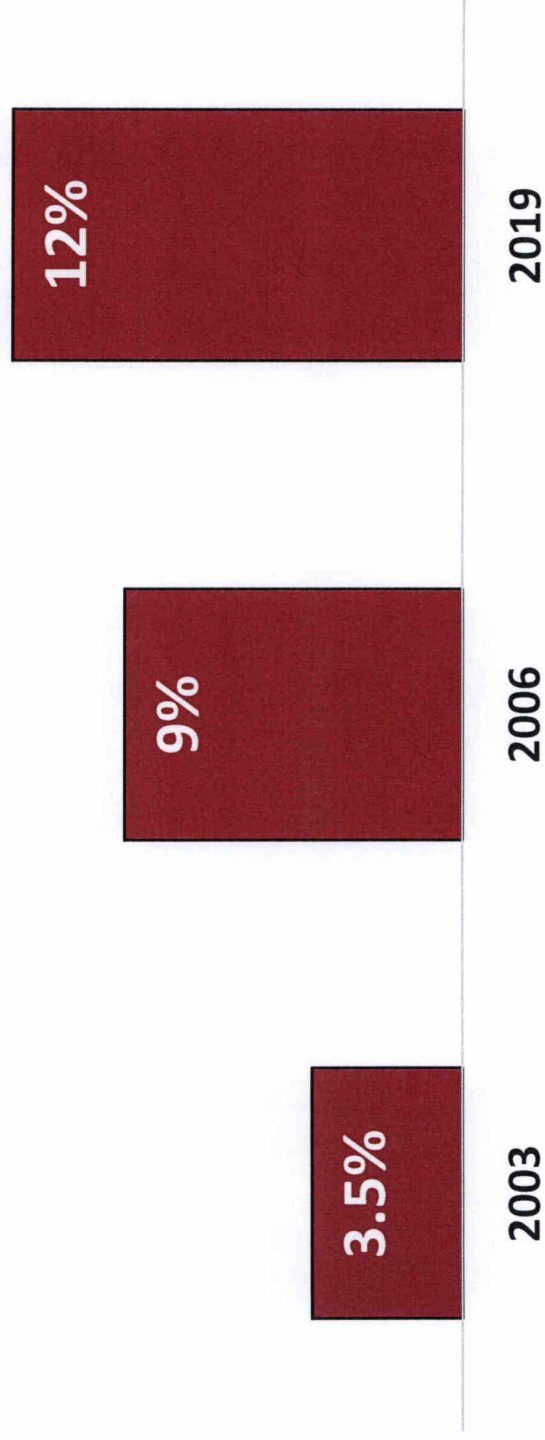
2019 vs 2020 Sinclair Fall Term

Top 5 Largest Growth Zip Codes
(as of August 5, 80% through on-time registration)



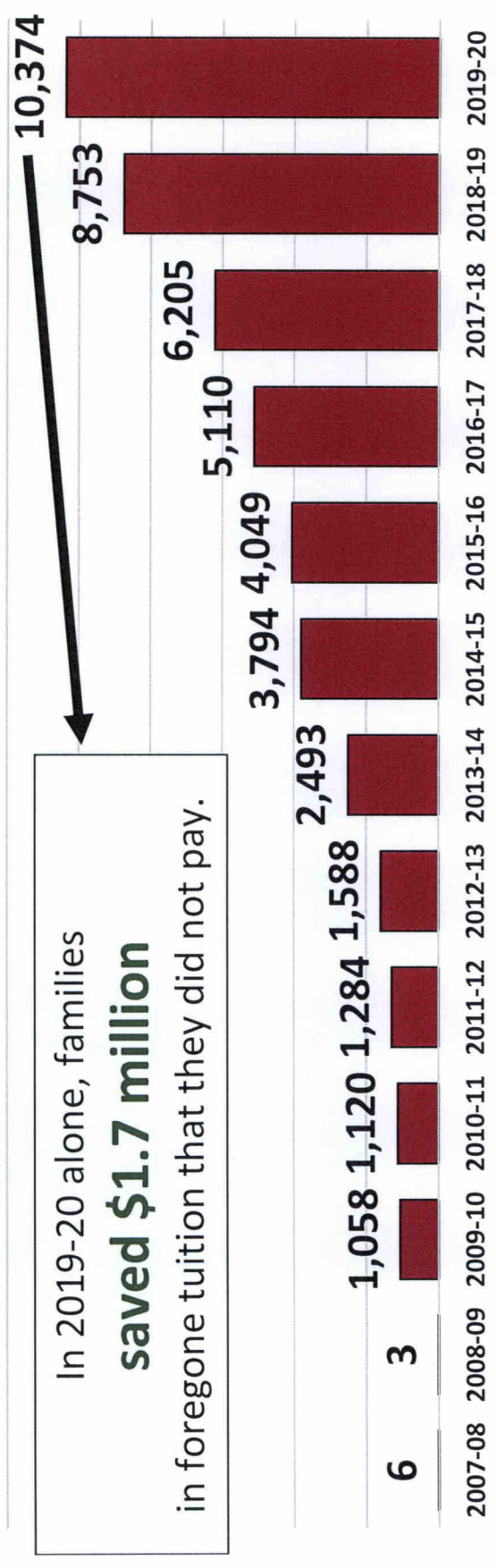
Warren County High School Graduates Enrolling at Sinclair

Percent of Recent High School Graduates Attending Sinclair



Dual Enrolled Warren County High School Students

Number of Credit Hours Earned by Year

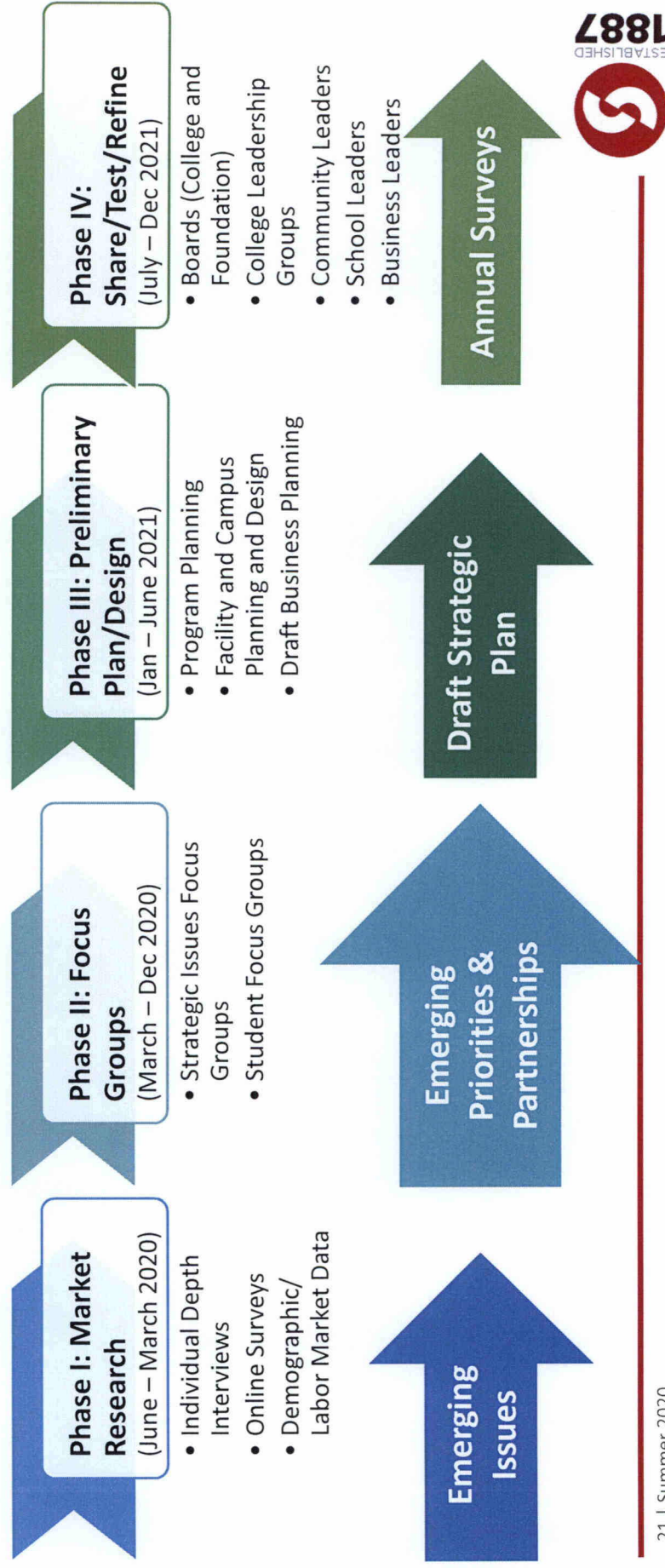


Mason Campus Updates and Strategic Planning

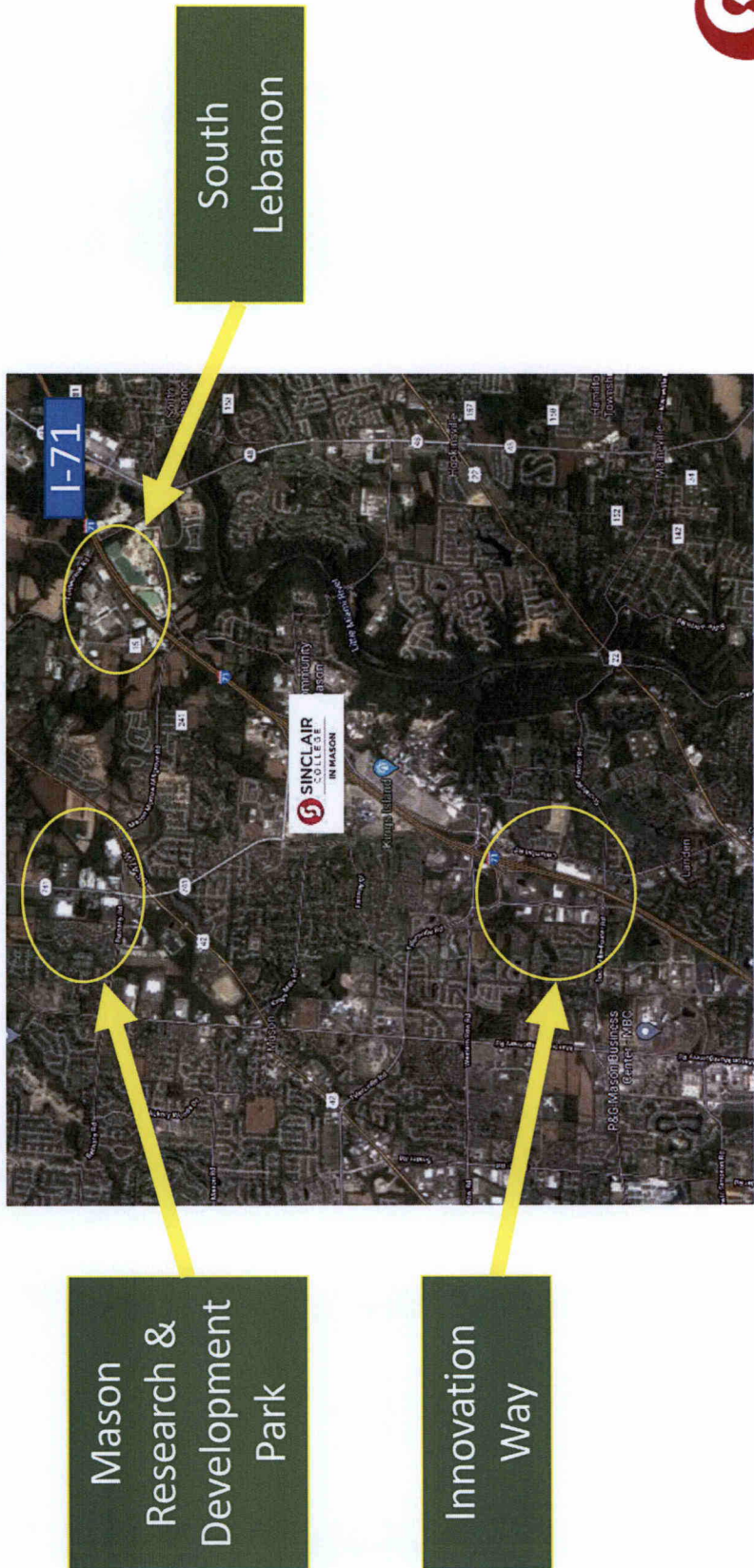
Regional Strategic Planning Framework

Mason, Centerville, YMCA Centers

June 2019 – June 2021



Sinclair Mason Positioned for High Tech



Mason
Research &
Development
Park

Innovation
Way

South
Lebanon



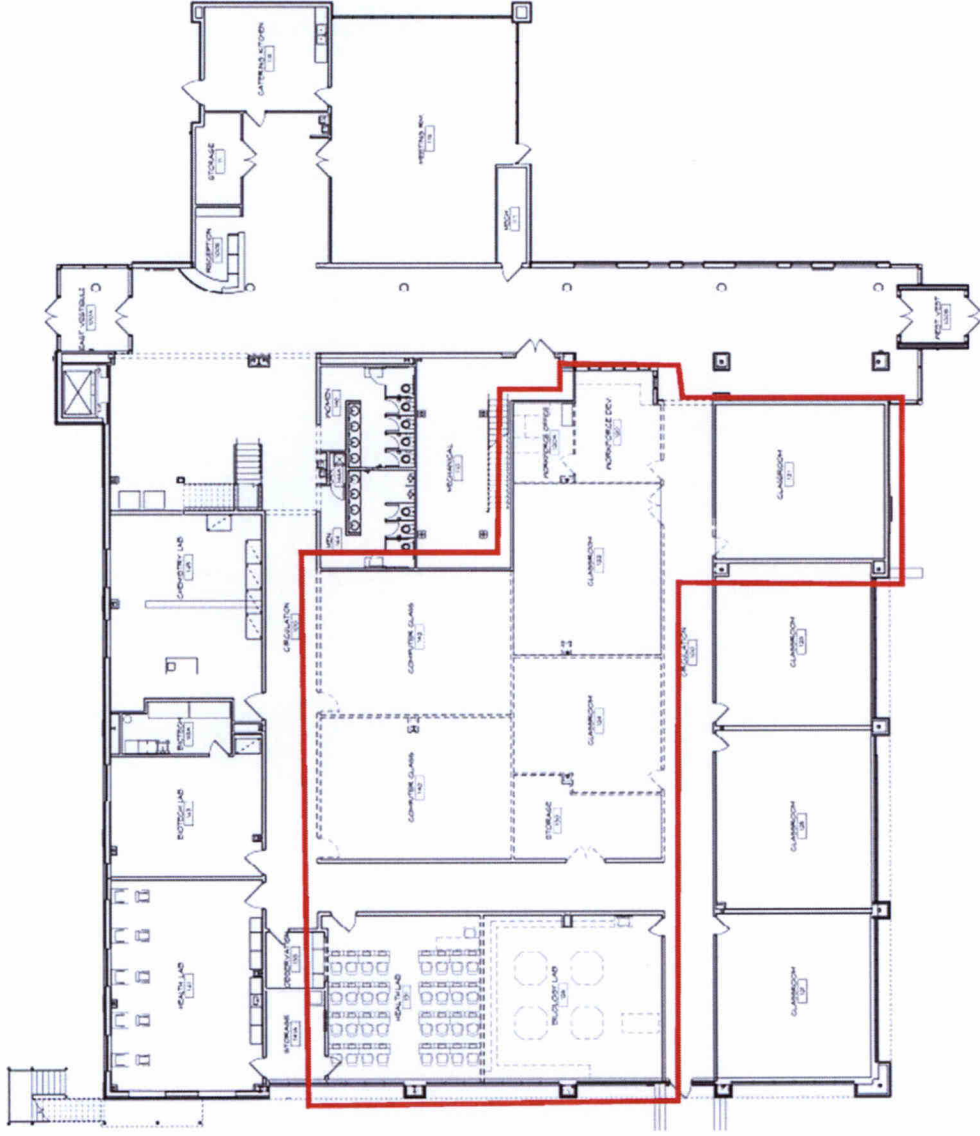
\$1.2 Million Investment in Advanced Manufacturing at Sinclair Mason

- **Industrial Maintenance Technology (IMT)** – maintain, troubleshoot, and program machinery
- **High Demand** – 3,972 job postings in 2019 (Warren, Butler, Hamilton and Clermont Counties)
- **Good Wages** – Median annual wages of \$52,517

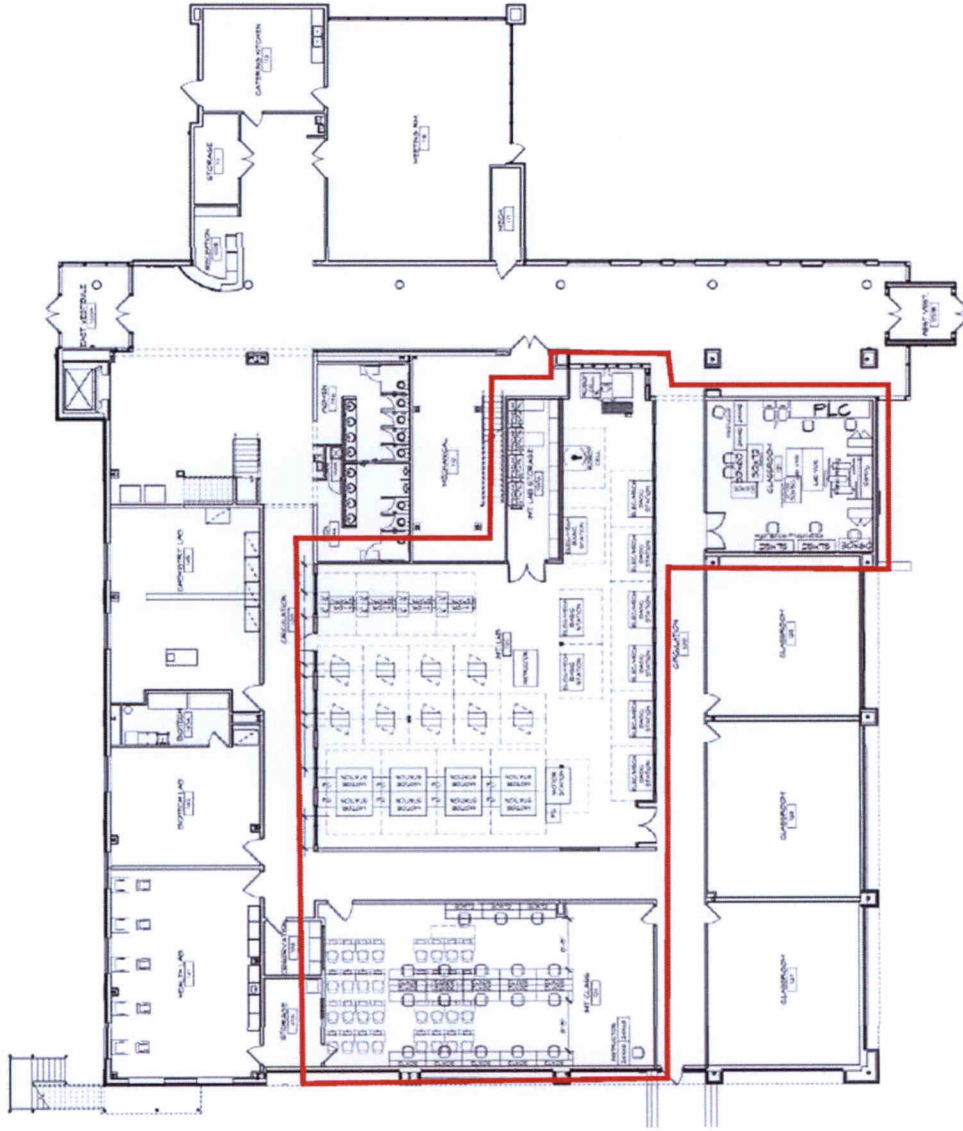
Bernard H. Wright Building



“IMT Reboot” BEFORE



“IMT Reboot” AFTER



Advanced Manufacturing Degrees and Certificates Offered at Sinclair Mason

CURRENT

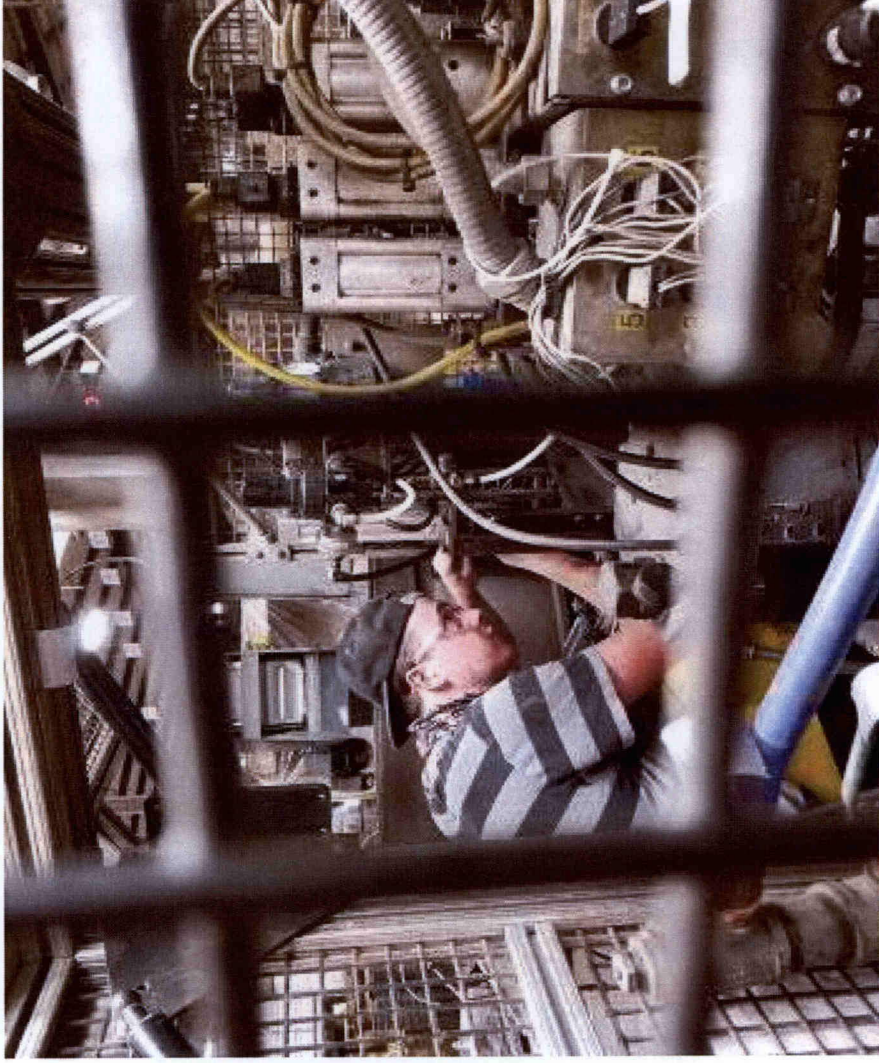
- Industrial Maintenance Technician Certificate (INDMT.S.STC)
- Internet of Things Technician (IOTT.S.STC) **(NEW)**
- Industrial Internet of Things Technician (IIOT.S.CRT) **(NEW)**

FUTURE

- Industrial Robotics & PLC Programming Technician (IRPLC.S.STC) **(NEW)**
- Industrial PLC Programming Technician Certificate (PLC.S.STC) **(NEW)**
- Internet of Things Cyber Technician (CETT.S.AAS) (in final approval process)
- Maintenance Electrician – Apprenticeship Program

Poised for Apprenticeships

- 30 Potential Employer Prospects
- Recent Warren County Career Center (WCCC) Graduates
- Pre-Apprenticeships – 7 Warren County school districts have expressed interest



Apprenticeship Partner Sonoco Flexible Packaging

Cincinnati, West Chester, Franklin, and
Beavercreek



Warren County Commission Scholarship Update

Senior VP Madeline Iseli

Warren County Scholarship

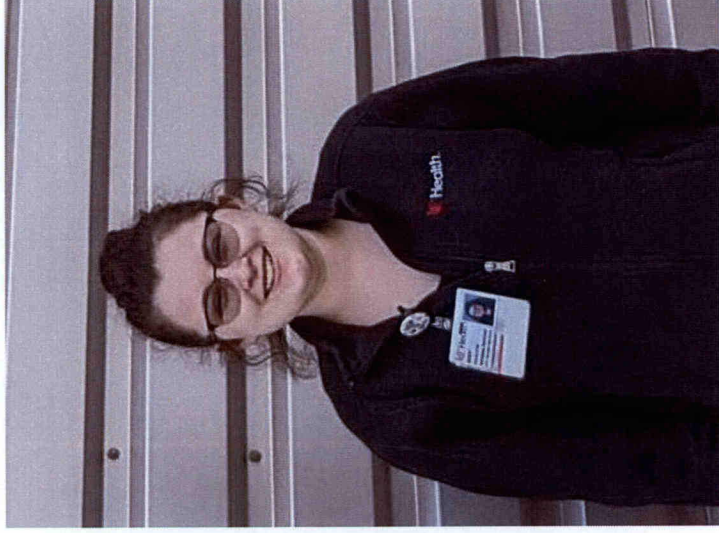
\$590,041

Total awarded since 2007

5,627

Number of students awarded
scholarships since 2007

Thank You Warren Co. Commissioners!



“[The Warren County Commissioners Scholarship] helps me with my financial aid and is...inspiration for me. [It makes me feel like]...somebody kind of has my back and wants to help me go through school, so I can go on to better and good things.”

- Isabelle “Izzy” Pawlecki
- UC Health – Patient Service Representative
- Sinclair Credentials
 - Associate of Arts Degree
 - Patient Access & Scheduling Coordinator and Nurse Aide Training Certificates



Thank You!



CARES Act Grant Program

- ▶ Resolution would authorize:
 - ▶ MOU with SBDC
 - ▶ Application/Grantee Agreement
 - ▶ Separate application for volunteer-based non-profits
 - ▶ Encumber funds (\$1,095,000)
 - ▶ 3 focus areas
 - ▶ Volunteer based non-profits
 - ▶ SBDC administration fee

Small Business
(50 FTE or less)

• \$350,000

Non-Profits
(with employees)

• \$350,000

Childcare

• \$350,000

Non-Profits
(volunteer based)

• \$25,000