



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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TOM GROSSMANN

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BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

MINUTES: Regular Session – May 19, 2020

The Board met in regular session pursuant to adjournment of the May 12, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

- 20-0678 A resolution was adopted to approve promotion for Brent Powell, Meter Reader I, to the position of Meter Reader II within the Water and Sewer Department.
Vote: Unanimous
- 20-0679 A resolution was adopted to approve lateral transfer of Amber Valentine from the position of Lead Caseworker to Foster Care Adoption Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-0680 A resolution was adopted to accept resignation of Brandon Coldiron, Custodial Worker I, within the Warren County Facilities Management Department effective May 12, 2020. Vote: Unanimous
- 20-0681 A resolution was adopted to designate Family and Medical Leave of Absence to Michael Gates, within the Water and Sewer Department. Vote: Unanimous
- 20-0682 A resolution was adopted to designate Family and Medical Leave of Absence to Mark Campbell, within the Facilities Management Department.
Vote: Unanimous
- 20-0683 A resolution was adopted to accept Fact-Finder Award relative to Warren County Sheriff and Warren County Deputy Sheriff Benevolent Association.
Vote: Unanimous

- 20-0684 A resolution was adopted to amend Resolution 20-0236 adopted February 18, 2020 authorizing the County Engineer to fund Warren County's portion (Eastern half) of the pavement resurfacing of Butler-Warren County Line Road Between Irwin-Simpson Road and Fallen Oaks Drive, being 0.58 miles in length, in an amended amount not to exceed \$60,000.00. through a joint project with West Chester Township, Butler County (Western half) through the Butler County Engineer's 2020 Paving Program and approve a purchase order for \$60,000.00 with the selected paving contractor, John R. Jurgensen Company.
Vote: Unanimous
- 20-0685 A resolution was adopted to approve emergency purchase of mask strap replacements in response to the COVID-19 Pandemic on behalf of Warren County Emergency Services. Vote: Unanimous
- 20-0686 A resolution was adopted to advertise for bids for the Main Street Sewer Replacement Project. Vote: Unanimous
- 20-0687 A resolution was adopted to advertise for bids for the 2020 Striping Project.
Vote: Unanimous
- 20-0688 A resolution was adopted to advertise for re-bid for the 2020 Chip Seal Project.
Vote: Unanimous
- 20-0689 A resolution was adopted to authorize the execution of an agreement with BIS Digital, Inc. for digital recording software support for the Warren County Prosecutor's Office. Vote: Unanimous
- 20-0690 A resolution was adopted to declare various items within Building & Zoning, Community Corrections, Drug Task Force, Engineer's Office, Facilities Management, County Garage, Water & Sewer- Sewer Department and Telecommunications as surplus and authorize the disposal of said items.
Vote: Unanimous
- 20-0691 A resolution was adopted to approve and authorize County Administrator to sign terms and conditions with Vallen Distribution, Inc. on behalf of Warren County Telecommunications. Vote: Unanimous
- 20-0692 A resolution was adopted to authorize the President of this Board to sign a Satisfaction of Mortgage for Richard H. Williams. Vote: Unanimous
- 20-0693 A resolution was adopted to approve and authorize the County Administrator to sign a Subgrant Award Agreement on behalf of the Greater Warren County Drug Task Force. Vote: Unanimous

- 20-0694 A resolution was adopted to approve and authorize the County Administrator to sign the FY 2020 Reclaim Application through the State of Ohio Department of Youth Services on behalf of the Warren County Juvenile Court.
Vote: Unanimous
- 20-0695 A resolution was adopted to authorize participation in Ohio Department of Transportation Cooperative Purchasing Program. Vote: Unanimous
- 20-0696 A resolution was adopted to approve and authorize the County Administrator to sign a Subgrant Award Agreement on behalf of Warren County Telecommunications. Vote: Unanimous
- 20-0697 A resolution was adopted to approve Change Order No. 2 to the contract with Moody's of Dayton, Inc. for the construction of the 2019 Well Redevelopment Project, Purchase Order No. 19001669. Vote: Unanimous
- 20-0698 A resolution was adopted to approve Change Order No. 4 to the contract with Seyferth Building Co. for the construction of the Lower Little Miami WWTP Sewer Maintenance Building Project, Purchase Order No. 19001035.
Vote: Unanimous
- 20-0699 A resolution was adopted to approve Change Order No. 2 to the contract with Building Crafts Inc. for the construction of the Waynesville Regional WWTP Improvements Project, Purchase Order No. 25506. Vote: Unanimous
- 20-0700 A resolution was adopted to approve amendment to agreement with Rumpke of Ohio, Inc. for hauling and disposal of sludge at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous
- 20-0701 A resolution was adopted to acknowledge receipt of April 2020 Financial Statement. Vote: Unanimous
- 20-0702 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-0703 A resolution was adopted to approve bond release for Hopewell Valley Development, LLC for completion of improvements in the Villages of Hopewell Valley, Section 4 situated in Hamilton Township. Vote: Unanimous
- 20-0704 A resolution was adopted to approve bond release for Hopewell Valley Development, LLC for completion of improvements in the Villages of Hopewell Valley, Section 5 situated in Hamilton Township. Vote: Unanimous
- 20-0705 A resolution was adopted to approve bond release for Sonder Brewing, LLC for completion of improvements in Sonder Brewing, LLC situated in Deerfield Township. Vote: Unanimous

- 20-0706 A resolution was adopted to approve an operational transfer from Commissioners Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 20-0707 A resolution was adopted to approve operational transfer from Commissioners Fund #11011112 into Child Support Enforcement Agency Fund #2263. Vote: Unanimous
- 20-0708 A resolution was adopted to approve supplemental appropriation into Franklin Municipal Court Fund #11011271. Vote: Unanimous
- 20-0709 A resolution was adopted to approve supplemental appropriation into Juvenile Court Clerk Computer Fund #2278. Vote: Unanimous
- 20-0710 A resolution was adopted to approve appropriation adjustment within Facilities Management. Vote: Unanimous
- 20-0711 A resolution was adopted to approve appropriation adjustment within the Juvenile Court Fund #2243. Vote: Unanimous
- 20-0712 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #11011110 into Clerk of Courts Fund #11011260. Vote: Unanimous
- 20-0713 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 20-0714 A resolution was adopted to set and advertise Public Hearing to amend FY2019 Community Development Block Grant Action Plan of the Consolidated Plan. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Susanne Mason, Warren County Grants Administration Program Manager, was present to discuss the proposed allocation for additional funding made available to HUD as an amendment to the FY2019 Community Development Block Grant (CDBG) Action Plan.

Mrs. Mason reviewed the attached projects that are proposed pursuant to the discussion on May 12, 2020.

There was discussion on how the funding is received.

Mrs. Mason stated that the funding will be a reimbursement from HUD.

Upon further discussion, the Board resolved (Resolution #20-0714) to set the public hearing to amend the FY2019 CDBG Action Plan.

There was discussion relative to the following matters:

1. Flooding within Warren County—Commissioner Young stated his concern with the flooding in areas of Warren County due to the amount of rainfall being received. Melissa Bour, Emergency Services Director, stated that Shadow Lake Trailer Park is in danger of requiring evacuation and there are many roadways flooded. She stated she is monitoring the situation closely and working with the Red Cross in the event temporary shelter is needed.
2. Tiffany Zindel, County Administration informed the Board that Emergency Services are ready to lift the restriction of working a 2nd job within the department. She stated that in discussion with the union President, they are in favor. Upon discussion, the Board agreed to lift the restriction.
3. Quarantine upon returning from out of state—Mrs. Zindel stated she is in receipt of a Prosecutor opinion that it is at the Board's discretion if they desire to require County employees to quarantine upon returning from out of state travel as county employees are essential personnel. Upon discussion, the Board determined quarantine will not be required.
4. Reopening of Administration Building—Mrs. Zindel stated she has been in contact with the elected officials within the Administration Building and they are in agreement to open the building to the public with required safety measures including the recommendation of wearing a mask, social distancing and increased sanitizing. Upon discussion, the Board agreed to open the building beginning Tuesday, May 26, 2020, with the request that the public be respectful of the safety measures.
5. Request for Use of County Property—Citygate Church within the City of Lebanon has requested utilizing the field adjacent to their property that is part of the Warren County Water Warehouse in order to let off fireworks. There was discussion relative to their requirement of obtaining special insurance as well as the suggestion that they utilize the property to park cars and utilize their church parking lot for the fireworks.

The Board discussed the liability associated with the approval.

Bruce McGary, Assistant Prosecutor, stated that in the past there have been waivers signed and in some instances, the requirement of a special event insurance policy.

Commissioner Jones acknowledged that fireworks carry a risk but her concern is with the precedent set if this activity is allowed. She stated she is not in favor of allowing fireworks on county property.

Commissioner Young stated that if the church signs a waiver, has a special event insurance policy, and if the fireworks are being let off by a professional organization such as Rozzi's Fireworks, he has no problem with the request.

Commissioner Grossmann requested the County Administrator to contact the City of Mason to inquire what their requirements are associated with the utilization of school property for fireworks every year.

Upon discussion, Mrs. Zindel will gather additional information for Board discussion as a future meeting.

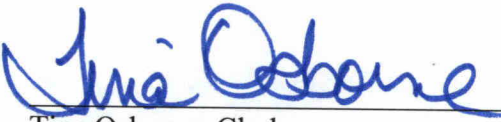
Upon motion the meeting was adjourned.

David G. Young, President


Tom Grossmann

Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on May 19, 2020, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

CDBG-CV Requests

Abuse & Rape Crisis Shelter \$ 50,000

BREAKDOWN:

Emergency Assistance.....\$ 18,000
Food, transportation, emergency assistance, and additional therapy hours

Administrative Wages\$ 20,000

Operating Expenses.....\$ 12,000
Mortgage, utilities, liability insurance, maintenance

Interfaith Hospitality Network..... \$ 100,000

BREAKDOWN:

COVID-19-Related Health & Safety Expenses.....\$ 12,000
Cleaning and laundry supplies, masks for staff, adults and children in network, thermometers, sanitizer, gloves, sanitizer/fogger for vehicles with supplies, partitions for social distancing

Technology\$ 28,000
For staff to work off-site in accordance with Governor orders: computers, printers, supplies, software, tablets, etc.

Client-Related Services\$ 60,000
Client utility bills, doctor visits, medications, gas cards, hotel stays, apartment application fees, care repair, etc.

Warren County Community Services..... \$ 143,027

BREAKDOWN:

Meals On Wheels.....\$ 70,000
Kitchen equipment, storage, technology upgrades, sanitizing equipment

Senior Supportive Services\$ 60,000
Purchase two cargo vans to distribute food, household and cleaning supplies, and other basic assistance for homebound seniors

Early Childhood Education.....\$ 13,027
Start up funding for phase 2 of Ohio Governor's Imagination Library, technology and equipment for childcare with daycares being closed

Warren County United Way..... \$ 143,027

BREAKDOWN:

Workforce Development.....\$ 43,027
Continue Workforce Development Program that was suspended due to covid-19 and closure/reductions in several facilities. This program aids youth not attending college to get internships at local companies and is a partnership between the United Way, the Warren County Port Authority and several area business in the County (GMI, ADVICS, FECON).

Temporary Basic Needs\$ 100,000
Food, financial assistance to nonprofits, needs for displaced workers