



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – March 17, 2020**

The Board met in regular session pursuant to adjournment of the March 12, 2020, meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the March 10, 2020, meeting were read and approved.

- 20-0443      A resolution was adopted to authorize the posting of the “Chief Building Official” position, within the Building and Zoning Department, in accordance with Warren County Personnel Policy Manuel, Section 2.02(a). Vote: Unanimous
- 20-0444      A resolution was adopted to approve and authorize the President of the Board to enter into an On-the-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 20-0445      A resolution was adopted to approve agreement and addendum with the Marsh Foundation as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 20-0446      A resolution was adopted to approve agreement and addendum with Rite of Passage as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous

- 20-0447 A resolution was adopted to approve agreement and addendum with Department of Mental Health-Sequel Pomegranate Health Systems, LLC as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services.  
Vote: Unanimous
- 20-0448 A resolution was adopted to approve agreement and addendum with Isaiah's Place, Inc. as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 20-0449 A resolution was adopted to approve agreement and addendum with Choices, Inc. as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services.  
Vote: Unanimous
- 20-0450 A resolution was adopted to approve agreement with Motorola Solutions extending maintenance and support on Premiercad and Infotrak on behalf of Warren County Telecommunications. Vote: Unanimous
- 20-0451 A resolution was adopted to approve updated electronic monitoring service agreement No. 010320OVI with BI Incorporated for electronic monitoring/service on behalf of Warren County Common Pleas Court Services, Community Corrections Division. Vote: Unanimous
- 20-0452 A resolution was adopted to award the bid for Three (3) New 2020 ½ Ton Extended Cab 4 x 4 Pickup Trucks for Warren County Garage.  
Vote: Unanimous
- 20-0453 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-0454 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Erbeck Development Company, Ltd. for Kensington, Phase 2, Block "B" situated in Deerfield Township. Vote: Unanimous
- 20-0455 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Erbeck Development Company, Ltd. for Kensington, Phase 1, Block "A" situated in Deerfield Township. Vote: Unanimous
- 20-0456 A resolution was adopted to approve various record plats. Vote: Unanimous
- 20-0457 A resolution was adopted to accept an amended certificate, create new Fund #4438, approve a supplemental appropriation and approve a Cash Advance for NB Columbia/3C Right Turn Lane Project. Vote: Unanimous

- 20-0458 A resolution was adopted to approve a cash advance from the County Motor Vehicle Fund #2202 into the King Avenue Bridge Project Fund #4437.  
Vote: Unanimous
- 20-0459 A resolution was adopted to approve a supplemental appropriation within Human Services Fund 2203. Vote: Unanimous
- 20-0460 A resolution was adopted to approve appropriation adjustments within the Water Revenue Fund No. 5510. Vote: Unanimous
- 20-0461 A resolution was adopted to set and advertise Public Hearing #2 to designate projects Warren County intends to fund for the FY 2020 Community Development Block Grant (CDBG) Urban Entitlement Program.  
Vote: Unanimous
- 20-0462 A resolution was adopted to prohibit any event or convening that could potentially bring together fifty (50) or more persons at the same time in a room designed for meetings and conferences in the Warren County Administration Building or any other county owned or operated buildings and facilities pursuant to Director of the Ohio Department of Health order to limit and/or prohibit mass gatherings in response to the Covid-19 pandemic. Vote: Unanimous
- 20-0463 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jonathan Young within the Warren County Water and Sewer Department. Vote: Unanimous
- 20-0464 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jodi Davis within the Warren County Water and Sewer Department. Vote: Unanimous
- 20-0465 A resolution was adopted to rescind Resolution 20-0103 accepting the resignation, due to retirement, of John Ware, Water Treatment System Superintendent, within the Water and Sewer Department effective March 31, 2020. Vote: Unanimous
- 20-0466 A resolution was adopted to approve amendment to the Warren County Comprehensive Plan to include the Eastern Turtlecreek Area Plan.  
Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Duane Stansbury, Warren County Combined Health District Health Commissioner, was present to provide an update on the Covid-19 pandemic and request the County to declare an emergency in order to obtain funding through the State and Federal government.

Commissioner Grossmann questioned if there is any downside to this relative to public perception. He stated his concern with declaring an emergency when there are no current cases in Warren County.

Commissioner Young questioned if the impetus of declaring an emergency is just to get funding. He stated that Warren County has funds available for the purchase of safety equipment.

Chief Jonathan Westendorf, City of Franklin Fire Department, stated that the fire department can only respond to a handful of incidents where full protection gear is required. He stated that they are in a position where they need to expand protocols in order to protect the first responders due to a 72 day wait period for supplies needed to safely transport an infected patient. He stated that the emergency status helps streamline the process to receive supplies and also enact an emergency protocol that grants the authority to deny transport for Covid-19 testing.

There was discussion relative to the need for Warren County to declare an emergency when the United States President and the Ohio Governor have already done so.

Bruce McGary, Assistant Prosecutor, stated the need to analyze on what authority this Board can declare an emergency.

Commissioner Young stated that clarification is also need for Warren County to declare versus the Governor in order to enact a new protocol in Warren County.

Chief Westendorf stated that his request is a proactive step for when and if a surge in cases happens as they will not have time to come back to a meeting for the Board to declare.

Chief Deputy Barry Riley, Warren County Sheriff's Office, stated he applauds the County's questioning of the need to declare an emergency. He then stated that law enforcement does not need any permission to change protocols.

Leslie Holt, Warren County Emergency Management, explained the emergency declaration process and why the declaration has been made in the past. She then stated that the declaration is a "gray area" as it pertains to a pandemic.

Commissioner Jones questioned if not declaring an emergency gives the impression that Warren County has significant resources. She then stated she does not see any downside to declaring an

emergency and that it seems prudent to send the right message by saying our first responders do not have enough equipment if this goes on.

There was additional discussion relative to the need to declare an emergency and upon further discussion, Commissioner Jones moved for adoption to declare an emergency within Warren County, being seconded by Commissioner Young. Upon call of the roll, the following vote resulted: Commissioner Grossmann – nay, Commissioner Young – nay, Commissioner Jones – yea.

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PUBLIC HEARING

CONSIDER AMENDMENT TO THE WARREN COUNTY COMPREHENSIVE PLAN TO  
INCLUDE THE EASTERN TURTLECREEK AREA PLAN

The Board met this 17<sup>th</sup> day of March 2020, for the continuation of the public hearing to consider an amendment to the Warren County Comprehensive Plan to include the Eastern Turtlecreek Area Plan.

Jonathan Sams, Turtlecreek Township Trustee, was present and requested the Board to consider approval of the amendment.

Commissioner Grossmann questioned if approval of this amendment will change any usage or place any restrictions on zoning.

Mr. Sams explained that this is a vision for future development but does not change any zoning.

Upon further discussion, the public hearing was closed and the Board resolved (Resolution #20-1066) to approve an amendment to the Warren County Comprehensive Plan to include the Eastern Turtlecreek Area Plan.

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Susanne Mason, Program Manager within the Office of Grants Administration, was present for the review and selection of projects relative to the 2020 Community Development Block Grant Program.

Mrs. Mason discussed the following project applications:

Project Name	Current Request
Franklin Township - Grandview Paving Project: Resurface Joseph, Linwood, Maple, Hill and Catskill	\$ 87,600.00
Harveysburg Community Historical Society: New roof for the preservation of the Elizabeth Harvey First Free Black (Negro) School Historical Building. Also used as community center.	\$ 16,180.00
Lebanon - Reconstruct Summit St & Highland Ave. Includes street, sidewalks, new storm sewer, replace water & sewer mains	\$ 275,000.00
Union Township: Repave and stripe deteriorated road conditions at Lebanon Road and complete sidewalk for safe pedestrian traffic	\$ 200,000.00
South Lebanon: Repave and stripe deteriorated road conditions at Lebanon Road.	\$ 80,000.00
Morrow: Replace playground, upgrade basketball court, upgrade restrooms, install bike racks at Phegley Park in downtown Morrow.	\$ 200,000.00
City of Franklin: Repair several alleys and replace curb and catch basins (Elm, Cedar, Maple, Park, Home, Lake and Maple Streets)	\$ 150,000.00

Public Service Projects	
Project Name	Current Request
Abuse & Rape Crisis Shelter Assistance to victims of domestic violence	\$ 42,000.00
Interfaith Hospitality Network Assistance to homeless families	\$ 75,000.00

**Administration Costs**

Ineligible Projects	
Project Name	Current Request
Pleasant Plain Playground Project	\$ 36,000.00

Mrs. Mason then informed the Board that she was recently informed of approval of the use of these funds to be utilized relative to the Covid-19 pandemic.

Upon discussion, the Board selected the following:

\$ 87,600	Franklin Township – Grandview Paving Project
\$ 16,180	Harveysburg Community Historical Society Community Center
\$ 253,520	Lebanon – Summit & Highland Ave. Project
\$ 200,000	Union Township – Lebanon Road Project
\$ 80,000	South Lebanon – Lebanon Road Project
\$ 100,000	Morrow – Phegley Park Project
\$ 42,000	Warren County Abuse & Rape Crisis Shelter
\$ 68,700	Interfaith Hospitality Network
\$ 80,000.00	Administration & Fair Housing

Upon further discussion, the Board resolved (Resolution #20-0461) to set and advertise Public Hearing #2 to designate projects Warren County intends to fund for the FY 2020 Community Development Block Grant (CDBG) Urban Entitlement Program.

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Susanne Mason, Program Manager within the Office of Grants Administration, was present to discuss the opportunity of Warren County residents to begin recycling Styrofoam.

Mrs. Mason stated that a company in Mason is willing to set up a recycling station on our campus, adjacent to the paint recycling station, where residents would be permitted to drop off Styrofoam for recycling. She stated that there would not be a cost associated with the recycling.

Upon further discussion, the Board approved the request.

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Susan Walther, Children Services Director, was present to discuss the desire of the Board to change the policy to allow the ability of a foster parent to allow the child the ability to obtain a driver's license.

Mrs. Walther presented a draft policy which has been approved by the Prosecutor's Office. She stated that the foster parent would be responsible for any vehicle and insurance related to the driver's license as well as any restrictions that they would choose to implement.

There was discussion relative to the policy and Commissioner Young stated his desire for the child to "sign off" on the conditions of driving in order to acknowledge this privilege and the rules associated with it.

Upon further discussion, the Board stated they have no objection to the policy with Mrs. Walther stating she would make the required amendments and present to the Board for approval at a later meeting.

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Bruce McGary, Assistant Prosecutor, discussed the hearing schedule of the Board of Zoning Appeals and Rural Zoning Commission.


Mr. McGary stated that the hearings will exceed the Ohio Department of Health's (ODH) mass gathering rule. He then stated that quasi-judicial hearings do not qualify as part of the open meetings act.

Mr. McGary then presented a resolution for consideration by the Board to prohibit any event or convening that could potentially bring together fifty (50) or more persons at the same time in a room designed for meetings and conferences in the Warren County Administration Building or any other county owned or operated buildings and facilities pursuant to Director of the Ohio Department of Health order to limit and/or prohibit mass gatherings in response to the Covid-19 pandemic.

Upon further discussion, the Board resolved (Resolution #20-0462) adopted adopt the resolution relative to mass gatherings as stated above.

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Upon motion the meeting was adjourned.

  
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David G. Young, President

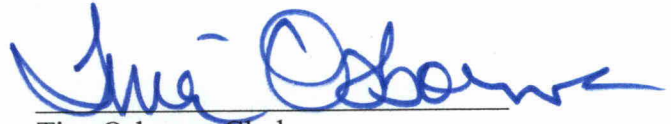
  
\_\_\_\_\_  
Tom Grossmann

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Shannon Jones



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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 17, 2020, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio