



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 24, 2018

The Board met in regular session pursuant to adjournment of the July 17, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the July 10, 2018 and July 17, 2018 meetings were read and approved.

- 18-1143 A resolution was adopted to hire Devin Dawson as Service Worker I within the Warren County Facilities Management Department. Vote: Unanimous
- 18-1144 A resolution was adopted to hire Brendan Czinege as Water Distribution Worker I within the Warren County Water and Sewer Department. Vote: Unanimous
- 18-1145 A resolution was adopted to hire Ettamarie Valdez as Alternative Response Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-1146 A resolution was adopted to approve promotion of Tonya Shutts to the position of Emergency Communications Supervisor within the Emergency Services Department. Vote: Unanimous
- 18-1147 A resolution was adopted to approve promotion of Larry Dunlap from Building and Electrical Inspector I to Building and Electrical Inspector II within the Building and Zoning Department. Vote: Unanimous
- 18-1148 A resolution was adopted to designate Family and Medical Leave of Absence to Arlene Byrd, Deputy Director, within Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous

- 18-1149 A resolution was adopted to designate Family and Medical Leave of Absence to Phyllis Davidson, Custodial Foreman within the Warren County Facilities Management Department. Vote: Unanimous
- 18-1150 A resolution was adopted to approve reclassification of William David from the position of Service Worker II to the position of HVAC Tech I. Vote: Unanimous
- 18-1151 A resolution was adopted to amend Resolution #17-2018 approving the reclassification of Misty Treadway as Compliance Caseworker I within the Warren County Department of Job and Family Services, Children Services Division effective pay period beginning January 6, 2018. Vote: Unanimous
- 18-1152 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Brent Powell, Meter Reader I within the Warren County Water and Sewer Department. Vote: Unanimous
- 18-1153 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Travis Clark within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 18-1154 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Chelsea Dye within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 18-1155 A resolution was adopted to approve reassignment of pay supplement from Matt Schnipke to Brian Beaudry, Economic Development Specialist within the Warren County Office of Economic Development. Vote: Unanimous
- 18-1156 A resolution was adopted to approve appointment Warren County member to the Area 12 Workforce Development Board. Vote: Unanimous
- 18-1157 A resolution was adopted to rescind Resolution #18-1118 approving advertisement for bid for the FY18 Village of Maineville- ADA Restroom CDBG Project. Vote: Unanimous
- 18-1158 A resolution was adopted to advertise for bids for the Waynesville Regional WWTP Improvements Project. Vote: Unanimous
- 18-1159 A resolution was adopted to approve Notice of Intent to award bid to Aero Mark Inc. for the 2018 Striping Project. Vote: Unanimous
- 18-1160 A resolution was adopted to approve Notice of Intent to award bid to W.E. Smith Construction for the Wilmington Road Drilled Pier Wall Project. Vote: Unanimous
- 18-1161 A resolution was adopted to approve and authorize the County Administrator to sign a Memorandum of Understanding on behalf of the Warren County Board of Commissioners and the Warren County Dispatch Association. Vote: Unanimous

- 18-1162 A resolution was adopted to enter into contract with Recreations Outlet for work relative to the FY2017 Village of Butlerville Playground Community Development Block Grant (CDBG) Project. Vote: Unanimous
- 18-1163 A resolution was adopted to approve the contract between Clermont County Commissioners on behalf of Clermont County Juvenile Court Division and Warren County Commissioners on behalf of the Warren County Juvenile Court Mary Haven Youth Center Division. Vote: Unanimous
- 18-1164 A resolution was adopted to approve and enter into contract with Englewood Truck Towing & Recovery to provide towing and storage services, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 18-1165 A resolution was adopted to authorize President of Board to sign the Task Completion Reports 97, 99, 100, 101 and 102 with Tritech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1166 A resolution was adopted to enter into service agreement with Cincinnati Bell Telephone Company, LLC on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1167 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-1168 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 18-1169 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-1170 A resolution was adopted to approve a street and appurtenances bond reduction for Windfield Estates, LLC for completion of performance of construction of improvements and enter into the maintenance security for Windfield Estates in Wayne Township. Vote: Unanimous
- 18-1171 A resolution was adopted to approve bond release for Otterbein Lebanon, LLC for completion of improvements in Orchards 2 at Otterbein situated in Turtlecreek Township. Vote: Unanimous
- 18-1172 A resolution was adopted to approve bond release for Otterbein Lebanon, LLC for completion of improvements in LEC West in Turtlecreek Township. Vote: Unanimous
- 18-1173 A resolution was adopted to approve supplemental appropriation into Law Library Resources Fund #207. Vote: Unanimous
- 18-1174 A resolution was adopted to approve supplemental appropriation into Sheriff's Office Fund #287. Vote: Unanimous

- 18-1175 A resolution was adopted to approve repayment of a Cash Advance from Step Grant Fund #292 into County General Fund #101. Vote: Unanimous
- 18-1176 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Facilities Management Fund #101-1600. Vote: Unanimous
- 18-1177 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Detention- Sheriff's Fund #101-2210. Vote: Unanimous
- 18-1178 A resolution was adopted to approve appropriation adjustments from Commissioners General Fund #101-1110 into Juvenile Probation Fund #101-2500. Vote: Unanimous
- 18-1179 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #292. Vote: Unanimous
- 18-1180 A resolution was adopted to approve appropriation adjustment within Building and Zoning Department Fund #101-2300. Vote: Unanimous
- 18-1181 A resolution was adopted to authorize payment of bills.
- 18-1182 A resolution was adopted to approve annexation of 3.446 acres to the City of Middletown, Timothy R. Rudd, Agent, pursuant to Ohio Revised Code Section 709.023 [a.k.a. Expedited Type 2 Annexation]

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Tina Osborne, Clerk of Commissioners, presented the annexation petition of 3.446 acres from Franklin Township to the City of Middletown, Timothy R. Rudd, Agent.

Mrs. Osborne stated that this is an Expedited Type 2 Annexation and that the Franklin Township Trustees did not file an objection to the petition within the 25 days allowed by the statute. She

then stated that the law states that the Board shall approve the annexation in the event no objection is filed.

Upon further discussion, the Board resolved (Resolution #18-1182) to approve the annexation of 3.446 acres to the City of Middletown, Timothy R. Rudd, Agent.

Vicki Perry, Warren County Grants Administration, was present to discuss the request of a property owner for the Board to consider a reduced repayment amount relative to the FY 06 CHIP Home Buyer Program loan that was awarded in 2007, due to a hardship.

Ms. Perry explained that the property owners purchased the property through a first mortgage from USDA in the amount of \$94,000, a second mortgage from Warren County in the amount of \$40,500 (FY 06 CHIP program funding) and an unsecured subsidy from USDA in the amount of \$34,000. She stated that the husband has passed away and the wife has medical issues and the property has lacked the property maintenance and upkeep since the husband's death.

Ms. Perry stated that a realtor has determined the estimated fair market value of the property in the current condition to be \$110,000, with \$84,000 remaining on the first mortgage. She presented the request of the property owner for the Board to consider accepting a lesser amount for payoff of the second mortgage in order to sell the property and move in with her children due to health reasons. She then stated that if the property doesn't sell, it will fall into foreclosure and then Warren County will most likely receive nothing.

There was discussion relative to the value of the house as well as the various mortgages.

Upon further discussion, the Board requested Ms. Perry to request the other parties to the sale to consider a lesser amount, including the real estate agents.

Tiffany Zindel, County Administrator, presented the request from the Warren County Sheriff to purchase a replacement armored vehicle through grant funding in partnership with other local governments. She stated that the various entities will equally split the local match required by the grant.

Upon further discussion, the Board requested that Sheriff Sims be scheduled on the next agenda in order to discuss the need for the replacement vehicle.

Tiffany Zindel, County Administrator, presented the request from a citizen for authorization to hold a 9/11 Memorial Service at the memorial site located adjacent to the Warren County Common Pleas Court.

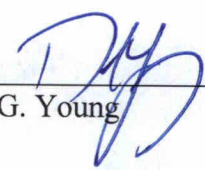
Mrs. Zindel stated that the Fire Chief's Association had previously conducted a service but do not have future plans and have no objection to the request.

Upon discussion, the Board stated their concurrence for the 9/11 Memorial Service to be held on Warren County property.

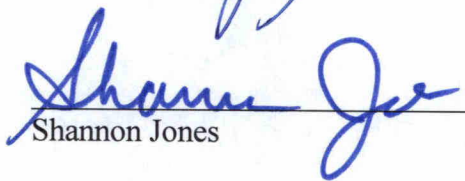
On motion, upon unanimous call of the roll, the Board entered into executive session at 9:32 a.m. to discuss personnel matters with the Building Inspection Department pursuant to Ohio Revised Code Section 121.22 (G) (1) and acquisition of property pursuant to Ohio Revised Code Section 121.22 (G) (2) and exited at 10:32 a.m.

Upon motion the meeting was adjourned.

Tom Grossmann, President

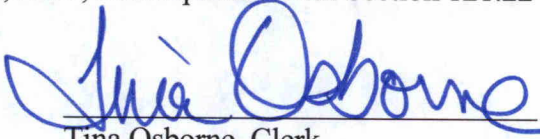


David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 24, 2018, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio