



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

**[www.co.warren.oh.us](http://www.co.warren.oh.us)**

**[commissioners@co.warren.oh.us](mailto:commissioners@co.warren.oh.us)**

Telephone (513) 695-1250  
Facsimile (513) 695-2054

**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Session – January 30, 2018

The Board met in regular session pursuant to adjournment of the January 23, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the January 23, 2018 meeting were read and approved.

- 18-0097      A resolution was adopted to designate Family and Medical Leave of Absence to Jodi Campbell, Eligibility Referral Specialist II within the Job and Family Services, Human Services Division. Vote: Unanimous
- 18-0098      A resolution was adopted to designate Family and Medical Leave of Absence to Kayli Strickland, Eligibility Referral Specialist II within the Job and Family Services, Human Services Division. Vote: Unanimous
- 18-0099      A resolution was adopted to approve leave donation for Debbie Griffith, Administrative Assistant, within the Warren County Telecommunications Department. Vote: Unanimous
- 18-0100      A resolution was adopted to approve leave donation for Mark Campbell, Service Worker I within the Warren County Facilities Management Department. Vote: Unanimous
- 18-0101      A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Joshua Moyer within the Warren County Department of Telecommunications. Vote: Unanimous
- 18-0102      A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for William Pryor within the Warren County Department of Facilities Management. Vote: Unanimous

- 18-0103 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Ehren McClelland within the Warren County Department of Facilities Management. Vote: Unanimous
- 18-0104 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jessica Anderson within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 18-0105 A resolution was adopted to hire Brittney Yost as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-0106 A resolution was adopted to hire Cara Harrison, Compliance Case aide, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 18-0107 A resolution was adopted to approve and authorize the President of the Board to enter into a non-profit booth agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-0108 A resolution was adopted to approve and authorize the President of the Board to enter into classroom training agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-0109 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to enter into an agreement with the Warren County Regional Planning Commission relative to the Warren County Community Development Block Grant Entitlement Program. Vote: Unanimous
- 18-0110 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to enter into an agreement with the Warren County Regional Planning Commission relative to the Warren County Community Development Block Grant Entitlement Program. Vote: Unanimous
- 18-0111 A resolution was adopted to approve client agreement with New Horizons Computer Learning Centers on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-0112 A resolution was adopted to approve customer service order form with CDWG on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-0113 A resolution was adopted to authorize President of Board to sign Task Completion Report 50 with TriTech Software Systems on behalf of Warren County Telecommunication. Vote: Unanimous

MINUTES  
JANUARY 30, 2018  
PAGE 3

- 18-0114 A resolution was adopted to advertise for bids for the Landen Sewer Lining project. Vote: Unanimous
- 18-0115 A resolution was adopted to approve an emergency repair of the electrical wiring for the gravity filters at the Richard A Renneker Water Treatment Plant. Vote: Unanimous
- 18-0116 A resolution was adopted to acknowledge County Engineer's participation in funding agreement relative to improvements at the Indiana and Ohio Railroad crossing on Morrow-Rossburg Road in Harlan Township. Vote: Unanimous
- 18-0117 A resolution was adopted to rescind Resolution #14-1606 and approve and enter into contract with Tyrone Borger for public defender services within Warren County Court. Vote: Unanimous
- 18-0118 A resolution was adopted to enter into a business associate agreement with HCC Life Insurance Company for stop loss coverage relative to the Warren County Healthcare Plan effective January 1, 2018. Vote: Unanimous
- 18-0119 A resolution was adopted to accept the drug and alcohol testing policy update of Universal Transportation Systems, LLC as operators of the Warren County Transit Service. Vote: Unanimous
- 18-0120 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to sign the Ohio Environmental Protection Agency scrap tire removal certifications and consent form. Vote: Unanimous
- 18-0121 A resolution was adopted to approve and enter into adoption assistance agreements with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-0122 A resolution was adopted to approve a subsidy grant agreement addendum to the Ohio Department of Rehabilitation and Correction modifying the FY2018 Community-Based Corrections Program 408 Subsidy Grant agreement on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 18-0123 A resolution was adopted to approve a subsidy grant agreement addendum to the Ohio Department of Rehabilitation and Correction modifying the FY2018 Community-Based Corrections Program 407 Subsidy Grant agreement on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 18-0124 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 18-0125 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-0126 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous

- 18-0127 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond reduction for Soraya Farms. LLC for completion of improvements in Soraya Farms, Section 3 situated in Clearcreek Township. Vote: Unanimous
- 18-0128 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with The Drees Company for installation of certain improvements in Heritage at Miami Bluffs, Phase 4, Block "D" situated in Hamilton Township. Vote: Unanimous
- 18-0129 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with The Drees Company for installation of certain improvements in Heritage at Miami Bluffs, Phase 4, Block "D" situated in Hamilton Township. Vote: Unanimous
- 18-0130 A resolution was adopted to approve various record plats. Vote: Unanimous
- 18-0131 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 18-0132 A resolution was adopted to approve supplemental appropriation into OhioMeansJobs fund #258. Vote: Unanimous
- 18-0133 A resolution was adopted to approve supplemental appropriation adjustment within Sheriff's Office fund #286. Vote: Unanimous
- 18-0134 A resolution was adopted to approve supplemental appropriation in County Wide Financial Software fund #401. Vote: Unanimous
- 18-0135 A resolution was adopted to approve supplemental appropriation into Fairgrounds Construction Project fund #498. Vote: Unanimous
- 18-0136 A resolution was adopted to approve appropriation adjustments from Commissioners General fund #101-1110 into Treasurer fund #101-1130. Vote: Unanimous
- 18-0137 A resolution was adopted to approve appropriation adjustments from Commissioners General fund #101-1110 into Juvenile Court fund #101-1240. Vote: Unanimous
- 18-0138 A resolution was adopted to approve appropriation adjustment within Economic Development fund #101-1116. Vote: Unanimous
- 18-0139 A resolution was adopted to approve appropriation adjustment within Garage fund #101-1620. Vote: Unanimous
- 18-0140 A resolution was adopted to approve appropriation adjustments within Sheriff's Office funds #101-2210 and #101-2200. Vote: Unanimous

- 18-0141 A resolution was adopted to approve appropriation within Common Pleas Court Community Based Corrections fund #289. Vote: Unanimous
- 18-0142 A resolution was adopted to approve appropriation within Common Pleas Court Community Based Corrections fund #289. Vote: Unanimous
- 18-0143 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue fund No. 580. Vote: Unanimous
- 18-0144 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 18-0145 A resolution was adopted to approve appropriation adjustment within Recorder's fund #216. Vote: Unanimous
- 18-0146 A resolution was adopted to approve reappointments to the Warren County Port Authority. Vote: Unanimous
- 18-0147 A resolution was adopted to approve and authorize County Administrator to execute a Last Chance agreement with a fifteen day suspension to be entered into with David Purkey, HVAC Technician I, within Warren County Facilities Management. Vote: Unanimous
- 18-0148 A resolution was adopted to hire Sherri Carbo as Commissioners' Aide within the Warren County Commissioners' Office. Vote: Unanimous
- 18-0149 A resolution was adopted to accept resignation of Richard Short, Data Systems Analyst I, within the Telecommunications Department, effective February 23, 2018. Vote: Unanimous
- 18-0150 A resolution was adopted to accept resignation of Amber Edwards, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective February 20, 2018. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Trevor Hearn, Facilities Management Director, was present along with Judge Joe Kirby, Warren County Probate-Juvenile Court Judge, and court staff members to discuss an update on the Probate-Juvenile Court Renovation/Expansion Project.

Mr. Hearn explained that the proposed square footage of remodel and increase as well as the estimated cost per square foot from the original 2014 estimate. He stated that they have narrowed the contractors down to three for proposals and are awaiting an estimate of the high-low cost range.

Mr. Hearn stated that the original estimated budget was \$3.5 million and the rough estimate they are being told has increased to approximately \$5.2 million.

There was discussion relative to the potential of a future split between the Probate and Juvenile Court and the space required to accommodate said split.

Judge Kirby discussed the need for two additional courtrooms and explained that the current design was based upon his requests. He stated that there is one additional courtroom and two additional offices included in the design for future growth.

Commissioner Jones stated she is not disputing the need for the expansion but was concerned with the costs due to the timing of needing a new jail.

Commissioner Young stated his skepticism that construction costs has actually risen 37% and suggested they consider finding a contractor willing to build what they wanted within the budget.

Commissioner Grossmann suggested they consider a new design that fits the budget while at the same time searching for an affordable contractor.

There was discussion relative to the waiting period for cases to be heard due to the limited space and it was suggested that the judge explore the possibility of adding a 2<sup>nd</sup> shift in order to accommodate the caseload.

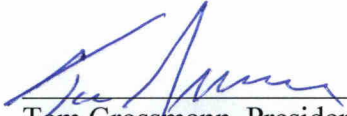
Upon further discussion, the Board requested they consider the proposals that are presented and if they are not within the current budget, they start the process with a new Request for Proposals.


---

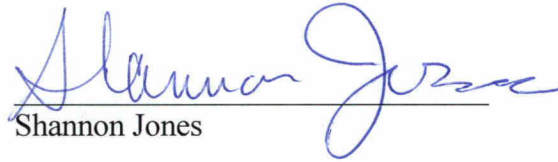
On motion, upon unanimous call of the roll, the Board entered into executive session at 9:43 a.m. pursuant to Ohio Revised Code Section 121.22 (G)(1) to discuss personnel matters relative to disciplinary action within the Facilities Management Department and exited at 10:22 a.m.

---

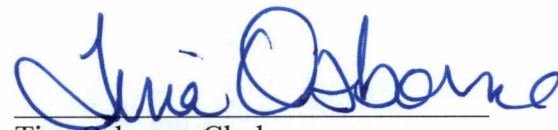
Upon motion the meeting was adjourned.

  
\_\_\_\_\_  
Tom Grossmann, President

  
\_\_\_\_\_  
David G. Young

  
\_\_\_\_\_  
Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 30, 2018, in compliance with Section 121.22 O.R.C.

  
\_\_\_\_\_  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio