



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – March 14, 2017**

The Board met in regular session pursuant to adjournment of the March 7, 2017, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the March 7, 2017 meeting were read and approved.

- 17-0365      A resolution was adopted to appoint Christopher Wojnicz to the position of Deputy Sanitary Engineer within the Warren County Water and Sewer Department. Vote: Unanimous
- 17-0366      A resolution was adopted to hire Stephen King as Custodial Worker I within the Warren County Department of Facilities Management. Vote: Unanimous
- 17-0367      A resolution was adopted to hire Mellicha Adamski as Custodial Worker I within the Warren County Department of Facilities Management. Vote: Unanimous
- 17-0368      A resolution was adopted to hire Christian Jent as Case Aide, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 17-0369      A resolution was adopted to designate Family and Medical Leave of Absence to Chris Carr, within the Warren County Emergency Services Department. Vote: Unanimous
- 17-0370      A resolution was adopted to designate Family and Medical Leave of Absence to Paul Kindell, within the Warren County Telecommunications Department. Vote: Unanimous

- 17-0371 A resolution was adopted to designate Family and Medical Leave of Absence to Russell Stephenson, Sewer Maintenance Foreman, within the Water and Sewer Department. Vote: Unanimous
- 17-0372 A resolution was adopted to designate Family and Medical Leave of Absence to John Seibert II, Eligibility Referral Specialist II, within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 17-0373 A resolution was adopted to approve and enter into a Cooperative Agreement with the Warren County Port Authority Relative to the pass through funds for Sinclair Community College. Vote: Unanimous
- 17-0374 A resolution was adopted to approve and enter into a Full Service Training Agreement with the American Red Cross on behalf of the Warren County Emergency Services. Vote: Unanimous
- 17-0375 A resolution was adopted to approve and authorize the President of the Board to enter into Memorandum of Understanding with various entities relative to MARCS in Schools Emergency Radio Program. Vote: Unanimous
- 17-0376 A resolution was adopted to declare various items within Board of Developmental Disabilities, County Court, Children Services, Clerk of Courts-Legal Division, Common Pleas Court, Information Technology, Drug Task Force, Emergency Services, Engineer's Office, Facilities Management, Garage, Juvenile, Mary Haven, Planning Commission, Records Center, Water & Sewer, Sheriff, Telecom, and OhioMeansJobs, as surplus and authorize the disposal of said items. Vote: Unanimous
- 17-0377 A resolution was adopted to approve and enter into agreement with Talbert House Health Center, DBA Centerpoint Health to provide Dental Services for the Warren County Jail. Vote: Unanimous
- 17-0378 A resolution was adopted to accept the 2017 Summary Plan Description (SPD) relative to the Warren County Medical Plan administered by United Healthcare. Vote: Unanimous
- 17-0379 A resolution was adopted to approve and enter into TANF PRC Contract with the Abuse and Rape Crisis Shelter of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-0380 A resolution was adopted to approve and authorize Amendment #1 for Fiscal Year 2017 Reclaim Ohio Program on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 17-0381 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous

- 17-0382 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 17-0383 A resolution was adopted to approve and authorize the Board of Commissioners to sign IV-D Service Contract between the Warren County Juvenile Division/Probate Court and the Warren County Child Support Enforcement Agency. Vote: Unanimous
- 17-0384 A resolution was adopted to approve and authorize the Board of Commissioners to sign IV-D Service Contract between the Warren County Domestic Relations Division and the Warren County Child Support Enforcement Agency. Vote: Unanimous
- 17-0385 A resolution was adopted to authorize the transfer of the following telephone equipment to Union Township. Vote: Unanimous
- 17-0386 A resolution was adopted to close Bridge #207-0.02 on Strout Road to traffic, effective immediately. Vote: Unanimous
- 17-0387 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with Jack L. & Betty C. McCall for the Wilmington Road Driveway Culvert Replacement Project. Vote: Unanimous
- 17-0388 A resolution was adopted to enter into an exclusive and permanent highway easement with Ruth I. Miller, and Ruth I. Miller, Trustee of the Fred W. Miller "B" Trust for the Old 122 and Township Line Road Roundabout Project. Vote: Unanimous
- 17-0389 A resolution was adopted to approve and authorize President of the Board to enter into agreement with Neyer Properties, Inc. relative to Public Improvement Performance and Maintenance Security Agreement No. 15-006(S). Vote: Unanimous
- 17-0390 A resolution was adopted to enter into an Engineering Services Contract with Jones Warner Consultants, Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 17-0391 A resolution was adopted to approve County Motor Vehicle Tax (CVT-353) for the City of Lebanon in the amount of \$96,711.43. Vote: Unanimous
- 17-0392 A resolution was adopted to approve notice of intent to award bid to Complete Clearing, Inc. for the Warren County Fairgrounds Grandstand Demolition Project. Vote: Unanimous

- 17-0393 A resolution was adopted to approve notice of intent to award bid to Freeze Underground, LLC for State Route 73 Watermain Extension Project. Vote: Unanimous
- 17-0394 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D)(1). Vote: Unanimous
- 17-0395 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-0396 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-0397 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with Trails of Shaker Run Holding, LLC for installation of certain improvements in Trails of Shaker Run, Section Nine-B situated in Turtlecreek Township. Vote: Unanimous
- 17-0398 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Trails of Shaker Run Holding LLC for installation of certain improvements in Trails of Shaker Run, Section Nine-B situated in Turtlecreek Township. Vote: Unanimous
- 17-0399 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 17-0400 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 17-0401 A resolution was adopted to approve a cash advance and operational transfer from General Fund #101 into Fund #479 Airport Construction . Vote: Unanimous
- 17-0402 A resolution was adopted to approve supplemental appropriation within Common Pleas Court Smart Grant Pilot Program Fund #289. Vote: Unanimous
- 17-0403 A resolution was adopted to approve supplemental appropriation within Common Pleas Court Smart Grant Pilot Program Fund #289. Vote: Unanimous
- 17-0404 A resolution was adopted to approve supplemental appropriation into County Wide Financial Software Fund #401. Vote: Unanimous
- 17-0405 A resolution was adopted to approve appropriation adjustments within Coroner's Fund #101-2100. Vote: Unanimous
- 17-0406 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Fund #101-1220. Vote: Unanimous
- 17-0407 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #101-2210. Vote: Unanimous

- 17-0408 A resolution was adopted to approve appropriation adjustment within County Court Fund #283. Vote: Unanimous
- 17-0409 A resolution was adopted to approve appropriation adjustment within Treasurer's Office Fund #249. Vote: Unanimous
- 17-0410 A resolution was adopted to authorize payment of bills Vote: Unanimous
- 17-0411 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-0412 A resolution was adopted to amend resolution #17-0321, approving the promotion of MaKenzie Cotton within the Warren County Emergency Services Department. Vote: Unanimous
- 17-0413 A resolution was adopted to approve pay increase for Amy Pond, Workforce Investment Board Operations Coordinator. Vote: Unanimous
- 17-0414 A resolution was adopted to rescind Resolution #17-0414 which authorized the hiring of Jennifer Yeazel as Eligibility Referral Specialist within the Warren County Department of Job and Family Services. Vote: Unanimous
- 17-0415 A resolution was adopted to waive water tap-in fee for the Warren County Career Center First Responder Training Center. Vote: Unanimous
- 17-0416 A resolution was adopted to approve Engineering Agreement with the Jacobs Engineering Group for the design of improvements to the Waynesville Regional WWTP. Vote: Unanimous
- 17-0417 A resolution was adopted to respond to the notice from Turtlecreek Township concerning the proposed creation of twenty-two Tax Increment Financing Incentive Districts; objecting to the number of years of the exemption with respect to the proposed twenty-two Tax Increment Financing Incentive Districts; and authorizing the execution of a Compensation Agreement with Turtlecreek Township. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present for a work session and discussed the following matters:

1. Warren County Career Center Fee Waiver Request—The Warren County Career Center is constructing a First Responder training center for the purpose of educating their students on the proper techniques of extinguishing structural fires and has requested the Board consider waiving the tap-in fee and establishing a minimum bill based upon a 5/8 – inch residential meeting. Upon discussion, the Board resolved (Resolution #17-0415) to approve the request.
2. Waynesville Wastewater Treatment Plant Engineering Contract—Mr. Brausch stated that the Board had selected Jacob Engineering Group upon completion of the interview process from the Request for Qualifications that were issued. He presented the attached PowerPoint presentation outlining the area that the wastewater treatment plant services, the project goals, schedule, and proposed cost of construction. He then reviewed the engineering costs and stated the probability of reducing the expenditure by completing inspections “in house” on the project rather than utilizing Jacobs Engineering Group. Upon further discussion, the Board resolved (Resolution #17-0416) to enter into an engineering agreement with Jacobs Engineering Group for the design of improvements to the Waynesville Wastewater Treatment Plant.

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Bruce McGary, Assistant Prosecutor, was present for a work session to discuss the notice received on February 16, 2017, of Turtlecreek Township’s creation of a Tax Increment Financing District for the Union Village development in Turtlecreek Township.

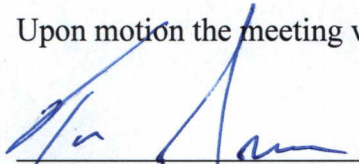
Mr. McGary explained that the Board has the option to do nothing, accept or object to the tax increment financing districts proposed for more than ten years or where the percentage of the Improvement exempted from taxation would exceed seventy-five percent (75%). He explained that if the Board objects, they can then negotiate a compensation agreement with Turtlecreek Township.

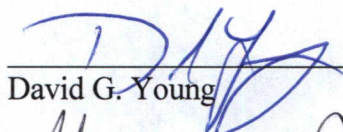
Upon discussion, the Board resolved (Resolution #17-0417) to formally objects to the number of years of the exemption in excess of ten with respect to each incentive district proposed by the Township, as set forth in the TIF Notice, and approve and enter into a compensation agreement relative to same.

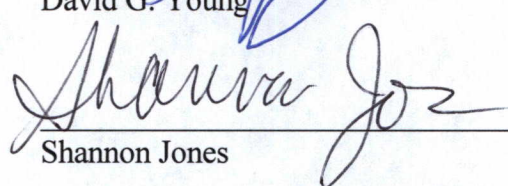
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On motion, upon unanimous call of the roll, the Board entered into executive session at 10:34 a.m. to discuss economic development matters pursuant to Ohio Revised Code Section 121.22 (G)(8) and exited at 11:22 a.m.


Upon motion the meeting was adjourned.

  
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Tom Grossmann, President

  
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David G. Young

  
\_\_\_\_\_  
Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 14, 2017, in compliance with Section 121.22 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio



# Waynesville Regional Treatment Plant Upgrades

## Water & Sewer Dept

Warren County Commissioners  
March 13, 2017

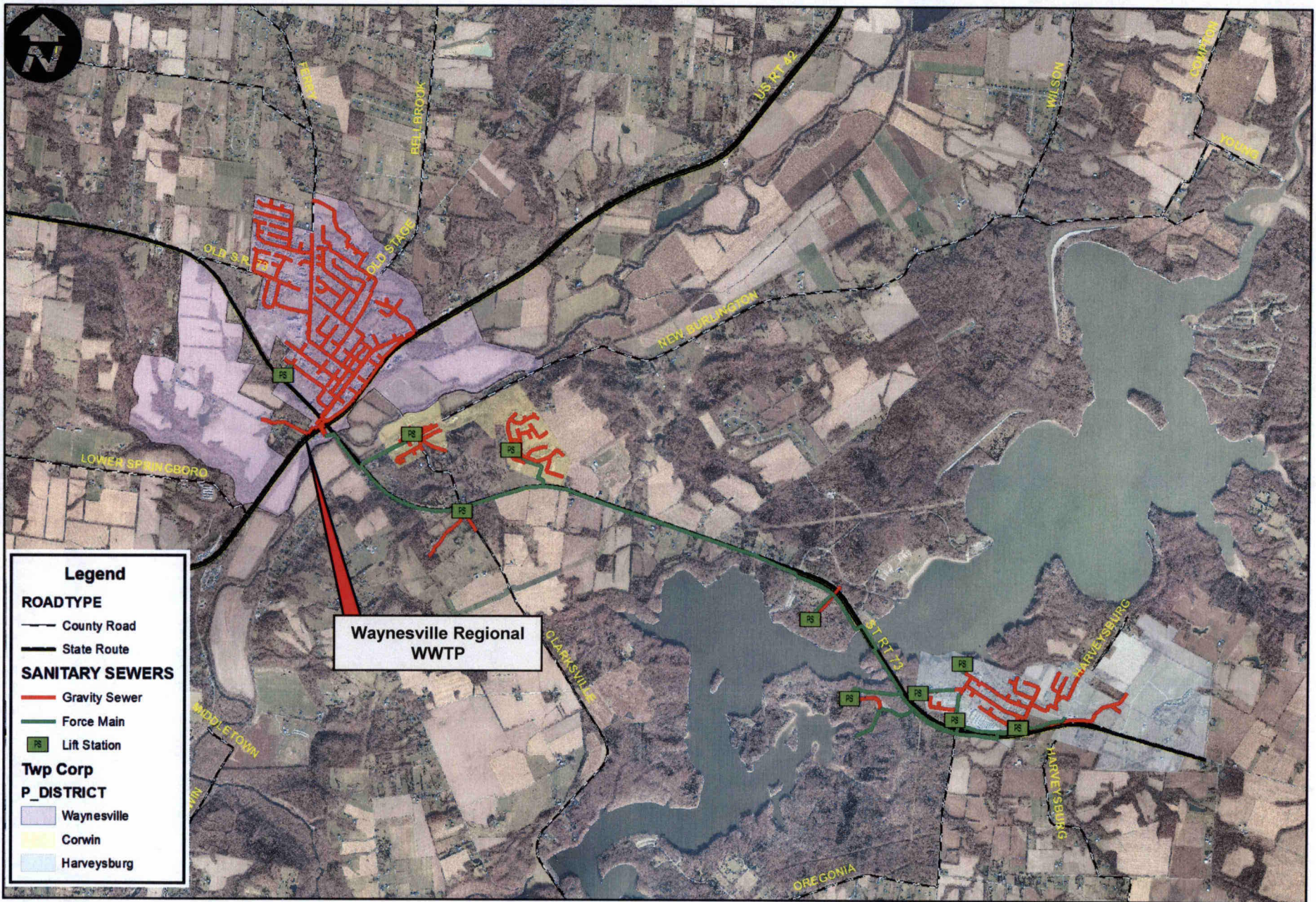
### AGENDA

1. Service Area
2. Project Goals
3. Design Engineer
4. Project Schedule
5. Project Cost



**Water & Sewer Department**





0 2,100 4,200 8,400 Feet

## Waynesville Regional Wastewater Treatment Plant Service Area

# Waynesville Regional Wastewater Treatment Plant

- Medium Sized Treatment Facility – 0.7 Million Gallons Per Day
- Service Area – Waynesville, Harveysburg, Corwin, & Caesar Creek
- Receiving Stream – Little Miami River
- Last Upgrades - 1999



# PROJECT GOALS

## 1. SAFETY

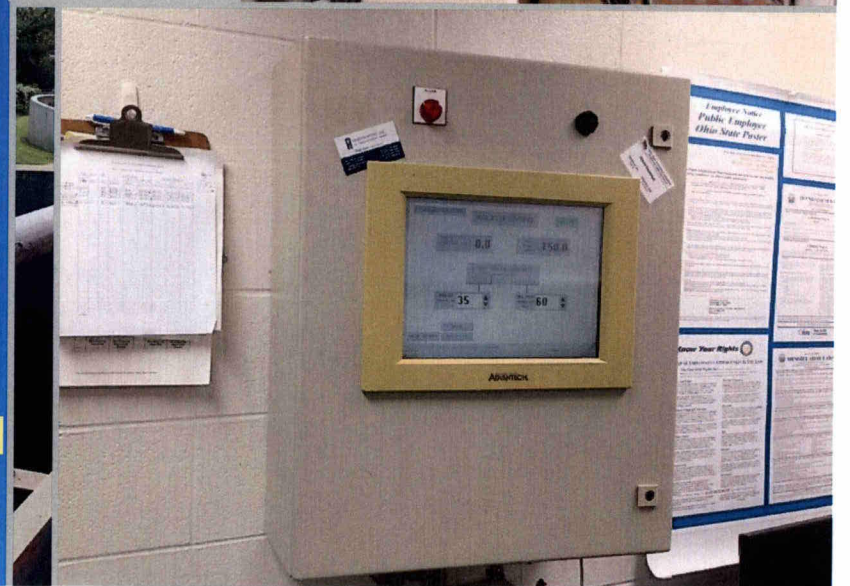
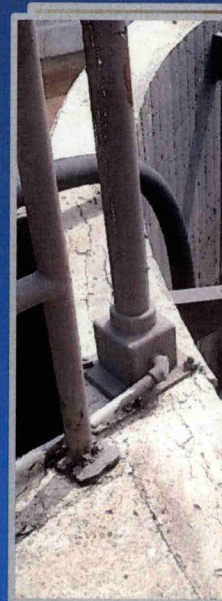
- Eliminate Chlorine Gas
- Eliminate Electrical Shock Hazards
- Improved Chemical Storage

## 2. PROCESS IMPROVEMENTS

- Replace failing bar screen
- Solids holding aeration

## 3. OPERABILITY

- Instrumentation & Controls
- Remote operation of the treatment pl



# Jacobs Engineering Group



## Warren County Water & Sewer Department Consultant Engineering Services

### Waynesville Regional Wastewater Treatment Plant Upgrades

#### Introduction of Jacobs Team Members

- Dennis Huber—Operations Manager
- Debbie Schafer—Project Manager
- Jeff Phelps—Electrical Department Head and QA/QC
- Mark Landin—Instrumentation/Controls and Automation Specialist
- RA Consultants, LLC, Chris Weber—Survey and Construction Representative Services

#### Process Design

- Alternatives Analysis—Fine Screens, UV System, and Aeration for Terminal 2
- Value-Added Approach (We look for ways to save you money)
- Plan for the Future

#### Electrical Design

- General Electrical
- NFPA 820 Compliance
- Arc Flash

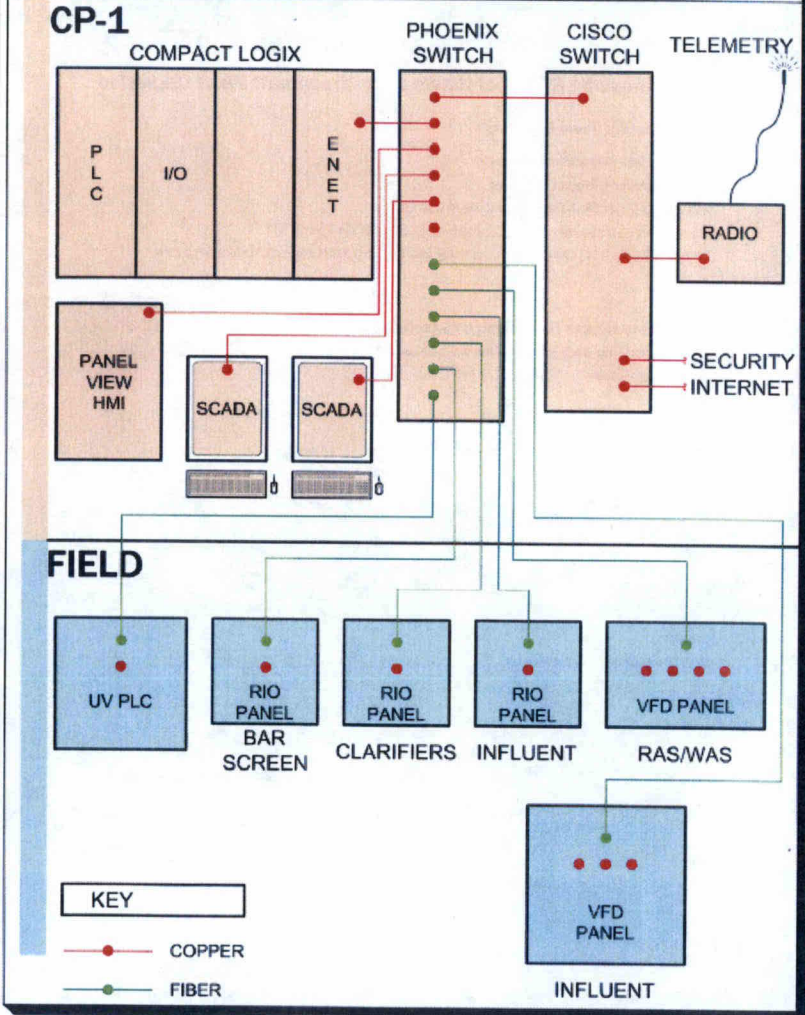
#### SCADA Design

- Automated Facility with Remote Access Capability
- State of the Art, Economical Control
- Expandable
- Security
- WWTP-Proven Instrumentation

#### Why Jacobs?

- Local and Proven
- Personnel Past Experience with Warren County Water & Sewer Department
- All Disciplines In-House
- Valuable Recent Experience with Plant Rehabs
- Dedicated, Experienced, Quality-Conscious Team to Partner with Warren County for Successful Improvements

## WAYNESVILLE REGIONAL WASTEWATER TREATMENT PLANT PROPOSED CONTROLS ARCHITECTURE DIAGRAM



# PROJECT SCHEDULE

## PROJECT PHASE

Phase 1 – Design

April 2017 – March 2018

Phase 2 – Bidding

April 2018 – May 2018

Phase 3 – Construction

June 2018 – April 2019

# PROJECT COST

• Task 1 Project Management (All Tasks)	\$43,546
• Task 2 Kick-off Meeting and Site Visit	\$10,252
• Task 3 Alternatives Analysis	\$67,023
• Task 4 Design	
○ Design except Instrumentation & Control/SCADA	\$261,785
○ Arc Flash	\$18,774
○ Instrumentation & Control/SCADA Design	\$174,956
○ Survey (RA Consultants, LLC)	\$12,600
○ Geotech (Thelen)	\$5,775
• Task 5 Bidding	\$20,208
• Task 6 Construction Services	\$192,716
• Task 7 Resident Project Representative Services (Optional)	\$148,549
• Expenses	<u>\$ 3,250</u>
Total not to exceed amount	\$959,434

# Department Request

1. Request the Board to enter into a contract with Jacobs Engineering Group for the design of upgrades to the Waynesville Regional WWTP.