



BOARD OF COUNTY COMMISSIONERS
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C. MICHAEL KILBURN
PAT ARNOLD SOUTH
DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – August 26, 2008

The Board met in regular session pursuant to adjournment of the August 21, 2008, meeting.

Pat Arnold South - present

C. Michael Kilburn - present

David G. Young - present

Laura Lander, Acting Clerk – present

- 08-1273 A resolution was adopted to designate Family and Medical Leave of Absence to Russell Lamb, Sewer System Maintenance Package Plant Operator II, within the Water and Sewer Department. Vote: Unanimous
- 08-1274 A resolution was adopted to approve and authorize the President of the Board to enter into a Classroom Training Agreement on behalf of Workforce One of Warren County. Vote: Unanimous
- 08-1275 A resolution was adopted to approve Change Order P-3 with Frye Mechanical Inc. relevant to the East Street Building Renovation Project. Vote: Unanimous
- 08-1276 A resolution was adopted to approve Change Order P-4 with Frye Mechanical Inc. relevant to the East Street Building Renovation Project. Vote: Unanimous
- 08-1277 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Children Services. Vote: Unanimous
- 08-1278 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 08-1279 A resolution was adopted for Certification of delinquent Water and/or Sewer Accounts - Warren County Water and Sewer Department. Vote: Unanimous

- 08-1280 A resolution was adopted to approve Bond Release for Cherrybrook, LLC for completion of improvements in Cherrybrook, Section Three – A situated in Deerfield Township. Vote: Unanimous
- 08-1281 A resolution was adopted to approve an Appropriation Adjustment within Cybercrime Task for Fund #252-1150. Vote: Unanimous
- 08-1282 A resolution was adopted to approve an Appropriation Adjustment within Prosecutor Funds #101-1150 and #245-2450. Vote: Unanimous
- 08-1283 A resolution was adopted to approve Appropriation Adjustment within Treasurer’s Office Fund #101-1130. Vote: Unanimous
- 08-1284 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 08-1285 A resolution was adopted to approve the Planned Unit Development Preliminary Site Plan Otterbein Homes Phase 2 (aka Roger Lott PUD). Vote: Unanimous
- 08-1286 A resolution was adopted to create rates and charges for the County Storm Water Management District No. 1 in accordance with Section 6117 of Ohio Revised Code. Vote: Mr. Young – yea, Mrs. South – yea; Mr. Kilburn – nay

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:01 a.m. to discuss personnel matters relative to the hiring of personnel with the Building Services Department pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:45 a.m.

PUBLIC HEARING CY09 TRANSIT GRANT APPLICATION

The public hearing to consider the 2009 Transit grant application was convened this 26th day of August 2008, in the Commissioners’ Meeting Room.

Jerry Haddix, Grants Coordinator, stated that ODOT has not published the application due to last minute budget issues. Per ODOT the application will be due sometime in September. Mr. Haddix then stated the 2009 local cash match estimate of \$543,000, up from \$488,818 for 2008. He stated the increase is due primarily to a decrease in State funds from ODOT coupled with increased costs, especially fuel. The increase from the service provider is 3%. Since we will be bidding out the service, we can only estimate the service provider expense for the first six months of the year.

Commissioner Young then gave an update on the Regional Transportation Study in which he is representing Warren County.

Upon further discussion, the public hearing was closed.

Kimberly Lapensee, Regional Planning Commission (RPC) Deputy Director, was present for the revised preliminary site plan Stage 2 for Otterbein Homes (AKA Roger Lott PUD) in Turtlecreek Township.

Mrs. Lapensee reviewed the proposal to utilize 18.1 acres of a 198 acre property to include the development of seventy-four (74) dwelling units along five (5) private streets. Thirty (30) of the proposed units will be paired ranches, thirty six (36) units will be single family detached homes and eight (8) units will be custom family homes.

Mrs. Lapensee then reviewed the comments from departments and officials concerned and stated the RPC recommendation to approve the preliminary site plan subject to fourteen conditions.

Upon further discussion, the Board resolved (Resolution #08-1285) to approve the preliminary site plan subject to fourteen conditions.

On motion, the Board accepted and approved the consent agenda, excluding item #7 to enter into an engineering service contract with TEC Engineering, Inc. in connection to a traffic safety study for Clarksville Rd. and Wilmington Rd. Mr. Kilburn questioned the need for an engineering study. Mr. Young stated his desire for Neil Tunison, County Engineer, to provide additional information relative to the agreement.

Patti Jacobs, Children Services Director, was present to discuss a purchase order in the amount of \$8,000.00 for the Kinship Grandparents' Program.

Ms. Jacobs explained that the funds are for grandparents caring for their special needs grandchildren and that they must meet income criteria to qualify for the assistance which allows receipt of up to \$3,500.00 over a three year period. She stated that the funds may be used for items such as car seats, cribs, etc. and are distributed, upon review of the case, at the Director's discretion.

Chris Brausch, Deputy Sanitary Engineer, was present for a work session and discussed the following matters:

1. Deerfield Township tap/connection fee waiver request – new fire station – Deerfield Township is requesting a tap/connection fee waiver for their temporary and future fire station to be located at the Fleckenstein Park on Mason-Montgomery Road. A temporary station will be located on the park property and will consist of modular trailer units that serve as living quarters for the firefighters and an existing barn to store equipment and fire trucks. The temporary station will be maintained until a permanent station can be constructed in the general area. Mr. Young stated that the Township and City of Mason should coordinate and explore the possibilities of constructing a joint fire station to serve the northern part of both entities. Mrs. South concurred and requested that Dave Gully arrange a meeting with the Trustees and a representative from the prosecutor's office to discuss the issue. The tap/connection fee waive was tabled until after the future meeting the Deerfield Township Trustees.

Mr. Kilburn exited the meeting at 11:33

2. S.R. 122 and Union Road Watermain Relocation – Mr. Brausch informed the Board that the County will need to obtain an easement from the property owner on northwest corner of Commerce and State Route 122. The easement will allow the County to construct a future waterline across the property thus providing a second water feed to the commercial properties located along Commerce Drive and improving service to these customers. The property owner will grant the easement without compensation provided the future waterline across their property be constructed at the County's cost. Mr. Young and Mrs. South agreed and instructed Mr. Brausch to draft an agreement with the property owner.
3. S. R. 122 Waterline Design contract amendment – The County is in receipt of a change order request by Henderson & Bodwell. The Board instructed Mr. Brausch to prepare an Engineering Amendment for additional services provided by Henderson & Bodwell, L.L.P.

for the design of the waterline relocation. The amendment will include additional costs associated with ODOT coordination and design requirements. The Board directed Mr. Brausch to review the proposed amendment with the Prosecutor's office and to submit the appropriate portions of the amendment to ODOT for compensation.

On motion, upon unanimous call of the roll, the Board entered into executive session at 11:50 a.m. to discuss personnel matters relative to staffing issues within the Water & Sewer Department pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 1:07 p.m.

Upon motion the meeting was adjourned.

Pat Arnold South, President

C. Michael Kilburn

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 26, 2008, in compliance with Section 121.22 O.R.C.

Laura Lander, Acting Clerk
Board of County Commissioners
Warren County, Ohio