



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

*406 Justice Drive, Lebanon, Ohio 45036*

*www.co.warren.oh.us*

*commissioners@co.warren.oh.us*

*Telephone (513) 695-1250  
(513) 261-1250  
(513) 925-1250  
(937) 425-1250  
Facsimile (513) 695-2054*

***C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – July 15, 2008**

The Board met in regular session pursuant to adjournment of the July 8, 2008, meeting.

Pat Arnold South - present

C. Michael Kilburn - present

David G. Young - present

Tina Davis, Clerk – present

- 08-1021      A resolution was adopted to approve .57 mill reduction in the rate of Property Tax Entitlement within 10 mill limit. Vote: Unanimous
- 08-1022      A resolution was adopted to approve request for 2 mill reduction in the Levy collected for the Warren County Board of Mental Retardation and Developmental Disabilities. Vote: Unanimous
- 08-1023      A resolution was adopted to adopt Warren County Tax Budget for Year 2009. Vote: Unanimous
- 08-1024      A resolution was adopted to Amend Section 4.12 of the Warren County Personnel Policy Manual to add Usage of County Issued Cell Phones. Vote: Unanimous
- 08-1025      A resolution was adopted to designate Family and Medical Leave of Absence to Emily Hittinger, Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 08-1026      A resolution was adopted to approve end of 365-day Probationary Period and approve a Pay Increase for Andrew Farlino within the Warren County Department of Emergency Services. Vote: Unanimous

MINUTES  
JULY 15, 2008  
PAGE 2

- 08-1027 A resolution was adopted to approve Salary Increase for Tina Davis, Clerk to the Board of County Commissioners. Vote: Unanimous
- 08-1028 A resolution was adopted to authorize County Administrator to represent Board at Real Estate Closing for properties located at 1420 Mabrey Road and 1316 Mabrey Road, known as the Meyer Property, and execute closing documents on behalf of the Board. Vote: Unanimous
- 08-1029 A resolution was adopted to approve Appointment of Frederick B. Grimm Jr. to the Warren County Rural Zoning Commission. Vote: Unanimous
- 08-1030 A resolution was adopted to approve and enter into a Contract with Community Mental Health Centers of Warren County, Inc. on behalf of the Warren County Common Pleas Court – Pretrial Services Division. Vote: Unanimous
- 08-1031 A resolution was adopted to Rescind Resolution Numbers 08-1019 and 08-1020 to declare Classicway Development Company, LLC in default of providing bonding or other means of security to the satisfaction of the Board of County Commissioners to insure the completion and/or maintenance of certain improvements in accordance with the Warren County Subdivision Regulations; to authorize Notice of Default to and demand immediate payment of all sums under the letter of credit from its issuer, and to authorize applying such sums to complete uncompleted and/or unapproved improvements and pursuing deficiency per the terms of Security Agreement No. 06-027 (P) and Security Agreement No. 06-027 (S). Vote: Unanimous
- 08-1032 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 08-1033 A resolution was adopted to declare an emergency and waive Competitive Bidding Process for emergency repair of the Control Panel at the Warren County Jail. Vote: Unanimous
- 08-1034 A resolution was adopted to approve Certification of Substantial Completion for Lanenheim and Thomson Co. General Contractors for the Warren County Mechanics Garage Remodel Project and authorize the President of the Board to sign same. Vote: Unanimous
- 08-1035 A resolution was adopted to Advertise for Bids for the Warren County Career Center Pump Station and Force Main Project. Vote: Unanimous
- 08-1036 A resolution was adopted to Advertise for Ditch Improvement Project – Woodside Trail – Pine Lane Estates Project. Vote: Unanimous
- 08-1037 A resolution was adopted to approve and authorize the President of the Board to enter into Classroom Training Agreements on behalf of Workforce One of

Warren County. Vote: Unanimous

- 08-1038 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Interfaith Hospitality Network of Warren County. Vote: Unanimous
- 08-1039 A resolution was adopted to approve and enter into Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Educational Service Center. Vote: Unanimous
- 08-1040 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and the Abuse and Rape Crisis Shelter of Warren County. Vote: Unanimous
- 08-1041 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Combined Health District. Vote: Unanimous
- 08-1042 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Educational Service Center. Vote: Unanimous
- 08-1043 A resolution was adopted to enter into an Exclusive and Permanent Drainage Easement Agreement with David and Carmen Pemberton, of 10367 Schlottman Road, Loveland, Ohio 45140 for the Schlottman Road Bridge Replacement Project. Vote: Unanimous
- 08-1044 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with David and Carmen Pemberton for the Schlottman Road Bridge Replacement Project. Vote: Unanimous
- 08-1045 A resolution was adopted to enter into a Temporary Entrance and Work Agreement with Richard D. Rogers for the Hendrickson Road at Union Road Intersection Improvement Project. Vote: Unanimous
- 08-1046 A resolution was adopted to authorize the Optional Redemption of County of Warren, Waterworks System Revenue Refunding Bonds, Series 1998 in the Principal amount of \$3,835,000. Vote: Unanimous
- 08-1047 A resolution was adopted to approve Change Order #1 with Elex, Inc. for the Socialville-Fosters at Wilkens Blvd Traffic Signal Project. Vote: Unanimous
- 08-1048 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous

- 08-1049 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release with Dixon Eagle's Pointe LLC for Eagle's Pointe, Section 1, in Hamilton Township. Vote: Unanimous
- 08-1050 A resolution was adopted to enter into a new Sidewalk Security Agreement with Greens of Bunnell Hill, LLC for the Greens of Bunnell Hill, Section 1, in Clearcreek Township, replacing the current Sidewalk Security Agreement #07-024 (S). Vote: Unanimous
- 08-1051 A resolution was adopted to approve Appropriation Decreases within Fund #101-1300. Vote: Unanimous
- 08-1052 A resolution was adopted to approve a Cash Advance from County Motor Vehicle Fund #202 into Fund #490 for the Foster-Maineville Road and Butterworth Road OPWC Project. Vote: Unanimous
- 08-1053 A resolution was adopted to approve Supplemental Appropriation into Fund #461. Vote: Unanimous
- 08-1054 A resolution was adopted to approve a Supplemental Appropriation Adjustment within Domestic Shelter Fund #233. Vote: Unanimous
- 08-1055 A resolution was adopted to approve Supplemental Appropriation into Fund #451. Vote: Unanimous
- 08-1056 A resolution was adopted to approve Operational Transfers from Commissioners Fund #101-1112 into Water and Sewer Funds #510 and #580. Vote: Unanimous
- 08-1057 A resolution was adopted to approve an Appropriation Adjustment within Workforce One Fund #258. Vote: Unanimous
- 08-1058 A resolution was adopted to approve Appropriation Adjustment of Funds within the County Court Clerk Computer Fund #275-1410. Vote: Unanimous
- 08-1059 A resolution was adopted to approve Appropriation Adjustments within Children Services Fund #273, Human Services Fund #203 and Coroner Fund #101-2100. Vote: Unanimous
- 08-1060 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 08-1061 A resolution was adopted to approve Site Plan Review Application of YMCA Camp Kern in Turtlecreek Township. Vote: Unanimous
- 08-1062 A resolution was adopted to approve and enter into a Pass Through TANF Allocation Contract, with Warren County Commissioners on behalf of Warren County Department of Human Services and Warren County Children Services

Fiscal Agent for Warren County Family and Children First Council.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – nay

- 08-1063 A resolution was adopted to approve Change Order #2 with CH2M Hill, Inc. for the I-71/Fields Ertel Road Interchange Conceptual Alternatives Study. Vote: Unanimous
- 08-1064 A resolution was adopted to accept Disability Retirement of Lisa McFarland, Hazmat Planner, within the Department of Emergency Services, effective June 1, 2008. Vote: Unanimous
- 08-1065 A resolution was adopted to authorize the Posting of the “Eligibility Referral Specialist I” position within the Department of Job and Family Services, Human Services Division, in accordance with Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous
- 08-1066 A resolution was adopted to accept Resignation of Michael Robinson, Eligibility Referral Supervisor, within the Warren County Department of Job and Family Services, Human Services Division, effective July 18, 2008. Vote: Unanimous
- 08-1067 A resolution was adopted to hire Andrew Allgeyer as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 08-1068 A resolution was adopted to accept Resignation of Michelle Smith, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division, effective July 18, 2008. Vote: Unanimous
- 08-1069 A resolution was adopted to accept Resignation of Lorrie Hayes, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division, effective July 17, 2008. Vote: Unanimous
- 08-1070 A resolution was adopted to accept Resignation of Jason Parkins, Investigative Caseworker, within the Department of Job and Family Services, Children Services Division, effective July 22, 2008. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:22 a.m. to discuss personnel matters relative to the hiring of personnel with Children Services and Human Services and the proposed reorganization of Emergency Services Department pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:18 a.m.

---

PUBLIC HEARING

CONTINUATION OF THE 2009 TAX BUDGET

The continuation of the public hearing to consider adoption of the 2009 County Tax Budget was reconvened this 15<sup>th</sup> day of July 2008, in the Commissioners' Meeting Room.

Tiffany Zindel, Office of Management and Budget Director, stated that we began 2008 with a \$62.8 million appropriation and with adjustments, are not at \$65.7 million. She then stated that the proposed tax budget has a final general fund budget of \$76,327,160.00.

Mrs. Zindel then presented the Board with two resolution to reduce the inside millage collected by both Warren County MR/DD and Warren County. She stated that the first resolution is a reduction of 2 mills being requested by MR/DD and the second is a reduction of .57 mills by this Board. She then stated that the net effect reduction will be 1.05 mills.

Commissioner Kilburn stated his concern relative to the expenditure by MR/DD for Miracle Field proposed at approximately \$400,000 and stated his desire to reduce the appropriation line item to not permit the expenditure. Mr. Kilburn then moved to adopt a resolution relative to same. The motion died for the lack of a second.

Upon further discussion, the Board resolved (Resolution #08-1021) to approve .57 mill reduction in the rate of Property Tax Entitlement within 10 mill limit,(Resolution #08-1022) to approve request for 2 mill reduction in the Levy collected for the Warren County Board of Mental Retardation and Developmental Disabilities and (Resolution #08-1023) to adopted the Warren County Tax Budget for Year 2009.

---

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

On motion, upon unanimous call of the roll, the Board entered into executive session at 11:09 a.m. to discuss matters required to be kept confidential per Federal or State Law pursuant to Ohio Revised Code Section 121.22 (G)(5) and exited at 11:35 a.m.

---

Mike Yetter, Zoning Inspector, was present for the site plan review application of Camp Kern in Turtlecreek Township.

Mr. Yetter explained the proposal of Camp Kern to construct 2 Sugar Wood Lodges, 6 Wilderness Cabins, 1 Wilderness Pavilion and 1 Recreational Hall. He then stated the comments from Officials and Department considered and stated he has received one call from a neighbor relative to a noise complaint. He then presented the Zoning staff recommendation to approve the site plan review application subject to five conditions.

Upon further discussion, the Board resolved (Resolution #08-1061) to approve the site plan review application subject to the following five conditions:

1. Structures to be ancillary to existing structure.
2. Driveways to be accessible for Fire and EMS vehicles to the satisfaction of the Turtlecreek Township Trustees.
3. Compliance with Section 3701-25-02 of the Ohio Administrative Code to include approval by the Warren County Combined Health District.
4. Compliance with parking and loading regulations (Chapter 20) and exterior lighting regulations (Section 27.05) of the Warren County Rural Zoning Code "A".
5. Building permit application to include site plan showing all driveways and walkways relative to accessibility of Fire and EMS.

---

Upon motion the meeting was adjourned.

---

Pat Arnold South, President

---

C. Michael Kilburn

---

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 15, 2008, in compliance with Section 121.22 O.R.C.

---

Tina Davis, Clerk  
Board of County Commissioners

