



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – January 29, 2008**

The Board met in regular session pursuant to adjournment of the January 22, 2007, meeting.

Pat Arnold South - present

C. Michael Kilburn - present

David G. Young - present

Tina Davis, Clerk – present

- 08-197      A resolution was adopted to Remove Probationary Employee from Employment within the Emergency Services Department.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-198      A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Melissa McManus, Eligibility Referral Specialist II, within the Department of Job and Family Services, Human Services Division.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-199      A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Cathy Oeder, Clerical Specialist II, within the Department of Job and Family Services, Human Services Division.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-200      A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Crystal Koenig, Eligibility Referral Specialist I, within the Department of Job and Family Services, Human Services Division.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

- 08-201 A resolution was adopted to approve end of 120-day Probationary Period and approve a Pay Increase for Robert Leak, Wastewater Treatment Plant Mechanic/Operator, within the Water and Sewer Department.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-202 A resolution was adopted to approve Promotion of Russell T. Stephenson to the position of Sewer Maintenance Foreman within the Water and Sewer Department. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-203 A resolution was adopted to authorize the Posting of the “Wastewater Treatment Plant Operator I” position within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (a).  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-204 A resolution was adopted to approve Custom Design Benefits Administrative Fees Increase for Benefit Plan Period effective January 1, 2008.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – absent
- 08-205 A resolution was adopted to accept Agreement by Safety National Casualty Corporation for the provision of specific excess Loss Insurance pertaining to the Warren County Self-Insured Workers’ Compensation Program effective January 1, 2008. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-206 A resolution was adopted to approve and authorize Renewal Policy for Stop Loss Insurance with United of Omaha Life Insurance Company and increase to Specific Deductible relative to the Warren County Health Care Plan.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-207 A resolution was adopted to approve and enter into a Software Maintenance Agreement with Unitronix Data System for the Abacus Software on behalf of the Warren County Department of Human Services.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-208 A resolution was adopted to approve various Refunds.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-209 A resolution was adopted to approve Bond Release for Traditions Investments-Deerfield Ltd. for completion of improvements in Chestnut Hill Phase 1, situated in Deerfield Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-210 A resolution was adopted to approve Bond Release for Village on the Green, Ltd for completion of improvements in Village on the Green, Section 7, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

- 08-211 A resolution was adopted to approve Bond Release for Village on the Green, Ltd. for completion of improvements in Village on the Green, Section 7, Phase B, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-212 A resolution was adopted to approve Bond Release for Village on the Green, Ltd. for completion of improvements in Village on the Green, Section Eleven, Greentree, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-213 A resolution was adopted to approve Bond Release for Village on the Green, Ltd. for completion of improvements in Village on the Green, Section 12, Greentree, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – absent
- 08-214 A resolution was adopted to approve Bond Release for Village on the Green, Ltd. for completion of improvements in Village on the Green, Section Thirteen, Greentree, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-215 A resolution was adopted to approve Bond Release for Traditions Investments-Deerfield Ltd. for completion of improvements in Chestnut Hill, Phase 2, Block D, situated in Hamilton Township.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-216 A resolution was adopted to approve following Record Plats.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-217 A resolution was adopted to Advertise for Bids for the Socialville – Fosters Road and Wilkens Blvd New Signal installation project.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-218 A resolution was adopted to approve Appropriation Adjustment within Dog and Kennel Fund #206.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-219 A resolution was adopted to approve Supplemental Appropriation into Fund #636 Self Insured Workers' Compensation.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-220 A resolution was adopted to declare a surplus of Funds in the Certificate of Title Administration Fund #250 and transfer \$20,000.00 into the General Fund.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

- 08-221 A resolution was adopted to authorize payment of Bills.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – absent
- 08-222 A resolution was adopted to approve and authorize the Submittal of Grant Application to the Ohio State Emergency Response Commission for funding from the Chemical Emergency Planning and Community Right to Know Fund and authorize the Director of Emergency Services to sign documents relative thereto.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-223 A resolution was adopted to authorize County Administrator to submit a Non-Binding Indication of Interest to purchase property located in Turtlecreek Township. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-224 A resolution was adopted to Reduce Load Limit on Bridge WA 52-0562-30-T from the current Load Limit to a Revised 7 Ton Load Limit.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 08-225 A resolution was adopted to approve Replacement of Bridge WA 52-5.62 under Force Account. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

#### DISCUSSIONS

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On motion, upon unanimous call of the roll, the Board entered into executive session at 10:01 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:34 a.m.

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Commissioner Kilburn exited at 10:30 a.m.

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Jim Aumann, Treasurer, and Jim Spaeth, Clerk of Courts, were present for an Investment Advisory Meeting with the following information presented as of December 31, 2007:

Total Agency Securities	\$83,732,613.00
Bank CD's	36,000,000.00
LCNB Asset Management	16,459,130.00
5/3 Asset Management	29,809,346.00
S.T.A.R. Ohio	1,445,443.00
Various Purpose G.O.Bonds	258.854.00
Total Accounts	\$167,705,386.00
Total Year To Date Interest to General Fund	\$10,314,903.00

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Members of the Warren County Fair Board were present along with Keith Nixon, Trotting Club representative, and Bruce McGary, Chief Deputy Prosecutor, to discuss the proposed lease agreement between this Board and the Fair Board for the Warren County Fairgrounds.

The Board discussed the perpetual lease agreement that the Fair Board has entered into with the Trotting Associations and the validity of the lease relative to subleasing property that they do not have a valid lease on.

The Board discussed their desire to continue to maintain the relationship with the Trotting Associations and stated their appreciation for the funds they provide to support the fairgrounds as well as the Warren County Fair.

There was discussion relative to various provisions within the proposed lease and upon discussion, this Board and the Fair Board agreed in concept to the proposed lease and stated they will meet again in 30 days where official action will be taken to approve the lease agreement.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 12:10 p.m. to discuss acquisition of property pursuant to Ohio Revised Code Section 121.22 (G)(2) and exited at 1:45 p.m.

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Neil Tunison, County Engineer, was present along with Kurt Weber, Chief Assistant Engineer, to discuss the bridge replacement along Roachester-Cozaddale Road over Second Creek in Harlan Township.

Mr. Tunison stated that this is the bridge the Board viewed with the Township Trustees a few weeks ago that provides access to seven residents at the end of the road. He stated that the initial cost to replace the bridge was approximately \$300,000 and there had been discussion relative to the extension of Blackhawk Drive in order to provide the access necessary for the residence.

Mr. Tunison then stated that they have met with the Blackhawk Drive residence who are not in favor of an extension and also met with the seven residents who also are not in favor of the extension. He then informed the Board that the Harlan Township Trustees also favor the bridge being replaced rather than the extension of Blackhawk Drive.

Mr. Tunison then stated that he has devised a plan that can replace the bridge for approximately half the dollar amount as previously estimated by utilizing materials on site at the Engineer's Office to aid in the construction of a temporary bridge.

Upon further discussion, the Board resolved (Resolution #08-224) to approve a load limit reduction on the existing bridge to seven tons and also resolved (Resolution #08-225) approve the bridge replacement under the County Engineer Force Account.

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Upon motion the meeting was adjourned.

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Pat Arnold South, President

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C. Michael Kilburn

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David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 24, 2008, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio