



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – November 29, 2007**

The Board met in regular session pursuant to adjournment of the November 27, 2007, meeting.

David G. Young - present

Pat Arnold South - present

C. Michael Kilburn - absent

Tina Davis, Clerk – present

Minutes of the November 6, 8, 13, 15 and 20, 2007, meetings were read and approved.

- 07-1923      A resolution was adopted to authorize the closing of the offices under the direction of the Board of County Commissioners on December 24, 2007. Vote: Unanimous
- 07-1924      A resolution was adopted to designate Tina Davis, Clerk of Commissioners, as representative to receive training on behalf of David G. Young, Pat Arnold South and C. Michael Kilburn, Warren County Commissioners, pursuant to House Bill 9. Vote: Unanimous
- 07-1925      A resolution was adopted to approve various Refunds. Vote: Unanimous
- 07-1926      A resolution was adopted to Amend Section 5.03 of the Warren County Personnel Policy Manual regarding Workers' Compensation. Vote: Unanimous
- 07-1927      A resolution was adopted to approve Notice of Intent to Award the Contract for the Warren County Modular Office Pods Project. Vote: Unanimous

- 07-1928 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign Change Order #1 relative to the FY 2006 Village of Pleasant Plain Community Development Block Grant (CDBG) Project. Vote: Unanimous
- 07-1929 A resolution was adopted to designate Family and Medical Leave of Absence to Julie Sanders, Eligibility Referral Specialist II, within the Human Services Department. Vote: Unanimous
- 07-1930 A resolution was adopted to issue Request for Engineering Qualifications/Proposals for miscellaneous projects. Vote: Unanimous
- 07-1931 A resolution was adopted to enter into Contract with L.J. DeWeese Co., Inc. for the FY06 Village of Morrow Main Street Curb and Sidewalk Project. Vote: Unanimous
- 07-1932 A resolution was adopted to approve and enter into a Joint Agreement with the City of Franklin. Vote: Unanimous
- 07-1933 A resolution was adopted to enter into Engineering Service Contract with Apex Engineering & Surveying, Inc. Vote: Unanimous
- 07-1934 A resolution was adopted to approve Change Order #1 with Concrete Coring Co. of Cincinnati, Inc. for the work related to the repairs of Edwardsville Road Bridge. Vote: Unanimous
- 07-1935 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to enter into a Loan Agreement with Vanessa White relative to the Warren County Homebuyer Assistance Program. Vote: Unanimous
- 07-1936 A resolution was adopted to approve a Street and Appurtenances Bond Release for EOB Development Corp. for completion of improvements in Amberwood situated in Deerfield Township. Vote: Unanimous
- 07-1937 A resolution was adopted to approve Dogwood Court in Amberwood, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-1938 A resolution was adopted to approve a Street and Appurtenances Bond Release for Brookfield Development Corp. for completion of improvements in Hampton Village situated in Deerfield Township. Vote: Unanimous
- 07-1939 A resolution was adopted to approve a Sidewalk Bond Release for Brookfield Development Corporation for completion of improvements in Hampton Village situated in Deerfield Township. Vote: Unanimous

- 07-1940 A resolution was adopted to approve Hampton Cove Court, Hampton Pond Lane, Village Green Drive, West Haven Court, Hampton Village Drive, Waterbury Lane, Glen Cove Drive and East Haven Court in Hampton Village, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-1941 A resolution was adopted to approve a Street and Appurtenances Bond Release for Brookfield Development Corp. for completion of improvements in Northridge Village Subdivision situated in Deerfield Township. Vote: Unanimous
- 07-1942 A resolution was adopted to approve Village Ridge Drive, Southridge Drive and Westridge Drive in Northridge Village Subdivision, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-1943 A resolution was adopted to approve a Street and Appurtenances Bond Release for Heathwood Development Corporation for completion of improvements in Pauls Pointe Three Subdivision, situated in Deerfield Township. Vote: Unanimous
- 07-1944 A resolution was adopted to approve a Sidewalk Bond Release for Heathwood Development Corporation for completion of improvements in Pauls Pointe Three subdivision, situated in Deerfield Township. Vote: Unanimous
- 07-1945 A resolution was adopted to approve Paulspointe Court in Pauls Pointe, Section III, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-1946 A resolution was adopted to approve a Street and Appurtenances Bond Release for Monogram Properties, Inc. for completion of improvements in Walnut Grove Subdivision situated in Deerfield Township. Vote: Unanimous
- 07-1947 A resolution was adopted to approve a Sidewalk Bond Release for Monogram Properties, Inc. for completion of improvements in Walnut Grove Subdivision, situated in Deerfield Township. Vote: Unanimous
- 07-1948 A resolution was adopted to approve Walnut Grove Drive, Country Trail and Summers Pond Drive in Walnut Grove Subdivision, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-1949 A resolution was adopted to approve Bond Release for Towne Development Group, Ltd. for completion of improvements in the Falls of Landen Section 1, situated in Deerfield Township. Vote: Unanimous
- 07-1950 A resolution was adopted to approve Supplemental Appropriation into Veterans Administration Fund #101-5220. Vote: Unanimous

- 07-1951 A resolution was adopted to approve Supplemental Appropriation into Fund #451. Vote: Unanimous
- 07-1952 A resolution was adopted to approve Supplemental Appropriation into Fund #451. Vote: Unanimous
- 07-1953 A resolution was adopted to approve Supplemental Appropriation into Commissioners Transfer Interest Fund #101-1112. Vote: Unanimous
- 07-1954 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #253. Vote: Unanimous
- 07-1955 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #101. Vote: Unanimous
- 07-1956 A resolution was adopted to approve Appropriation Adjustment within Commissioners Fund #101-1110. Vote: Unanimous
- 07-1957 A resolution was adopted to approve Appropriation Adjustment within Senior Citizens Levy Fund #201. Vote: Unanimous
- 07-1958 A resolution was adopted to approve an Appropriation Adjustments within Prosecutor Funds #101-1150 and #249-1150. Vote: Unanimous
- 07-1959 A resolution was adopted to approve Appropriation Adjustments within Building & Zoning Inspection Fund #101, CSEA Fund #263, Engineer's Office Fund #202 and Records Center Fund #101-1500. Vote: Unanimous
- 07-1960 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 07-1961 A resolution was adopted to hire Margaret Huddleston, Part-time Administrative Clerk, within Workforce One of Warren County. Vote: Unanimous
- 07-1962 A resolution was adopted to approve Promotion of Doug Ingram, Jr. to the position of Water/Sewer Repair Worker III within the Water and Sewer Department. Vote: Unanimous
- 07-1963 A resolution was adopted to approve Reclassification of Susanne Mason from the position of Administrative Assistant to the position of Solid Waste Program Manager of the Water and Sewer Department. Vote: Unanimous

DISCUSSIONS

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Tiffany Zindel, Office of Management and Budget Director, was present for a work session to discuss the proposed 2008 annual appropriations.

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Jake Jones, Building Services Director, was present along with representatives from Architects Associated, Inc. for a work session to review the latest schematic drawings for the renovation/addition of the proposed Common Pleas Court Renovation/Expansion Project.

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Upon motion the meeting was adjourned.

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David G. Young, President

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Pat Arnold South

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C. Michael Kilburn

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on November 29, 2007, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio