



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

(513) 420-4250

(513) 925-1250

(513) 783-4993

(937) 425-1250

Facsimile (513) 695-2999

C. MICHAEL KILBURN

PAT ARNOLD SOUTH

DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session--July 12, 2005

The Board met in regular session pursuant to adjournment of the June 30, 2005, meeting.

Pat Arnold South - present

David G. Young - present

C. Michael Kilburn - present

G. Jean Miranda, Deputy Clerk – present

Minutes of the June 30, 2005, meeting were read and approved.

05-957 A resolution was adopted to approve 1.07 Mill Reduction in the Rate of Property Tax Entitlement within 10 Mill Limit. Vote: Unanimous

05-958 A resolution was adopted to Adopt Warren County Tax Budget for Year 2006. Vote: Unanimous

05-959 A resolution was adopted to Modify detailed Construction Drawings for the Warren County Water and Sewer Department. Vote: Unanimous

05-960 A resolution was adopted to Modify Rules and Regulations - Warren County Water and Sewer Department. Vote: Unanimous

05-961 A resolution was adopted to hire Beth Figley, Unit Support Worker II, within the Warren County Department of Human Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-962 A resolution was adopted to hire Terry Finamore, Eligibility Referral Specialist

II, within the Warren County Department of Human Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

- 05-963 A resolution was adopted to hire Lisa Bonasso, Eligibility Referral Specialist II, within the Warren County Department of Human Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-964 A resolution was adopted to hire Jessica Jones as Switchboard Operator I, within the Warren County Telecommunications Department.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-965 A resolution was adopted to Advertise for Bids for the Grandin Road Widening and State Route 48 & Grandin Road Improvements Project.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-966 A resolution was adopted to reimburse U.S. Army Corps of Engineers for a portion of State Route 73 Water Main.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-967 A resolution was adopted to Advertise for Bids for One Diesel Engine Generator.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-968 A resolution was adopted to approve end of 270-day Probationary Period and approve a Pay Increase for Brian Holtel within the Warren County Department of Emergency Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-969 A resolution was adopted to approve end of 270-day Probationary Period and approve a Pay Increase for Karen Sears within the Warren County Department of Emergency Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-970 A resolution was adopted to approve end of 120-day Probationary Period and approve a Pay Increase for Jessie Brattain, Custodial Worker I within the Warren County Building Services Department.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-971 A resolution was adopted to designate Family and Medical Leave of Absence to Lynn Price, Eligibility Referral Specialist I, within the Department of Human Services. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-972 A resolution was adopted to approve end of 270-day Probationary Period and approve a Pay Increase for John Daunt within the Warren County Department of Emergency Services.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-973 A resolution was adopted to approve various Refunds.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-974 A resolution was adopted to acknowledge receipt of June 2005 Financial Statement. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-975 A resolution was adopted to declare various items within Drug Task Force as Surplus and authorize the disposal of said items.
A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Schottenstein Homes, Inc., for completion of water and/or sewer improvements in Regency Park, Section 4, situated in Hamilton Township.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-976 A resolution was adopted to approve County Motor Vehicle Tax (CVT-281) for the Village of South Lebanon in the amount of \$31,055.04.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-977 A resolution was adopted to approve Emergency Repair of the Fire Alarm System in the Chemical Feed Building at the Deerfield Hamilton Water Treatment Plant.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-978 A resolution was adopted to approve Emergency of the Number Two Hydraulic Pump at the 50 Springs Lift Station.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-979 A resolution was adopted to enter into an Easement Agreement with Water & Sewer Service, Inc., “Grantor” for an Exclusive and Permanent Highway Easement and a Temporary Construction Easement for the Grandin Road Widening Project.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-980 A resolution was adopted to approve and authorize a Grant Application for the Title V Community Prevention Grant Program on behalf of the Warren County Educational Service Center.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-981 A resolution was adopted to authorize Emergency Procurement to repair Rooftop Units #1 and #2 at 570 Justice Drive (Juvenile Justice Center).
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-982 A resolution was adopted to authorize Emergency Procurement to repair the Color Cameras and Direct Drive Lens at 550 Justice Drive (Warren County Jail).
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-983 A resolution was adopted to approve and authorize Application for the FY 2005 Community Development Block Grant (CDBG) Formula Program and authorize

the President of this Board to sign documents relative thereto.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-984 A resolution was adopted to approve and enter into a Work Experience Program (WEP) Agreement between Warren County Department of Human Services and the Village of Harveysburg.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-985 A resolution was adopted to approve and enter into Community Control/Probation Services Agreement with Ohio Department of Rehabilitation and Correction. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-986 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and the Abuse and Rape Crisis Shelter of Warren County.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-987 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Interfaith Hospitality Network of Warren County.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-988 A resolution was adopted to approve and enter into a Title XX Social Service Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Combined Health District. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-989 A resolution was adopted to approve and enter into Agreement with Ohio-Kentucky-Indiana Regional Council of Governments.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-990 A resolution was adopted to approve and enter into a Transportation Services Agreement with Warren County Educational Services Center for Transportation Services provided by Warren County Transit.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-991 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and Warren County Children Services.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

- 05-992 A resolution was adopted to enter into Contract with C.W. Walker, Inc., for the FY2004 Franklin Township Street Improvements CDBG Project.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-993 A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Schottenstein Homes, Inc., for completion of water and/or sewer improvements in Regency Park, Section 4, situated in Hamilton Township.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-994 A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Schottenstein Homes, Inc., for completion of water and/or sewer improvements in Regency Park, Section 5, situated in Hamilton Township.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-995 A resolution was adopted to enter into Erosion Control Bond Agreement with Wal-Mart Stores, Inc., for improvements in Wal-Mart Supercenter in Shoppes of Deerfield South Store #1441-05, situated in Deerfield Township.
A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Schottenstein Homes, Inc., for completion of water and/or sewer improvements in Regency Park, Section 4, situated in Hamilton Township.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-996 A resolution was adopted to approve following Record Plats.
A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Schottenstein Homes, Inc., for completion of water and/or sewer improvements in Regency Park, Section 4, situated in Hamilton Township.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-997 A resolution was adopted to approve Supplemental Appropriation within Construction Fund #467.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-998 A resolution was adopted to approve Appropriation Adjustment from Commissioners Fund #101-1110 into Commissioners Grants Fund #101-1111.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-999 A resolution was adopted to approve an Appropriation Adjustment within the One-Stop Business and Employment Center Fund #258.
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent
- 05-1000 A resolution was adopted to approve Appropriation Decreases within various

Funds. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-1001 A resolution was adopted to approve a Supplemental Appropriation Adjustment within Domestic Shelter Fund #233.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-1002 A resolution was adopted to approve Supplemental Appropriation within Construction Fund #467.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-1003 A resolution was adopted to approve Supplemental Appropriation Adjustments into Sheriff Fund #297 and Emergency Services Fund #264 and Appropriation Adjustment into Sheriff Fund #297.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-1004 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Children Services Fund #273.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-1005 A resolution was adopted to authorize payment of Bills.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:40 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:40 a.m.

PUBLIC HEARING

MINUTES
 JULY 12, 2005
 PAGE 8
 2002

	\$44,579,721.00 Total Estimated Year End Expenditures	\$43,864,108.48 (actual)
less	<u>\$ 1,621,412.00</u> Total Estimated Transfers for Capital	<u>\$ 2,224,005.26</u> (actual)
	\$42,958,308.00 Total Estimated Operating Expenditures	\$41,640,103.22 (actual)
	15.7% estimated operating expenditure increase over 2001	12.19% (actual)

2001

	\$38,471,738.00 Total Estimated Year End Expenditures	\$38,374,850.06 (actual)
less	<u>\$ 1,258,710.00</u> Total Estimated Transfers for Capital	\$ 1,258,710.01 (actual)
	\$37,213,028.00 Total Estimated Operating Expenditures	\$37,116,104.05 (actual)
	12.9% estimated operating expenditure increase over 2000	12.6% actual increase

2000

	\$35,850,852.49 Total Actual Year End Expenditures
less	<u>\$ 2,894,502.51</u> Total Actual Transfers for Capital
	\$32,956,349.98 Total Actual Operating Expenditures

REVENUE

2006 Anticipated Receipts = \$44,890,129.83

2005 Anticipated Receipts = \$43,070,758.98 \$26,357,125.94 (thru 6-30-05)

2004 Anticipated Receipts = \$42,169,111.50 \$49,774,417.71 (actual rec'd)

2003 Anticipated Receipts = \$37,700,000.00 \$41,327,975.89 (actual rec'd)

2002 Anticipated Receipts = \$35,111,866.00 \$41,356,904.99 (actual rec'd)

41,929,443.12 (actual rec'd)

2001 Actual Revenue Received = \$38,216,636.00

2006 Tax Budget Breakdown

1. 51.64% or \$28,036,423 of the 2006 Tax Budget is dedicated to CRIMINAL JUSTICE
 \$24,781,070 (includes Courts, Sheriff and Prosecutor)
 106,090 Appeals Ct.
 140,622 Drug Task Force
 797,024 Mary Haven
 2,211,617 Emergency Services (E-911)
 \$28,036,423 Total

2. 40.87% or \$22,192,880 of the 2006 Tax Budget is dedicated to GENERAL OPERATING

3. 4.38% or \$2,379,553 of the 2006 Tax Budget is dedicated to SOCIAL SERVICES
 (This number represents GENERAL FUND contributions ONLY to Human Services,
 Children Services and CSEA. They do not represent the entire spending levels for the social
 service agencies. Those numbers can be found 200 Series of funds.)

3. 1.27% or \$687,472 (listed below)
 \$ 30,000 Historical Society
 144,699 Airport Authority
 263,880 Agricultural Extension
 226,093 Soil & Water Conservation
 20,000 Park Board
 2,800 Agricultural Society (Fair Board)
 \$ 687,472

4. 1.84 or \$1,000,000 Capital Project Transfers

TOTAL GENERAL FUND 2006 TAX BUDGET \$54,296,328

	2002 Annual	2003 Annual	2004 Annual	2005 Annual	2006 Tax Budget
Criminal Justice	41.34%	49.20%	52.82%	47.23%	51.64%
General Operating	40.3%	43.96%	40.69%	46.67%	40.87%
Social Services	6.96%	5.31%	4.68%	4.64%	4.38%
Misc.	1.78%	1.53%	1.49%	1.10%	1.27%
Construction Project	9.62%	0%	.32%	.36%	1.84%

MINUTES

JULY 12, 2005

PAGE 10

OVERVIEW OF GENERAL FUND DEPARTMENTS WITH INCREASES OF 10%
OVER MORE

Most Elected Officials/Agencies/Departments plugged in between 3% to 5% wage increase for their employees.

1. Commissioners - The addition of the County Administrator's salary for the entire year plus miscellaneous increases in consultants and potential new hire line item.
2. OMB - The addition of a new position in 2005 the salary for the entire year.
3. Common Pleas Court, Probation - The addition of new staff in 2005 and well as a new position proposed for 2006.
4. Clerk of Courts (Common Pleas and County Court) - Wage adjustments based upon salary survey performed by the Clerk of Courts.
5. County Court - The addition of new positions in 2006.
6. Mason Municipal Court - Additional appropriation requested in the overload finds and public defender line items.
7. Board of Elections - Additional appropriation requested in poll worker pay, overtime and operating supplies.
8. Data Processing - Increase over 2005 approved appropriations for equipment, software and professional services.
9. Garage - Additional mechanics position and wage adjustments based upon salary survey performed by the Chief Mechanic.
10. Emergency Services - the addition of new positions during 2005 with their entire salary being budgeted in 2006.

Upon further discussion, the public hearing was closed and the Board resolved (Resolution #05-958) to adopt the 2006 Tax Budget.

MINUTES

JULY 12, 2005

PAGE 11

Richard Renneker, Sanitary Engineer, was present for a work session and discussed the following matters:

1. Total residential tap-ins to the Lower Little Miami Wastewater Treatment Plant is 288.
2. Bob Abernathy, developer of Country Brook subdivision in Clearcreek Township desires the County to increase the sanitary sewer line from 8" to 10". Upon discussion, the Board stated that they would pay for the difference in materials only and the developer will be responsible for labor.
3. The Board agreed to the sewerage of 5341 Columbia Road.
4. The Board discussed Mr. Renneker's request to modify the Rules and Regulations of the Water and Sewer Department relative to an increase in septic tank disposal. Upon further discussion, the Board resolved (Resolution #05-960) to approve the increase in disposal fees.

Richard Elliott, Telecommunications Director, was present for a work session to discuss a request to co-locate on Warren County's Hatfield Road telecommunications tower.

Upon further discussion, the Board denied the request.

Debbie Otto, Sheriff's Office, was present to discuss the "request to attend" form submitted to allow her to attend a Motorola User's Conference in Costa Mesa, California.

Upon discussion, the Board requested additional information, which Mrs. Otto stated she would submit later this afternoon.

MINUTES

JULY 12, 2005

PAGE 12

On motion, upon unanimous call of the roll, the Board entered into executive session at 11:29 a.m. to discuss pending litigation pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 1:50 p.m.

Members of the Warren County Park Board were present to discuss a six-mile stretch of property along Todd's Fork (73.8 acres) owned by Rails to Trails.

Mr. Schroeder introduced Jeff Linkus and Lori Williams from Rails to Trails and stated the Park Board's desire to purchase the property for the purpose of nature trails at a cost of \$120,000.

The need for a feasibility study was discussed along with the possibility that Neil Tunison, County Engineer, may be able to provide it.

Upon further discussion, Mr. Schroeder stated he would send a letter to the Board stating their needs and a proposed cost for the project.

Commissioner Kilburn exited the meeting at 2:25 p.m.

The Board acknowledged receipt of the following annexation petitions pursuant to Ohio Revised Code Section 709.023:

14.065 Acres to the City of Middletown, Richard Brahm, Agent
53.62 Acres to the City of Middletown, Richard Brahm, Agent

Upon motion the meeting was adjourned.

Pat Arnold South, President

C. Michael Kilburn

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 12, 2005, in compliance with Section 121.22 O.R.C.

G. Jean Miranda, Deputy Clerk
Board of County Commissioners
Warren County, Ohio