



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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GENERAL SESSION AGENDA

February 23, 2021

#1 Clerk—General

**Directions for joining/viewing the public meeting are as follows:*

To view and speak at the hearing, load the WebEx app on your phone, tablet or computer

1. *Go to the App Store or Play Store depending on your type of device.*
2. *Search for Webex*
3. *Choose "Cisco Webex Meetings"*
4. *Install it.*
5. *Open Cisco Webex Meeting*
6. *Hit Accept*
7. *Hit OK*
8. *Allow all permissions*
9. *Select "Join Meeting"*
10. *Enter Meeting 129 861 4072*
11. *How do you want to connect to audio? Hit "next"*
12. *Connect to a Cisco device hit "OK"*
13. *Select "Join"*

IMPORTANT: *At the bottom of the screen there is a microphone symbol that should be red with a slash through it. When you are unmuted it turns black, red when muted.*

UNLESS YOU ARE SPEAKING- KEEP YOUR PHONE MUTED TO NOT DISRUPT THE MEETING!

IMPORTANT *At the bottom of the screen there is a camera symbol that will be red if you are not sharing your video. When you are sharing video it turns black, red when not sharing.*

THE CONFERENCE HOST MAY MUTE CALLERS THAT DO NOT MUTE UNLESS THEY ARE SPEAKING.

To exit the conference hit the red circle with an X inside it.

If you are not speaking on the record and want to just listen and not view the hearing, you can dial 408-418-9388 and enter 129 861 4072 #. Just hit pound (#) for attendee number.